



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

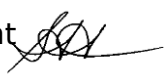
GRETCHEN WHITMER  
GOVERNOR


MICHAEL F. RICE, Ph.D.  
STATE SUPERINTENDENT

**MEMORANDUM**

**DATE:** August 27, 2020

**TO:** Local and Intermediate School District Superintendents  
Public School Academy Directors

**FROM:** Sheila A. Alles, Chief Deputy Superintendent   
Michigan Department of Education

Virginia Holmes, Executive Director   
Michigan Community Service Commission

**SUBJECT:** Personal Protective Equipment for Local Education Agencies

The Michigan Department of Education (MDE) is partnering with the Michigan Community Service Commission (MCSC) and the Michigan Association of Intermediate School Administrators (MAISA) to conduct a survey to determine any continued personal protective equipment (PPE) needs for local education agencies (LEAs), both traditional public schools and public school academies (PSAs).

The MCSC is working with the Michigan Department of Health and Human Services (MDHHS) and the Michigan State Police (MSP) to solicit PPE donations and has asked for assistance from MDE and MAISA to determine LEA needs.

Each LEA is asked to complete a quick survey that includes a request to identify a contact person, provide district profile information, and identify PPE needs for the next two months. The survey link is included below. If your district does not have any PPE needs, please complete the first few questions that indicate that PPE needs have been met. For LEAs with PPE needs, please indicate the total number of masks, face shields, gloves, hand sanitizer, and other items that your district needs for the next two months. When completed, please click the submit button to have your responses recorded.

Completed survey information will be compiled by each intermediate school district (ISD) and used by MCSC to distribute donations already collected and to solicit additional donations needed. PPE donations will be sent to ISDs for distribution to the

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LEAs based on needs identified in the survey. The collection and distribution of donated PPE will be ongoing throughout the coming months.

MDE is pleased to partner with these state agencies and organizations to facilitate the identification of PPE needs and the distribution of donated PPE to local districts.

Survey Link:

<https://forms.gle/E9qyurt99uHJKBfd9>

Questions about the collection and distribution of PPE should be directed to Virginia Holmes at [HolmesV@michigan.gov](mailto:HolmesV@michigan.gov).

cc: Michigan Education Alliance  
Confederation of Michigan Tribal Education Directors