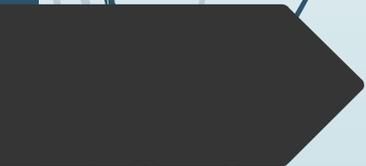


September 16, 2020

We will begin promptly at 2:00 p.m.



OHNS Town Hall



**Happy to
have you
with us!**



- ▶ We likely will not get to all questions today. Please put your questions in the chat box so we can get answers to you ASAP.
- ▶ PowerPoints are posted at:
 - ▶ [Office of Health and Nutrition Services Town Hall Meetings](#) webpage
- ▶ Q & A will be updated weekly and posted at:
 - ▶ [MDE COVID-19 Health and Nutrition Services Resources](#) webpage
- ▶ Next: September 30 & October 7

Farmers to Families Food Boxes

- Phase Three is underway with USDA still accepting applications from distributors.
- There is an emphasis on providing combination boxes and to customers in food insecure areas.
- A list of current vendors and more information about the third round of Farmers to Families Food Box Program purchases is available at <https://www.ams.usda.gov/selling-food-to-usda/farmers-to-families-food-box/boas>.
- Michigan's current vendors include Eastern Market, LaGrasso Brothers, Heeren LLC, and Van Eerden with GFS submitting a proposal.
- Check the full list from the link above for Midwest.
- Quick clarification – Signing an agreement has always been a component but USDA is now formalizing it in this phase.

Fresh Fruit and Vegetable Program (FFVP)

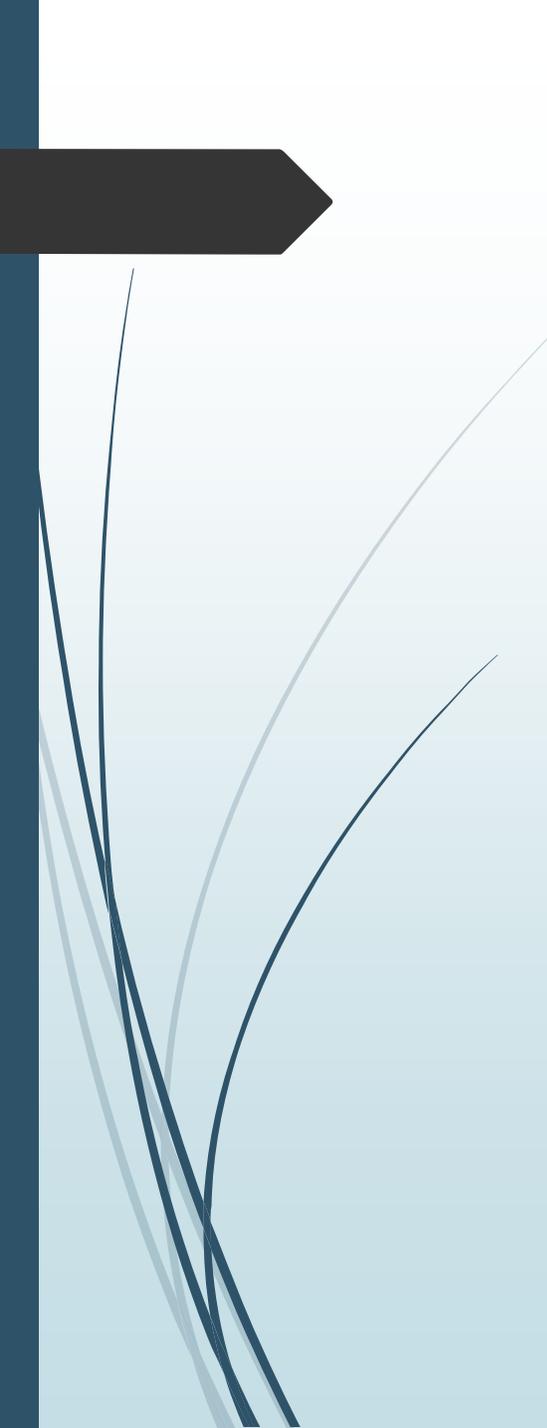
- Award announcements were made last week for all schools.
- A full list can be found on the School Nutrition website with District, School Building, and award amount for October 2020 through June 2021.
- A virtual training will be held on Tuesday, September 22 at 2pm.
- If you have not received notification of award or of the training, please contact Liana Bennett at BennettL4@michigan.gov

FFVP - Learning at a Distance Schools – children are not in the building

- FFVP may be served with SFSP
- Parent/guardian pick up is allowable at alternate sites
- The child does not need to be present for the parent to pick up the FFVP
- If you are distributing multiple days of meals, you may also distribute multiple days of FFVP
- Rosters are not needed, but you should ask what school building the child attends

Best Practice for Meal Patterns

- ▶ Continue to follow the National School Lunch Program (NSLP) meal pattern, even if you are claiming meals under Extended SFSP. Especially when serving meals in the cafeteria.
- ▶ Why?
 - ▶ Avoid confusion for students and staff by changing lunch rules and portions.
 - ▶ Extended SFSP continues until December 31, 2020 or until USDA has no more funding, so we may be returning to NSLP at some point.
 - ▶ Keep consistent with requiring ½ cup fruit and/or vegetable be taken with meal.
 - ▶ NSLP is a stricter meal pattern than SFSP because it requires vegetable sub-groups and whole grains. If you plan to serve the NSLP pattern and product does not come in from your distributor, you have flexibility to substitute items and still meet the SFSP meal pattern.
 - ▶ Child Nutrition Programs have worked hard over the last few years to increase the nutritional quality of meals, let us not lose ground!



Direct Certification and Free and Reduced-Price Meal Applications

- NSLP sponsors are expected to continue to pull the Direct Certification Reports and extend eligibility to ensure students/households receive any benefits they are eligible for due to the current situation.
 - **Reminder: MSDS and the direct certification list will be unavailable until Monday, Sept. 28**
- Continue to collect and process Free and Reduced-Price Meal Applications for Eligible Households
- Districts that participate in CEP should continue to collect and process Household Information Reports

FY 2021 SNP MEGS+ Application

- ▶ All sponsors still must complete and submit the 2021 SNP MEGS+ Application by October 1, 2020.
 - ▶ RCCIs, Special Milk Program sponsors, and sponsors that opt to continue in the SNP programs should submit ASAP.
- ▶ The deadline to elect the Community Eligibility Provision (CEP) for SY 20-21 has passed, but data reviews for sponsors that elected prior to August 31, 2020, is being completed at this time.

Special Milk Program Waiver

- ▶ Applies to Special Milk Sponsors
- ▶ Allows sponsors to provide milk at sites to help ensure children do not experience a lapse in food security
- ▶ Anticipated methods may include but not limited to: Grab-N-Go, home delivery, drop sites at designated locations etc.
- ▶ Parents or guardians may pick up milk without children being present
- ▶ Expires June 30, 2021

For districts that have started NSLP

- ▶ Extended SFSP is effective immediately
- ▶ Please reimburse/credit families for meals served/charged prior to starting Extended SFSP
- ▶ Must have a completed/approved SFSP application
 - ▶ www.Michigan.gov/meetupeatup will remain live therefore correct site information is critical for public knowledge

Additional considerations

Extended SFSP

- ▶ Can provide meals for up to 7 days/week including holidays
- ▶ All meals are free to all children age 18 and younger
- ▶ Uses a count sheet to track meals served at point of service
- ▶ Every current SFSP sponsor can participate
- ▶ Current NSLP sponsors new to SFSP may participate
- ▶ Application due October 15, approved retroactive to first day of school

NSLP/SBP

- ▶ Can provide meals for instructional days only
- ▶ Meals claimed/charged at student eligibility level
- ▶ Uses rosters/POS to track meals served
- ▶ Can only serve students enrolled in your district
- ▶ Every current NSLP sponsor can participate
- ▶ Application due October 15

Claims for districts that have started NSLP

- August SFSP claims cannot be generated until there is an approved SFSP application
- You will zero out August SNP claims and resubmit in SFSP once application is approved.
- Claims for September onward until waivers end will occur in SFSP with an approved SFSP application.



What are the steps I need to follow to be in extended SFSP?

- ❑ Complete SFSP online training
 - www.misponsortraining.com
- ❑ Train staff on SFSP procedures
 - Including teachers if providing meals in classroom
 - Will need to add training dates in MEGS+ application
- ❑ Complete 2020 SFSP MEGS+ application
- ❑ Submit a complete 2020 SFSP Application by October 15
 - Earlier if you will need to have an August claim generated; email mde-sfsp@michigan.gov once you submit your application



SFSP Training for Sponsors

Online Training available for all SFSP Sponsors

- www.misponsortraining.com
- Access Code: 1234
- New Sponsors must complete SFSP Training
 - Planning and Administering the SFSP 2020 - Michigan 100 Training
 - Complete the 5 lessons
 - Eligibility and Site Selection, Meal Service Planning, Staffing, Recordkeeping, Civil Rights

MEGS+ Application Due Dates for Extended SFSP

- New sponsors need to submit their SFSP application no later than October 15.
- Existing SFSP sponsors must amend their application as soon as possible.



**I initiated my
MEGS+ application
and now I cannot
see it! HELP!!**

**Getting Assigned
to MEGS+
Applications**

- ▶ Level 5 adds the user
- ▶ Click the Agencies link (upper righthand corner)
- ▶ Click your Agency's Name
- ▶ Click Agency Contacts
- ▶ To add a contact to your agency, select the **Add Contacts** link
- ▶ If a contact has already added his/her information in the system, you can search for the contact
- ▶ If you need to add a contact's information into the system, select **New Contact**

MEGS+ Application – a few tips

- ▶ Sponsor page
 - ▶ Question 6; you should select 'a' for traditional SFSP
- ▶ Site Listing page
 - ▶ Site agreement numbers are not the same as you have in SNP
- ▶ Meal Pattern Exceptions and Variations page
 - ▶ You can continue to provide the NSLP meal pattern, but do not have to check the box on this page
- ▶ Site page
 - ▶ Site Calendar – check boxes for the days you are providing meals NOT just day(s) of distribution



Site types:

Question 6 on Site page

- ▶ Open Area Eligible (option 1) – site open to community; will show up on the Meet Up and Eat Up map
- ▶ Open Restricted (option 6) – site providing meals to building enrolled students. Not open to the community; will not show up on the Meet Up and Eat Up map

Non-area eligible and Open Restricted school sites are being approved in order to continue to provide nutritious meals to low income children/children in need who may be eligible for benefits due to the economic impacts of COVID-19

The intent of SFSP is to provide free nutritious meals to children and teens in low-income areas. If you are electing to use this waiver and do not have an open site, you need to have a plan in place to work with a local community sponsor to provide meals, and at a minimum provide additional SFSP outreach, such as the link to the SFSP Meet Up Eat Up map, 2-1-1, etc. to households.

Site Page - If your site is not area eligible

- ▶ Question #6 Select the Site Type
 - ▶ Open Area Eligible (option 1)
 - ▶ Open Restricted (option 6)
 - ▶ Providing meals only to district students
- ▶ Question #7 Select Site Eligibility 5 – COVID-19 Eligibility

* 6. SFSP Site Type:

a. Only for Enrolled Sites using Application Data or Migrant Sites using Certificates of Eligibility

i. Projected Number Enrolled

ii. Projected Number Eligible

Caution: Enrolled and Migrant sites must meet eligibility requirements.

* 7. SFSP Site Eligibility
Select One:

Monitoring

- Pre-Operational Site visit
 - Must complete for all new non-school sites
- First week visit
 - Waived, do not need to complete
- 4 week monitor review
 - Must complete for all sites, no later than November 15
 - Monitor must stay entire meal service time
- Racial/Ethnic Data Form
 - Must complete for all sites, no later than November 15
 - Monitor must stay entire meal service time

Expectations of all sponsors in any program

- High quality, nutritious meals
- Maximized use of commodity entitlement
- Maximized use of local products
- Maintain excellent food safety – including getting the required 2 health inspections
- Maximize program integrity – you must have a written plan

Contracts and Procurement

- ▶ How do I know if I need an amendment or addendum to my Food Service Management Company or Vended Meal contract?
 - ▶ If there are any changes or additions to the terms and conditions of the contract, an amendment is required.
 - ▶ Amendment – changes to a contract.
 - ▶ Addendum – additions to a contract.
 - ▶ Sponsors must work with the contracted company in creating the addendum or amendment. Then they must give a draft copy to MDE to review prior to signing.
- ▶ Considerations for contract changes and additions:
 - ▶ Program costs are fluctuating.
 - ▶ Some food costs and paper product costs have increased.
 - ▶ In some cases labor is decreasing.
 - ▶ Some are experiencing a significant change in meal counts.
 - ▶ Sponsors are requesting changes from a single method of meal service to multiple methods. Such as in-house bulk meals to both bulk- meals and single serve for drive-up.

Important Reminders

- Offer vs Serve is available for congregate meals only. OVS is NOT available for any non-congregate meals.
- Meal pattern waiver is available for demonstrated interruption in supply chain.
- Sponsors will be responsible to monitor all Extended SFSP sites per application agreement; monitor review must be completed by November 15, 2020
 - Monitoring is covered in the online training
- Every sponsor must have a program integrity plan that outlines your policies/procedures to assure program integrity



Communications Kit for *Extended SFSP* – Coming Soon!

- Easy way to reach out to families as you offer Extended SFSP in your community
- Messaging for newsletters and social media platforms
- Customizable for various learning modes (in-person and remote)
- Customizable for various meal delivery options
- Will include flyer in .pdf format with fillable area for information specific to district/school
- Add your own school or district logo

Template for Program Integrity Plans – Coming Soon!

- ▶ Program Integrity Plans must be kept at the sponsor level to ensure how meal programs will be correctly administered this school year
- ▶ MDE will provide a fillable template of guiding questions to help you create your own plan
 - ▶ Equitable access for all students, including remote learners
 - ▶ Meal quality and meal components
 - ▶ Meal counting and POS for multiple modes of service
 - ▶ Communication and Training
- ▶ Alignment to reviews and regulations

CACFP At Risk after school (ARAS) Suppers

- ▶ Typically not available along with SFSP
- ▶ Must be “area eligible” to participate
- ▶ We will allow qualifying ARAS sponsors to:
 - ▶ Provide supper and a snack
 - ▶ Must include enrichment (can be virtual)
 - ▶ Must follow CACFP Meal Pattern
- ▶ New ARAS school district sponsors may contact CACFP at:
MDE-CNAP-CACFP@michigan.gov
- ▶ Only new school sponsors will be prioritized until further notice due to staff capacity.

Child Care Relief Fund Grants August Application

- Apply for August grant now

What's new this month?

- **Continued funding for families is available:** The state is investing an additional \$125 million in the Child Care Relief Fund to make care more affordable for families.
- **A small incentive for open providers will be available:** This investment is a thank you to providers who are open and serving children and families.
- Apply at www.michigan.gov/childcare

How do I contact CACFP for assistance?

- ▶ Friendly reminder: all state staff are working remotely
- ▶ Please email your assigned CACFP Program Analyst https://www.michigan.gov/documents/mde/2016_CACFP_Analyst_Territories_Map_493593_7.pdf
- ▶ You may also use the MDE-CNAP-CACFP@michigan.gov
- ▶ Please be sure to include your agreement number on all correspondence and emails



Meeting for Non-Public School Sponsors

- Wednesday, September 23 at 1:30 PM
- [Register to attend](#)

Important dates to remember:

- ▶ CACFP applications for preschool and/or ARAS are due September 30, 2020
- ▶ NSLP/SBP application due October 1, 2020
- ▶ SFSP application for new school sponsors due October 15, 2020
- ▶ SFSP monitor review must be completed by November 15, 2020



**WHAT QUESTIONS
DO YOU HAVE?**

**PLEASE ENTER
YOUR QUESTIONS
IN THE CHAT
BOX.**