

Michigan Department of Education
Office of Health and Nutrition Services
School Nutrition Program

AFTERSCHOOL SNACK PROGRAM SELF-MONITORING REVIEW

One review per building MUST be completed TWO TIMES per school year. The first review must be completed within the first four weeks of the school year. The second review must be completed in the second half of the school year.

School Name	Agreement #
Sponsor Employee & Title	Date:

Area Eligible Meal Count System	Yes	No	N/A	Comments
1. Is the site area eligible?				
2. Are children receiving snacks at no charge?				
3. Are snacks served to children being counted and claimed as free?				
4. Are snacks served to children being counted at the Point of Service?				
Non-Area Eligible Meal Count System	Yes	No	N/A	Comments
5. Is the site non-area eligible?				
6. Does the meal count system produce an accurate count of reimbursable snacks by category (free, reduced, and paid) served to eligible children at the Point of Service?				
7. Are snacks that meet meal pattern requirements counted and claimed for reimbursement?				
8. Does the meal count system prevent overt identification?				
General Operation	Yes	No	N/A	Comments
9. Time(s) of operations for the snack program				
10. Is the program operated after the end of the normal school day?				
11. Does the program provide care for children?				
12. Is there an educational and/or enrichment element in the program?				
13. Are care and activities supervised?				
Meal Patterns/Food Production	Yes	No	N/A	Comments
14. Does the menu for the review month meet snack meal pattern requirements?				
15. Does the menu on the day of review meet snack meal pattern requirements?				
16. Are production records completed daily for the Afterschool Snack Program?				
17. Do production records document that enough food is prepared to meet the requirements for reimbursable snacks for the number of snacks claimed?				
18. Is a copy of the food safety plan available on site?				
Civil Right Compliance	Yes	No	N/A	Comments
19. Is the correct "And Justice for All" poster displayed in an area where the afterschool snack meal is held?				

