

BREAKFAST IN THE CLASSROOM PROCEDURES

The Food Service staff will deliver breakfast to the classroom at the scheduled delivery time. A roster sheet will also be provided for each classroom.

What is a Reimbursable Breakfast?

The teacher is responsible for monitoring that each student chooses a “reimbursable” breakfast.

- A reimbursable breakfast consists of 3 items, one of which **MUST** be a fruit (juice or whole fruit).
- Only breakfasts that meet the 3 item minimum will be reimbursed through the School Breakfast Program.
- Incomplete meals will not be allowed.
- Students must take a full, reimbursable breakfast; they may not take individual items.
- If you do not have enough of a certain item for the amount of students wanting breakfast, contact your Food Service staff immediately.

Examples of a Reimbursable Breakfast:

Breakfast Entrée + Juice + Milk
Breakfast Entrée + Juice + Fruit
Breakfast Entrée + Milk + Fruit
Breakfast Entrée + Milk + Fruit + Juice

Examples of a NON - Reimbursable Breakfast:

Breakfast Entrée only (no fruit and only 1 item)
Juice + Milk (only 2 items)
Breakfast Entrée + Juice (only 2 items)
Juice or Milk only (only 1 item and must have fruit)

Counting Reimbursable Meals

- Breakfast meals are provided for all students in the classroom as well as facilitating teachers depending on program regulations.
- Check off student names after they have received their complete, reimbursable meal.
- **Note:** It is important to count the meals at the Point of Service, which is when a student selects their meal, to ensure an accurate total.

Student Involvement

- Encourage student participation with breakfast.
- Teach students the items necessary for a healthy, reimbursable breakfast.
- Ask that students to dispose of their trash in trash cans designated for that classroom.
- Students can volunteer or be assigned jobs to help with wiping desks, taking out the trash, and placing food bins in the hall.
- Teachers taking part in breakfast can help increase student participation.

Leftover Food

- Any student may decline to participate in the School Breakfast Program.
- Program regulations may differ regarding leftover foods – please discuss with Food Service Staff
- Any food items that need to be kept hot or cold must be returned to the Food Service staff after meal service
- Perishable items may not be saved for consumption at a later time due to food safety and sanitation regulations.
- If you are seeing an excessive waste issue in your school/classroom, please contact your Food Service staff.

How to Count a Reimbursable Meal

- Rosters are prepared by the Food Service staff and will be provided daily
- Put a check mark next to each student as they take a reimbursable meal
- Rosters will be collected after meal service by the Food Service staff

Signature _____

Date: _____

Reimbursable Meals

A reimbursable breakfast consists of 3 items, one of which **MUST** be a fruit (juice or whole fruit). Only breakfasts that meet the 3 item minimum will be reimbursed through the School Breakfast Program.

Available Breakfast Items

Sunrise Flatbread



Goldfish Graham Crackers



Milk



Orange Juice



Banana



Examples of Reimbursable Meals

Sunrise Flatbread



Goldfish Graham Crackers



Milk



Orange Juice



Banana



Sunrise Flatbread



Milk



Orange Juice



Banana



Graham Crackers



Milk



Orange Juice



Banana



Sunrise Flatbread



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Banana



Sunrise Flatbread



Graham Crackers



Orange Juice



Graham Crackers



Milk



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