

Justification Forms Summary Report Directions

This document provides an index of Justification Forms separated by ISD and the ISD's Member Districts. The index acts as a Table of Contents so you can easily navigate this PDF. To enable this feature, go to the "View" tab in your PDF viewer application menu bar and look for the option to show or enable the Bookmarks Panel. Once enabled, the Bookmarks panel should appear on the left side of the screen in the navigation pane. Some applications may require you to press the "Bookmarks" icon in the navigation panel to open the Bookmarks panel. Once the Bookmarks panel is open, click a district name to advance you to that district's justification form within the document. For additional assistance, contact the Catamaran Help Desk at help@catamaran.partners or 877-474-9023 (Toll Free).



Exceeding 1% Cap on Participation in State Alternate Assessment Intermediate School District (ISD) Summary Justification Form FY 2019-2020

ISD Name: Huron ISD

All intermediate school districts must complete this summary form regarding the percentage of students assessed using Michigan’s alternate assessment (MI-Access). This includes justification forms from member districts/public school academies (PSA) that assessed more than 1% of students in the spring of 2019 using MI-Access.

Please do not submit any student identifiable information with this form.

Data

Data	Total
Number of member districts/PSAs including the ISD (only if the ISD runs internal programs)	13
Number of member districts/PSAs including the ISD (only if the ISD runs internal programs) that assessed more than 1% of all students tested in the spring of 2019 using MI-Access (in grades 3-8 and 11)	4

Technical Assistance and Professional Development

Tier I: Please provide a summary of technical assistance and/or professional development provided as a result of feedback from MDE regarding the 2019 test year data and justification form review. Include any professional development and targeted assistance the ISD offered to all member districts, provided by MDE and/or the ISD and MDE together.

Date Occurred	Summary of Technical Assistance and/or Professional Development
03/12/2019	The ISD Monitor provided specific individualized technical assistance to each member district based on the feedback provided by MDE. An email was sent to the special education coordinator and building principals for each district outlining that feedback. Examples of feedback: provide formal training to both administrators and parents regarding assessment selection, including the ESSA requirement and downstream potential consequences of using an alternate path of study on the potential to earn a high school diploma. It was strongly suggested to those districts assessing more than 1% of students with MI-Access that they take advantage of the MDE online Assessment Selection Training, and utilize MDE's online Interactive Decision Making Tool. Links to those resources were provided. It was also suggested that those districts review individual student data, looking for scores that are consistently in the "surpassed" range on the FI MI-Access Assessment and encourage those IEP teams to use the online interactive decision making tool to determine the appropriate state assessment.
05/14/2019	A link to the MDE online interactive decision making tool was embedded onto the state assessment page of the special education IEP software system, making the link readily available to IEP teams when making decisions about which assessment should be administered to a student.
10/11/2019	The "Should My Student Take The Alternative Assessment" flowchart from MDE was shared with all ISD ancillary staff.
10/24/2019	The ISD Monitor wrote an article with information on the 1% cap on alternative assessment and distributed it to all special education staff in member districts and the ISD. The article explained the ESSA and MI-Access. A link to "Should My Student Take The Alternate Assessment" flowchart was included.
11/19/2019	The ISD Monitor provided Professional Development at the County-Wide Principal Meeting related to the 1% cap on alternative assessment. PD included how to access and use MDE's online interactive decision making tool and the "Should My Student Take The Alternative Assessment" flowchart which was also provided to participants.
11/19/2019	A link to the Assessment Selections Guidelines Training, the Interactive Decision Making Tool, and "Should My Student Take The Alternative Assessment" flowchart were emailed by the ISD Monitor to Building Principals.
02/03/2020	The ISD Monitor contacted each Special Education Coordinator in member districts and encouraged they do some data digging for their district by looking at the projected alternative assessment rates for Spring 2020 and identify which students have "surpassed" on the FI MI-Access, encourage those teams to use the online interactive decision making tool to determine if the MI-Access or MSTEP is the most appropriate assessment. Links to the following were also provided: Assessment Selection Interactive Decision Making Tool & "Should My Student Take the Alternative Assessment?" flowchart, and Assessment Selection Guidelines Training

Tier II/III: Please provide a summary of technical assistance and/or professional development provided as a result of feedback from MDE regarding the 2019 test year data and justification form review. Include professional development and technical assistance the ISD provided for each specific member district that was flagged for disproportionality regarding assessment participation. Include technical assistance or professional development provided by MDE and/or the ISD and MDE together.

Member District	Date Occurred	Summary of Technical Assistance and/or Professional Development
North Huron School District	03/12/2019	<p>The ISD Monitor provided the following to the principal/special education coordinator for the district:</p> <p>It was strongly suggested that North Huron Schools provide formal training to both administrators and parents regarding assessment selection, including the ESSA requirement that discusses and downstream potential consequences of using an alternate path of study (using alternate content standards) on the potential to earn a regular high school diploma. It was strongly recommended that the district take advantage of online training:</p> <ul style="list-style-type: none"> -Assessment Selection Training (includes 6 case studies to apply the state guidelines to for practice). This can be done as a group or individually. This training can be found at: https://mdoe.state.mi.us/mdedocuments/AssessmentSelectionGuidelinesTraining/index.html -The other is an online interactive decision making tool designed for IEP teams to use at IEP team meetings to guide in the assessment selection decision making process. This can be found at: https://mdoe.state.mi.us/MEDocuments/InteractiveDecision-MakingTool/index.html --It was strongly suggested that North Huron consider using this latter tool for all students who have most recently taken MI-Access at their next regularly scheduled IEP team meeting. -Consider individual student data. Look for scores that are consistently in the "surpassed" range. Given that functional independence is the most likely to be over utilized MI-Access assessment, it would be important to consider each of those students on a case-by-case basis. When doing this, the focus shifts from the question of assessment to consideration of whether students are provided appropriately targeted instruction
North Huron School District	05/14/2019	A link to the MDE online interactive decision making tool was embedded onto the state assessment page of the special education IEP software system, making the link readily available to IEP teams when making decisions about which assessment should be administered to a student.
North Huron School District	10/24/2019	The ISD Monitor wrote an article with information on the 1% cap on alternative assessment and distributed it to all special education staff members in the district as well as ISD ancillary staff and the district principal/special education coordinator. The article explained the ESSA and MI-Access. A link to "Should My Student Take The Alternate Assessment" flowchart was included.
North Huron School District	11/19/2019	The ISD Monitor provided Professional Development to the principal/special education coordinator related to the 1% cap on alternative assessment. PD included how to access and use MDE's online interactive decision making tool and the "Should My Student Take The Alternate Assessment" flowchart which was also provided to participants.

What resources or support is needed from MDE for the ISD to carry out the plan?

An online webinar or in person training provided by MDE for member districts regarding assessment selection.

On 2/20/2020 the ISD Monitor provided in-person training to the teaching staff and assistant principal of the ISD operated center-based program on selecting appropriate state assessment, using the flowchart and the online interactive decision making tool.

Assurances

Please provide the following assurances.

The ISD has provided or will provide targeted assistance to member districts/PSAs that have been flagged for disproportionality for participation in the alternate assessment as outlined on the previous page.

Yes No

Targeted assistance and professional development include an emphasis on member districts/PSAs using the state assessment selection guidance documents and online trainings.

Yes No

Assessment selection is an IEP team decision and will not be overridden by administrative or procedural decisions.

Yes No



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: **Huron ISD**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	88.2	91.7	82.4	-
Mathematics	88.2	91.7	81.3	-
Science	N/A	N/A	N/A	N/A
Social Studies	0	100	25	-

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Building Principal & Assistant Principal	11/19/2019	Link to Assessment Selections Guidelines Training, link to Interactive Decision Making Tool, and "Should My Student Take the Alternative Assessment?" flowchart were emailed by ISD Monitor to Building Principal & Assistant Principal.	ISD Staff
SE Teachers and ISD Ancillary Staff	10/24/2019	An article on the 1% Cap on Alternative Assessment was included in the regular newsletter from the ISD Monitor, explaining the ESSA and MI-Access. A link to the "Should My Student Take the Alternative Assessment?" flowchart was included.	ISD Staff
HISD Itinerant Staff	10/11/2019	The "Should My Student Take the Alternative Assessment?" flowchart was shared with all ISD ancillary staff.	ISD Staff
Illuminate Special Education Users	05/14/2019	Embedded a link to MDE's Interactive Decision Making Tool on the State Assessment Page within the special education IEP software system.	Other Illuminate Special Education
Assistant Principal	11/19/2019	The assistant principal participated in PD with ISD Monitor regarding 1% cap on alternative assessment, which included how to use MDE's Interactive Decision Making Tool and the "Should My Student Take the Alternative Assessment?" flowchart.	ISD Staff

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

- Yes No

Select the option that applies:

- Fewer than 8 students took MI-Access. 8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

- Yes No

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	17
Total Number of students tested with MI-Access	15
Students in center-based program from outside district	17

Adjusted Total	0
Adjusted Participation Number	15
Adjusted Rate	0%

Is there other justification to provide?

Yes No

2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	13
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	13
Projected Participation Rate	100%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special Education Teachers and Principals	Alternate Assessment and Training on Assessment Selection - In Person	02/20/2020

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes No

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes No

The member district addresses any issues of disproportionality in statewide assessment.

Yes No



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: **Bad Axe Public Schools**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.4	1.6	1.1	-
Mathematics	1.4	1.6	1.1	-
Science	N/A	N/A	N/A	N/A
Social Studies	0.4	1	1.4	+

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Building Principals	11/19/2019	Link to Assessment Selections Guidelines Training, link to Interactive Decision Making Tool, and "Should My Student Take the Alternative Assessment?" flowchart were emailed by ISD Monitor to Building Principals	ISD Staff
SE Teachers and ISD ancillary Staff	10/24/2019	An article on the 1% Cap on alternative Assessment was included in the regular newsletter from the ISD Monitor, explaining the ESSA and MI-Access. A link to the "Should My Student Take the Alternative Assessment?" flowchart was included.	ISD Staff
HISD Itinerant Staff	10/11/2019	The "Should My Student Take the Alternative Assessment?" flowchart was shared with all ISD ancillary staff.	ISD Staff
Illuminate Special Education Users	05/14/2019	Embedded a link to MDE's Interactive Decision Making Tool on the State Assessment Page within the IEP software system.	Other Illuminate Special Education
Building Principals	11/19/2019	The middle school principal and alternative high school principal participated in PD with ISD Monitor regarding 1% Cap on alternative assessment, which included how to use MDE's Interactive Decision Making Tool and the "Should My Student Take the Alternative Assessment?" flowchart	ISD Staff
SE Coordinator & Building Principals	03/12/2019	ISD Monitor emailed SE Coordinator and Building Principals suggest that Bad Axe Schools provide formal training to both administrators and parents regarding assessment selection including the ESSA requirement and downstream potential consequences of using an alternative path of study (using alternate content standards) on the potential to earn a high school diploma. It was strongly suggested that the district take advantage of the online Assessment Selection Training and utilize MDE's online interactive decision making tool (links provided). It was also suggested that the district review individual student data looking for scores that are consistently in the "surpassed" range on the Functional Independence MI-Access Assessment.	ISD Staff
Bad Axe Public Schools Special Education Teachers	04/24/2019	Special Education Coordinator with support from ISD Monitor provided PD for the district teachers. The teachers were provided training on assessment selection including the ESSA requirement and downstream potential consequences of using an alternative path of study (using alternate content standards) on the potential to earn a high school diploma. The teachers also took part in the online Assessment Selection Training and utilized MDE's online interactive decision making tool . They also reviewed individual student data looking for scores that are consistently in the "surpassed" range on the Functional Independence MI-Access Assessment.	District Staff

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes No

Select the option that applies:

Fewer than 8 students took MI-Access. 8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes No

Is there other justification to provide?

Yes No

2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	451
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	6
Projected Participation Rate	1.3%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Bad Axe Public Schools Special Education Staff	Special Education Coordinator with support from ISD Monitor provided PD for the district teachers. The teachers will be provided training on assessment selection including the ESSA requirement and downstream potential consequences of using an alternative path of study (using alternate content standards) on the potential to earn a high school diploma. The teachers will look at the online Assessment Selection Training and utilized MDE's online interactive decision making tool . They will also review individual student data looking for scores that are consistently in the "surpassed" range on the Functional Independence MI-Access Assessment. The teachers will also review the online assessment tool that is included within Illuminate.	02/26/2020

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes No

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes No

The member district addresses any issues of disproportionality in statewide assessment.

Yes No



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Caseville Public Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0.7	1.4	0.6	-
Mathematics	0.7	1.4	0.6	-
Science	N/A	N/A	N/A	N/A
Social Studies	1.4	1.6	0	-



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Church School District

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0	0	0	No change
Mathematics	0	0	0	No change
Science	N/A	N/A	N/A	N/A
Social Studies	0	0	0	No change



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Elkton-Pigeon-Bay Port Laker Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0.6	0.6	0.6	No change
Mathematics	0.6	0.6	0.6	No change
Science	N/A	N/A	N/A	N/A
Social Studies	1.5	0	0	No change



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Harbor Beach Community Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.9	0.9	0.4	-
Mathematics	1.9	0.9	0.4	-
Science	N/A	N/A	N/A	N/A
Social Studies	0.7	0	0	No change



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: North Huron School District

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.2	2.3	2.5	+
Mathematics	1.2	2.3	2.5	+
Science	N/A	N/A	N/A	N/A
Social Studies	0	1.1	4.8	+

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
SE Coordinator and Building Principal	03/12/2019	ISD Monitor emailed SE Coordinator and Building Principal suggesting that North Huron School provide formal training to both administrators and parents regarding assessment selection including the ESSA requirement and downstream potential consequences of using an alternate path of study (using alternate content standards) on the potential to earn a high school diplomas. It was strongly suggested that the district take advantage of the online Assessment Selection Training, and utilize MDE's online interactive decision making tool (links provided). It was suggested that the district review individual student data, looking for scores that are consistently in the "surpassed" range on the Functional Independence MI-Access Assessment.	ISD Staff
Illuminate Special Education Users	05/14/2019	Embedded a link to MDE's Interactive Decision Making Tool on the State Assessment Page within the special education IEP software system.	Other Illuminate, Special Education
HISD Itinerant Staff	10/11/2019	The "Should My Student Take the Alternative Assessment?" flowchart was shared with all ancillary staff.	ISD Staff
SE Teachers and ISD Ancillary Staff	10/24/2019	An article on the 1% Cap on Alternative Assessment was included in the regular newsletter from the ISD Monitor, explaining the ESSA and MI-Access. A link to the "Should My Student Take the Alternative Assessment?" flowchart was included.	ISD Staff
Building Principal	11/19/2019	Link to Assessment Selections Guidelines Training, link to Interactive Decision Making Tool, and "Should My Student Take the Alternative Assessment?" flowchart were emailed by ISD Monitor to Building Principals.	ISD Staff
Building Principal	11/19/2019	The building principal participated in PD with ISD Monitor regarding 1% cap on alternative assessment, which included how to use MDE's Interactive Decision Making tool and the "Should My Student Take the Alternative Assessment?" flowchart.	ISD Staff

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes No

Select the option that applies:

Fewer than 8 students took MI-Access. 8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with

significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes No

Is there other justification to provide?

Yes No

Please describe other justification:

In an effort to provide a continuum of education and services for students in the LRE instead of a separate facility, North Huron provide programming for students with Moderate Cognitive impairments that might typically need to access a center-based program.

2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	200
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	4
Projected Participation Rate	2%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special Education Teachers	Special Education Teachers will be reminded of the flowchart when determining the appropriate state assessment a student should participate in.	03/02/2020
All Teaching Staff	The process used to determine the state assessment a student will take will be shared with staff at the next monthly staff meeting.	03/11/2020

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes No

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes No

The member district addresses any issues of disproportionality in statewide assessment.

Yes No



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: **Owendale-Gagetown Area School District**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0	0	0	No change
Mathematics	0	0	0	No change
Science	N/A	N/A	N/A	N/A
Social Studies	0	0	0	No change



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: **Ubyly Community Schools**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.4	1.1	1.2	+
Mathematics	1.4	1.1	1.2	+
Science	N/A	N/A	N/A	N/A
Social Studies	1.2	1.2	0.7	-

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Building Principals	11/19/2019	Link to Assessment Selections Guidelines training, link to interactive Decisions Making Tool, and "Should my Student Take the Alternative Assessment?" flowchart were emailed by ISD monitor to building Principals	ISD Staff
SE Teachers and ISD Ancillary Staff	10/10/2019	An article on the 1% Cap on Alternative Assessment was included in the regular newsletter from the ISD monitor, explaining the ESSA and Mi-Access. A link to the "Should my Student take the Alternative Assessment?" flowchart was included	ISD Staff
HISD Itinerant Staff	10/11/2019	The "Should my Student take the Alternative Assessment?" flowchart was shared with all ISD ancillary staff.	ISD Staff
Illuminate Special Education Users	05/14/2019	Embedded a link to the MDE's interactive Decision Making Tool on the State Assessment page within the special educations IEP software system.	Other Illuminate Special Educaiton
Building Principals	11/19/2019	Building Principals participated in a PD with ISD monitor regarding 1% Cap alternative assessment, which included how to use the MDE's Interactive Decision Making Tool and the "Should my Student take the Alternative Assessment?" flowchart.	ISD Staff
Special Ed Coordinators and Building Principals	03/12/2019	ISD Monitor emailed SE Coordinator and Building Principals suggesting that Ugly Schools Provide formal training to both administrators and parents regarding assessment selection, including the ESSA requirement and downstream potential consequences of using an alternative path of study (using alternative content standards) on the potential to earn a high school diploma. It was strongly suggested that the district take advantage of the Online Assessment Selection training, and utilize MDE's online interactive decision making tool (link provided). It was also suggested that the district review individual student data, looking for scores that are consistently in the "surpassed" range on the Functional Independence MI-Access Assessment.	ISD Staff

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes No

Select the option that applies:

Fewer than 8 students took MI-Access. 8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with

significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes No

Is there other justification to provide?

Yes No

2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	322
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	5
Projected Participation Rate	1.6%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special Education Teachers	Special Ed Coordinator emailed teachers link to the Interactive Decision Making Took and "Should My Student take the Alternative Assessment?" flowchart with teachers. The team will meet to make a decision together based on student data and following the flowchart to decide if questionable students should be taking MI-Access or general assessments.	02/19/2020

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes No

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes No

The member district addresses any issues of disproportionality in statewide assessment.

Yes No



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Colfax Township S/D #1F

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0	0	0	No change
Mathematics	0	0	0	No change
Science	N/A	N/A	N/A	N/A
Social Studies	0	0	0	No change



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: **Sigel Township S/D #3F**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0	0	0	No change
Mathematics	0	0	0	No change
Science	N/A	N/A	N/A	N/A
Social Studies	0	0	0	No change



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: **Sigel Township S/D #4F**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0	0	0	No change
Mathematics	0	0	0	No change
Science	N/A	N/A	N/A	N/A
Social Studies	0	0	0	No change



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Verona Township S/D #1F

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0	0	0	No change
Mathematics	0	0	0	No change
Science	N/A	N/A	N/A	N/A
Social Studies	0	0	0	No change