



School Nutrition Programs (SNP) Bulletin

**October 1, 2020 - School Nutrition Programs (SNP) Bulletin No. 9
- Verification, Free and Reduced-Price Meal Eligibility, and Michigan Student
Data Systems Collections.**

Verification, Free and Reduced-Price Meal Eligibility, and Michigan Student Data Systems Collections.

Verification

School districts that are participating in the National School Lunch Program (NSLP) for School Year (SY) 2020-2021 are required to conduct verification. Verification templates and instructions are available on the [verification webpage](#).

The Michigan Department of Education (MDE) is waiting on guidance to confirm whether or not school districts that are operating the Summer Food Service Program (SFSP) need to complete verification. Districts that are operating under the SFSP should hold off on starting verification until the USDA confirms that it is required. Our office will continue to provide updates as they are available. The state agency may approve an extension up to December 15 if the USDA determines SFSP participants need to conduct verification.

Free and Reduced-Price Meals Student Eligibility

Whether you are participating in NSLP or SFSP, it is important to remember that all public schools should continue to run the direct certification report and to collect and process free and reduced-price applications and household information reports.

These data are reported in the fall general collection and is used for state funding allocations. The [Supplemental Nutrition Eligibility Component Overview](#) handout outlines how to identify students and how the data is used.

Direct Certification

The table below includes all of the currently posted direct certification refresh dates. In addition to the direct certification refresh dates, all of the Center for Educational Performance and Information (CEPI) report collection windows and deadlines are posted to the [CEPI calendar](#).

Date	Description
9/24/2020	MSDS Direct Certification Refresh (Includes Early Roster records submitted by 9/21/20)
10/8/2020	MSDS Direct Certification Refresh (Includes SRM, Nonpublic Early Roster records submitted by 10/5/20)
10/22/2020	MSDS Direct Certification Refresh (Includes SRM, Nonpublic Early Roster records submitted by 10/19/20)
11/6/2020	MSDS Direct Certification Refresh (Includes SRM, Nonpublic Early Roster records submitted by 11/3/20)
11/19/2020	MSDS Direct Certification Refresh (Includes SRM, Nonpublic Early Roster records submitted by 11/16/20)
12/4/2020	MSDS Direct Certification Refresh (Includes SRM, Nonpublic Early Roster records submitted by 12/1/20)

Michigan Student Data Systems (MSDS) Collections

The table below shows the opening and closing dates for collections where student enrollment and eligibility is reported. For more information on these collections, visit the MSDS [Data Collections website](#).

Date	Description
6/15/2020	Early Roster Collection Opens
9/28/2020	SRM Collection Opens
9/30/2020	MSDS Fall General Collection Opens
9/30/2020	Early Childhood Fall Collection Opens
11/11/2020	MSDS Fall General Submission Certification Deadline
11/18/2020	Early Childhood Fall Collection Certification Deadline

Nonpublic Schools

Nonpublic schools participating in either the NSLP or SFSP should continue to run the direct certification report and to collect and process free and reduced-price applications and household information reports. Information on direct certification for nonpublic schools is posted on the [CEPI Nonpublic School](#) webpage.

Nonpublic schools that are participating in the NSLP are required to conduct verification, which begins on October 1 and concludes on November 15.

If you have questions, please contact Natalee Mickelson at MickelsonN@michigan.gov.

Contact Us

Email: MDE-SchoolNutrition@Michigan.gov

Nutrition Gateway: The Michigan Department of Education [Nutrition Gateway](#) provides Child Nutrition Program (CNP) agencies a singular system to access annual CNP applications (MEGSplus), monthly claims (MIND) and periodic administrative reviews (GEMS/MARS) through an integrated dashboard and portal.

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requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

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Links used in this bulletin:

https://www.michigan.gov/mde/0,4615,7-140-66254_50144-518545--,00.html

https://www.michigan.gov/documents/mde/SNE_Document_665765_7.pdf

<https://www.michigan.gov/cepi/0,4546,7-113-72089---,00.html>

https://www.michigan.gov/cepi/0,4546,7-113-986_50502---,00.html

<https://www.michigan.gov/cepi/0,4546,7-113-72325---,00.html>

<https://mdoe.state.mi.us/gateway/Authentication/LoginClick>

https://public.govdelivery.com/accounts/MIMDE/subscriber/new?topic_id=MIMDE_229

https://www.ocio.usda.gov/sites/default/files/docs/2012/Complain_combined_6_8_12.pdf