



School Nutrition Programs (SNP) News and Updates

June 8, 2020

Coronavirus Food Assistance Program (CFAP)

For information on the Farmers to Families Food Box Distribution Program, a program established from CFAP, see the attachment below.

[Farmers to Families Food Box Distribution Program](#)

Pandemic-EBT (P-EBT)

Direct Certification and Student Record Maintenance

The School Nutrition Programs unit would like to remind sponsors to continue to pull the Direct Certification Reports and extend eligibility to ensure students/households receive any benefits they are eligible for due to the current situation. The last Direct Certification refresh for School Year (SY) 2019-2020 will be June 9, 2020.

For public school students and non-public school students reported by public schools, updated student eligibility will need to be submitted through the Student Record Maintenance (SRM) in the Michigan Student Data System (MSDS). The

deadline for those SRM uploads is **June 12, 2020**. Please reach out to your pupil accounting and/or student data personal to confirm they report eligibility updates by the deadline.

Updating Student Addresses for K-12 Students Reported by Public Schools

The Michigan Department of Education (MDE) is not able to update student addresses or birth dates; they must be updated at the local level. Families who call requesting an address change or concerned that their students birth data is incorrect are being directed to reach out to their local school. Updated addresses should be reported in the SRM in the MSDS.

We have been notified of some incorrect birth dates in the MSDS, this does not allow the parent to “pin” the card. So to assist families around incorrect birth dates, we have decided the fastest way to correct the problem of incorrect birth dates submitted to the Michigan Department of Health and Human Services (MDHHS), is to have the school that submitted the incorrect date provide the household of the date that should be used to “pin” the card. Have the parent “pin” the card and then write the incorrect date down in case it is needed in the future. Then the district should submit as SRM to correct information in the MSDS.

Please be sure that all addresses reported into the MSDS use the line 2 address field for secondary address information only, not a full second address. Only the primary student address should be reported into the MSDS. This address is where the P-EBT card will be mailed to. If your district has a second address reported in line 2, please update those fields accordingly so there is not a delay in cards being mailed out.

P-EBT and Reporting for Non-Public School Students

The Center for Education Performance and Information (CEPI) has created a collection for nonpublic schools to report eligible students so they can receive Pandemic-EBT benefits. The [P-EBT Food Assistance Benefits for Non-Public Schools](#)ⁱ webpage was developed to support nonpublic school sponsors.

If you have shared-time students that were reported through a public school, contact the public school to ensure the proper Supplemental Nutrition Eligibility, or SNE Free or Reduced-Price designation was reported for those students in MSDS. It is important to confirm that there was data reported for both the SNE and address field as these fields are used to determine student eligibility and to know where to mail cards.

If you submit students into the MSDS independently, you need to complete the following steps:

1. Ensure all enrolled students are entered in the Early Roster collection.
2. Report the address for these students in the Personal Demographics tab.

- This address will be used to mail the card.
 - It is essential that both the directly certified students and students who are eligible via an application to have correct addresses on file.
3. Verify that all students have a Unique Identification Code, or UIC.
 4. Once those updates are made in the Early Roster Collection, the next step is to report students with benefits from an application or through extended eligibility into the Nonpublic School Nutrition Eligibility Collection.

Unfortunately, nothing from the Early Roster collection pulls into the Nonpublic SNE collection as they are completely different collections. In order to distribute the P-EBT food assistance benefits to these application eligible nonpublic students, and extended eligibility students, they need to be reported in the Nonpublic School Nutrition Student Eligibility Collection.

The deadline for submitting an Early Roster Collection and Nonpublic School Nutrition Student Eligibility Collection is **June 12, 2020**.

P-EBT and Early Childhood Programs

For Early Childhood Programs students not submitted as part of the Early Childhood Program Collection, CEPI has decided the solution is to submit eligible students now using the End of Year Collection. Accurate addresses must be submitted for all students, as well as, data in the Supplemental Nutrition Eligibility field. Students in Headstart, GSRP/Headstart Blend and Early Headstart classrooms will be automatically flagged for P-EBT. The deadline to update Early Childhood Program records so that the students can receive the P-EBT is **June 12, 2020**.

All questions regarding P-EBT may be directed to the School Nutrition Programs Unit at email mde-schoolnutrition@michigan.gov.

Returned P-EBT Cards

MDHHS has begun to receive undeliverable P-EBT cards due to the cards inability to be forwarded. We are working on plan to notify districts if they need to submit an updated mailing address for students' using the End of Year General Collection. Please watch for emails from the Office of Health and Nutrition Services. The deadline for the End of Year General Collection for Public School Students in the MSDS is June 30, 2020.

Reminders and Due Dates

Town Hall Meetings

Topic: Town Hall 6-10-20

Time: Wednesday, June 10, 2020

Time: 2:00 PM Eastern Time (US and Canada)

Join from PC, Mac, Linux, iOS or Android:

<https://zoom.us/j/91977510302?pwd=eEcxY0V5cC9BRDJpQngvbjdIMDdrZz09>

Password: 9Gem5u

Or Telephone:

Dial: USA 404 443 6397

USA 8773361831 (US Toll Free)

Conference code: 806533

Topic: Town Hall 6-24-20

Date: Wednesday, June 24, 2020

Time: 2:00 PM Eastern Time (US and Canada)

Join from PC, Mac, Linux, iOS or Android:

<https://zoom.us/j/98156054554?pwd=cmNhWVhTQU1HN1FvZVp0ZTY4Sis5dz09>

Password: 7gtRBe

Or Telephone:

Dial: USA 404 443 6397

USA 8773361831 (US Toll Free)

Conference code: 806533

Local Wellness Policy Triennial Assessment Waiver

The Michigan Department of Education is pleased to announce a nationwide waiver for the Local Wellness Policy Triennial Assessment. The intent of this waiver is to support Local Education Agencies (LEA) unable to complete a triennial assessment of the local school wellness policies by June 30, 2020, due to school closures as a result of COVID-19.

At a minimum, assessments must be conducted once every three years as described in 7 CFR 210.31(e); this is referred to as the triennial assessment. Resources regarding Local Wellness Policy and the triennial assessment, including the MDE Triennial Assessment template, can be found at [LWP Resources](#).ⁱⁱ

The first Local Wellness Policy Triennial Assessment is due June 30, 2020. LEAs have two options for adhering to this deadline. First, LEAs that are prepared to complete their assessment by June 30, 2020, are encouraged to do so. Second, LEAs may choose to accept the new deadline and instead complete their first triennial assessment by June 30, 2021.

LEAs wishing to accept this new deadline of June 30, 2021, must notify the Michigan Department of Education, Office of Health and Nutrition Services, by June 15, 2020. Please complete the [Local Wellness Policy Triennial Assessment Waiver](#)ⁱⁱⁱ survey to accept this waiver. Completion of this survey indicates approval of the assessment deadline extension to June 30, 2021.

This waiver along with other Unanticipated School Closure waivers for Michigan can be found at [Michigan USC Waivers](#).^{iv} Please contact the School Nutrition Programs unit at 517-241-5374 or MDE-SchoolNutrition@michigan.gov or your program analyst with any questions regarding the triennial assessment.

2021 MEGS+ CNP: SNP Application Available

Michigan Electronic Grant System Plus (MEGS+) Child Nutrition Programs (CNP): School Nutrition Programs (SNP) 2021 Application is now available.

The MEGS+ website for completing the SNP 2021 Application is at [MEGS+](#).^v

Application Due Date

The table below shows the MEGS+ application deadlines based on the first month in the 2020-2021 School Year for which you may submit a claim for reimbursement in the School Nutrition Programs.

Claim Month	Application Due
July 2020	July 1, 2020
August 2020	August 1, 2020
September 2020	September 1, 2020

Please note a 2021 SNP Application must be submitted and approved in order to submit claims for July and August 2020.

Questions regarding the 2021 SNP MEGS+ application may be directed to your analyst, mde-schoolnutrition@michigan.gov, or 517-241-5374.

Community Eligibility Provision (CEP)

You must notify the School Nutrition Programs (SNP) unit of your intention to participate in the CEP for School Year 2020-2021 by August 31, 2020, or the first day of school, whichever is earlier. The [Nationwide Waiver of Community Eligibility Deadlines](#)^{vi} extended the deadline for electing CEP for the upcoming school year. SNP requires the notification to occur by selecting “yes” to question number 12 and

saving the *Sponsor Information Page* in the 2021 CNP: School Nutrition Program MEGS+ Application. This selection must be made by the deadline, as a late selection cannot be approved.

The USDA CEP waiver also allowed for an expansion in the data used to calculate Identified Student Percentage (ISP). For the 2020-2021 school year, the waiver allows for school districts to use direct certification data from anytime between April 1 and June 30, instead of the normal deadline of April 1. This change allows the ISP to include more recent direct certification refreshes. Based on the expanded deadline, the SNP unit is determining the data that will need to be submitted to determine new ISPs, and will share that once a plan is determined. In the meantime:

- Districts that are 100% Free Claiming with the available data are good to complete and submit the 2021 CNP: School Nutrition Programs MEGS+ Application.
- Districts that currently participate in CEP not at 100% Free Claiming or plan to participate for the first time should hold off on submitting their 2021 CNP: School Nutrition Programs MEGS+ application, for the time being to prevent applications from needing to be returned for modifications.

The 2020 School Level CEP Eligibility Report using Spring 2020 data is now posted to the [CEP website](#).^{vii} Questions regarding CEP may be directed to MickelsonN@michigan.gov.

USDA Foods Program

USDA Foods - School Food Authorities (SFA's) must complete the *Request for USDA Foods Delivery* portion of the SNP application within MEGS+ to participate in the USDA Foods Program for **School Year 2021-2022**. When completing the SNP application within the View/Edit screen, the *Request for USDA Foods Delivery* form will be found under Program Forms. The deadline to choose to participate in the USDA Foods Program is October 15, 2020. **The SFA consortium decision is then irrevocable for School Year 2021-2022.**

Attached below you will find two documents that might assist you with making your consortium choice, those documents are the USDA Foods Consortia Services and Department of Defense (DoD) Services by Consortia. As a friendly reminder, your SFA already selected its consortium choice for SY 2020-2021 within the SY 2019-2020 MEGS+ SNP application and food ordering for the upcoming school year has already begun. If you have questions, please contact Jaime Malnar at MalnarJ1@michigan.gov or MDE-FMFD@michigan.gov.

[USDA Foods Consortia Services SY 2021-2022](#)

[Consortia DoD SY 2021-2022](#)

Updates, Guidance, and Regulation Information from the United States Department of Agriculture (USDA) Food and Nutrition Service

SFSP and NSLP Seamless Summer Option Waivers

USDA has issued [Memo SP 18-2020 SFSP 10-2020](#)^x which includes questions and answers intended to provide clarification to State Agencies and program operators on the nationwide waivers for the Summer Food Service Program and National School Lunch Program Seamless Summer Option (COVID-19: Child Nutrition Responses #14-17).

New Resource from Team Nutrition

The U.S. Department of Agriculture (USDA) is working with State Child Nutrition agencies to provide safe and flexible meal service to children during the coronavirus (COVID-19) pandemic. Under nationwide non-congregate feeding and meal times waivers, State Agencies may allow Program operators to provide more than 1 day's worth of meals to eligible children via a single meal pick-up (by the child or the child's parent or guardian) or delivery.

The USDA Food and Nutrition Service (FNS) has released a new Team Nutrition resource, "Seamless Summer Option: Providing Multiple Meals at a Time During the Coronavirus (COVID-19) Pandemic," in support of these efforts. This new publication provides Program operators with technical assistance on the amounts of foods needed for multiple days of meals, use of "bulk" foods, best practices, and parent communication. It is available through the FNS website at [Seamless Summer Option](#).^{xi} Additional versions of this publication for the Child and Adult Care Food Program and Summer Food Service Program will be released at a future date.

Centers for Disease Control and Prevention (CDC) - COVID-19 Guidance for Child Care Programs, Schools, and Day Camps

CDC's Coronavirus Disease-2019 (COVID-19) pandemic guidance now includes [health considerations and tools for making \(re\)opening decisions and operating](#) ^{xii} child care programs, schools, youth programs and day camps. Information is also available in [CDC Activities and Initiatives Supporting the COVID-19 Response and the President's Plan for Opening America Up Again](#).^{xiii}

This guidance is based on what is currently known about the transmission and severity of COVID-19 and is updated as needed and as additional information becomes available.

You can also find resources on these topics:

- [Talking with Children About Coronavirus Disease 2019](#) ^{xix}

- [Caring for Children](#) ^{xv}
- [Checklist for Teachers and Parents](#) ^{xvi}
- [Cleaning and Disinfecting](#) ^{xvii}
- [Frequently Asked Questions](#) ^{xviii}

Training Corner

Michigan Nutrition Training Calendar

During this time of necessary social distancing, it is very important for the field to have access to all the virtual trainings available to them, to help them continue to do their jobs. If you are offering an online/virtual training, please fill out and submit this questionnaire: [I want my training added to the MI Nutrition Training Calendar.](#) ^{xix} Be sure to fill out ALL of the information including NA if the question does not apply. Trainings cannot be added to the calendar without the complete information.

Please visit the [Michigan Nutrition Training Calendar](#), ^{xx} a one-stop-shop calendar that lists child nutrition trainings across the state. The more trainings listed, the better the calendar will be for our Child Nutrition Programs!

If you have questions, contact MDE-MINutritionTraining@michigan.gov.

[How to Access the MI Nutrition Training Calendar](#) ^{xxi}

School Nutrition Programs Training - Update

During this time of necessary social distancing, MDE has canceled scheduled in-person trainings for the time being. Instead, MDE will begin offering virtual training on various topics. Please check back periodically at the [MDE Training Website page](#) ^{xxii} to see what is planned.

USDA Team Nutrition and the Institute of Child Nutrition Virtual Trainings

A number of virtual trainings for Child Nutrition Program operators are available through the USDA Team Nutrition initiative and the Institute of Child Nutrition.

How to Maximize the Exhibit A Grains Tool Provided by Team Nutrition

Thursday, June 11, 2:00 pm ET

This follow-up to last year's *Exhibit A Grains Tool* webinar will highlight existing tools and new enhancements on both the Web-based Tool and Mobile App. A live demonstration of the Exhibit A Grains Tool on the mobile app will showcase the

capabilities to use the tool to determine grains contribution, amount to serve, and amount to serve by age group/grade group for different Child Nutrition Programs.

Register at [How to Maximize the Exhibit A Grains Tool Registration](#)

CACFP Halftime: Thirty on Thursday Webinar Series Provided by Team Nutrition

Mealtimes with Toddlers

Thursday, June 18:

English Webinar: 2:00 to 2:30 pm ET

Register at [Mealtimes with Toddlers Registration - English Webinar](#)

Spanish Webinar: 3:00 to 3:30 pm ET

Register at [Mealtimes with Toddlers Registration - Spanish Webinar](#)

This webinar will include practical tips for how CACFP operators can meet meal pattern requirements for children ages 1-2 years while addressing their developmental needs. Topics include helping children learn how to feed themselves, encouraging children to try new foods, serving the right type of milk in the CACFP to different age groups and more. Attendees will have a chance to submit questions to the presenters and check their knowledge through interactive polling questions. Webinars will be recorded and posted on the Team Nutrition website (TeamNutrition.USDA.gov) at a later date. Certificates of participation will be provided for those who attend the entire webinar.

For more information, please visit the CACFP Halftime: Thirty on Thursdays webpage at [Thirty on Thursdays webpage](#).^{xxiii}

Virtual Instructor-Led Trainings from the Institute of Child Nutrition

The Institute of Child Nutrition is offering a series of free, live, virtual instructor-led food safety trainings to provide child nutrition professionals with essential training on food safety topics for employee health, hygiene, and sanitation.

Topics include: • Food Allergies for School Nutrition Managers & Staff (4 hours) • Food Safety Basics (4 hours) • Norovirus for Schools (2 hours) • Norovirus for Child Care (2 hours) • Food Safety in Child Care (4 hours)

These training sessions are offered on a first-come, first-serve basis with limited slots available. Certificates of participation will be provided. Please note that these food safety trainings are also available as online courses and are available at [ICN's Learning Portal](#).^{xxiv}

Register at [ICN's Website](#).^{xxv}

Questions of the Week

Question: What is the Michigan Nutrition Training Calendar?

Answer: The Michigan Nutrition Training Calendar is a one-stop-shop calendar that lists child nutrition trainings across the state, including trainings from MDE and our partners. The goal is to have every training in one location for easy access for child nutrition sponsors and their staff.

Question: How do I get my training added to the MDE training calendar?

Answer: If you would like your training to be added to the Michigan Nutrition Training Calendar, you will need to fill out and submit this questionnaire: [I want my training added to the MI Nutrition Training Calendar](#).^{xix} Be sure to fill out **ALL** of the required information, including NA if the question does not apply. Trainings cannot be added to the calendar without the complete information.

Question: How do I find out about all the Child Nutrition trainings going on around the State of Michigan?

Answer: Visit the [Michigan Nutrition Training Calendar](#).^{xx} We are compiling all Michigan trainings regarding Child Nutrition from MDE and our partners.

[How to Access the MI Nutrition Training Calendar](#)^{xxi}

Contact Us

Email: MDE-SchoolNutrition@Michigan.gov

Nutrition Gateway: The Michigan Department of Education [Nutrition Gateway](#)^{xxvi} provides Child Nutrition Program (CNP) agencies a singular system to access annual CNP applications (MEGSplus), monthly claims (MIND) and periodic administrative reviews (GEMS/MARS) through an integrated dashboard and portal.

If you or someone you know is interested in receiving the School Nutrition News and Updates and SNP Bulletins, visit [School Nutrition News and Updates Subscription](#).^{xxvii}

USDA Nondiscrimination Statement

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Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#),^{xxviii} (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

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- https://www.michigan.gov/mde/0,4615,7-140-66254_34491-523051--,00.html
- v https://mdoe.state.mi.us/MEGSPlus/Login2.aspx?APPTHEME=MIMDE_MEGSPLUS&ReturnURL=/megsplus/
- vi https://www.michigan.gov/documents/mde/CEP_Deadline_Waiver_-_3.25.20_685437_7.pdf
- vii https://www.michigan.gov/mde/0,4615,7-140-66254_80468---,00.html
- x <https://www.fns.usda.gov/cn/sfsp-and-nslp-sso-nationwide-waivers-qas>
- xi <https://www.fns.usda.gov/tn/seamless-summer-option-providing-multiple-meals-time->

during-coronavirus-pandemic

xii <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/index.html>

xiii https://www.cdc.gov/coronavirus/2019-ncov/downloads/php/CDC-Activities-Initiatives-for-COVID-19-Response.pdf?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fdownloads%2Fphp%2Fcdc-activates-initiatives.html

xiv https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/talking-with-children.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fcommunity%2Fschools-childcare%2Ftalking-with-children.html

xv <https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/children.html>

xvi <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/checklist.html>

xvii <https://www.cdc.gov/coronavirus/2019-ncov/community/clean-disinfect/index.html>

xviii <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools-faq.html>

xix <https://mdoe.state.mi.us/gems/public/QuestionnaireHome.aspx?code=i4a9scdr>

xx <https://mdoe.state.mi.us/gateway/Authentication/TrainingCalendar>

xxi https://www.michigan.gov/documents/mde/Michigan_Nutrition_Training_Calendar_Access_678629_7.pdf

xxii https://www.michigan.gov/mde/0,4615,7-140-66254_50144_94240_94245-508154-,00.html

xxiii <https://www.fns.usda.gov/tn/halftime-cacfp-thirty-thursdays-training-webinar-series>

xxiv <https://theicn.docebos.com/learn>

xxv <https://theicn.org/vilt/>

xxvi. <https://mdoe.state.mi.us/gateway/Authentication/Login>

xxvii. https://public.govdelivery.com/accounts/MIMDE/subscriber/new?topic_id=MIMDE_229

xxviii. https://www.ocio.usda.gov/sites/default/files/docs/2012/Complain_combined_6_8_12.pdf