



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING


GRETCHEN WHITMER
GOVERNOR

MICHAEL F. RICE, Ph.D.
STATE SUPERINTENDENT

MEMORANDUM

DATE: March 16, 2020

TO: Local and Intermediate School District Superintendents
Public School Academy Directors

FROM: Dr. Scott M. Koenigsknecht, Deputy Superintendent
P-20 System and Student Transitions 

SUBJECT: 21st Century Community Learning Centers (CCLC) Requirements
During COVID-19 Closures

The governor has ordered the closure of all schools in the state as of Monday, March 16, 2020. The expected re-opening date is Monday, April 6, 2020. This includes all 21st CCLC programs.

Frequently Asked Questions (FAQs) have been developed and posted to the 21st CCLC website (attached) to clarify 21st CCLC requirements during this unprecedented situation. The FAQs on the 21st CCLC website will be updated as necessary as the situation evolves.

Please address questions to your 21st CCLC lead consultant in the Office of Great Start or email 21stcclc@michigan.gov.

For questions regarding this memo, please contact Lorraine Thoreson at thoresonl@michigan.gov or 517-241-4974.

Attachment

cc: Michigan Education Alliance

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**21st Century Community Learning Centers (CCLC)
Mandatory School Closure
Frequently Asked Questions (FAQ)**

1. Due to the mandatory closure of all schools in the State of Michigan beginning March 16, 2020 through April 5, 2020, will hours have to be added to meet the 21st CCLC 320-hour requirement?
 - A. No. 21st CCLC programs are required to shut down to limit risk of exposure to COVID-19. The number of hours that the program is closed will be adjusted from the 320-hour requirement. Please work with your lead consultant when programs resume to determine how to best meet the needs of the students and families.

2. With our program shut down, can we continue to pay 21st CCLC staff?
 - A. As the Michigan Department of Education (MDE) is waiving the requirement for hours to be made up, programs may continue to pay **all** staff during the shutdown to alleviate potential financial instability and hardship for employees. Staff should be assigned projects and activities related to program planning, the offering of virtual opportunities for programming, and/or virtual professional development (PD). Work logs should be kept for accountability purposes. However, there will not be additional 21st CCLC funds allocated to support additional staff requirements. If modifications to your budget need to be made, please work with your lead consultant.

3. What is the expectation regarding evaluation and survey completion?
 - A. Michigan State University will be emailing an updated calendar and posting it in EZReports. All evaluation and survey requirements must still be met.

4. Will there be virtual PD opportunities for staff during the school closings?
 - A. The Weikart Center (aka TACSS) will continue to offer scheduled virtual office hours and will be emailing opportunities for virtual PD opportunities.

5. What about After-School Suppers?
 - A. We need to do everything possible to support the nutritional needs of our at-risk students. Please work within your organizations and school districts to provide these important meals to students. Please see the MDE Feeding Children During School Closures Memo, dated March 13, 2020, #COVID-19-005 [here](#).