

## Justification Forms Summary Report Directions

This document provides an index of Justification Forms separated by ISD and the ISD's Member Districts. The index acts as a Table of Contents so you can easily navigate this PDF. To enable this feature, go to the "View" tab in your PDF viewer application menu bar and look for the option to show or enable the Bookmarks Panel. Once enabled, the Bookmarks panel should appear on the left side of the screen in the navigation pane. Some applications may require you to press the "Bookmarks" icon in the navigation panel to open the Bookmarks panel. Once the Bookmarks panel is open, click a district name to advance you to that district's justification form within the document. For additional assistance, contact the Catamaran Help Desk at [help@catamaran.partners](mailto:help@catamaran.partners) or 877-474-9023 (Toll Free).



# Exceeding 1% Cap on Participation in State Alternate Assessment Intermediate School District (ISD) Summary Justification Form FY 2019-2020

## ISD Name: Lenawee ISD

All intermediate school districts must complete this summary form regarding the percentage of students assessed using Michigan’s alternate assessment (MI-Access). This includes justification forms from member districts/public school academies (PSA) that assessed more than 1% of students in the spring of 2019 using MI-Access.

Please do not submit any student identifiable information with this form.

## Data

Data	Total
Number of member districts/PSAs including the ISD (only if the ISD runs internal programs)	12
Number of member districts/PSAs including the ISD (only if the ISD runs internal programs) that assessed more than 1% of all students tested in the spring of 2019 using MI-Access (in grades 3-8 and 11)	7

## Technical Assistance and Professional Development

**Tier I:** Please provide a summary of technical assistance and/or professional development provided as a result of feedback from MDE regarding the 2019 test year data and justification form review. Include any professional development and targeted assistance the ISD offered to all member districts, provided by MDE and/or the ISD and MDE together.

Date Occurred	Summary of Technical Assistance and/or Professional Development
03/23/2020	Not required

**Tier II/III:** Please provide a summary of technical assistance and/or professional development provided as a result of feedback from MDE regarding the 2019 test year data and justification form review. Include professional development and technical assistance the ISD provided for each specific member district that was flagged for disproportionality regarding assessment participation. Include technical assistance or professional development provided by MDE and/or the ISD and MDE together.

Member District	Date Occurred	Summary of Technical Assistance and/or Professional Development
Addison Community Schools	03/23/2020	Not Required

What resources or support is needed from MDE for the ISD to carry out the plan?

*The Lenawee ISD total 2019 alternate assessment rates were:*

*ELA - 1.7%*

*Math - 1.6%*

*Social Studies - 1.0%*

*The Lenawee ISD has held 3 general supervision meetings on 12/18/19, 1/29/20 and 3/4/20 that included all of our 11 districts. At each of these meetings alternate assessment has been a topic on the agenda. We are helping districts better understand what students the MI-Access is intended for.. We are currently utilizing the module and flowchart, with the factors, on the MDE website.*

*Additional needed resources/support -*

- Additional, more in depth questions or flowcharts that can help determine what testing is appropriate.*
- Materials to help parents understand the implications of alternate assessment*
- Sample items at each level of alternate assessment to give visuals as to what the testing would look like.*

## **Assurances**

**Please provide the following assurances.**

The ISD has provided or will provide targeted assistance to member districts/PSAs that have been flagged for disproportionality for participation in the alternate assessment as outlined on the previous page.

Yes    No

Targeted assistance and professional development include an emphasis on member districts/PSAs using the state assessment selection guidance documents and online trainings.

Yes    No

Assessment selection is an IEP team decision and will not be overridden by administrative or procedural decisions.

Yes    No



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: **Lenawee ISD**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
<b>English Language Arts</b>	44.8	46.4	41.3	-
<b>Mathematics</b>	44.8	46.4	41.3	-
<b>Science</b>	N/A	N/A	N/A	N/A
<b>Social Studies</b>	9.5	0	3.8	+

### Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes     No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

<b>Audience</b>	<b>Date Occurred</b>	<b>Topics and Method of Training</b>	<b>Delivered by</b>
General Supervision Group	12/18/2019	Alternate Assessment participation data by district down to student level - including eligibility. Reviewed available materials on MDE and encouraged districts/supervisors to review information with district and ISD teachers/staff.	ISD Staff
General Supervision Group	01/28/2020	Reviewed Alternate Assessment participation by district down to student level - including eligibility. Reviewed updated flowchart with new significant cognitive impairment definition.	ISD Staff
LISD Special Education Bimonthly newsletter	02/10/2020	All staff newsletter included information about participants of alternate assessment. Provided flowchart and factors for staff to use when making decisions about appropriate state testing for their students.	ISD Staff

### **Contributing Factors**

Did the district test fewer than 500 students total using statewide assessments?

- Yes    No

Select the option that applies:

- Fewer than 8 students took MI-Access.    8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

- Yes    No

Utilizing the Alternate Assessment data reports, complete the following table.

<b>Assessment Data Table</b>	<b>Number</b>
Total Number of students tested overall	80
Total Number of students tested with MI-Access	33
Students in center-based program from outside district	33
<b>Adjusted Total</b>	47
<b>Adjusted Participation Number</b>	0
<b>Adjusted Rate</b>	0%

Is there other justification to provide?

- Yes    No

Please describe other justification:

*The LISD operates seven classroom programs for students with MiCI, MoCI and SXI for the 11 local districts in Lenawee County. The IEPs follow the MDE alternate assessment guidelines when choosing appropriate assessments for these students.*

## 2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	67
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	24
<b>Projected Participation Rate</b>	35.8%

## Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
District/ISD Special Education Staff	Continued reminders provided through all staff newsletter. Include copies of the "Should my student take the alternate assessment" flowchart and factors to consider. Supervisors will continue to follow up at their monthly meetings with district administrators stressing the importance of determining appropriate state testing for special education students.	03/23/2020
General Supervision Network	Quarterly meetings scheduled to provide various forms of special education data and information to help planning for specialized instruction.	05/27/2020
District/ISD Special Education Staff	Creation of State Assessment Cheat Sheet to provide districts in the form of a continuum to help them better visually see how the state assessments were designed and who their intended target is.	03/23/2020

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes  No

## **Assurances**

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes    No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes    No

The member district addresses any issues of disproportionality in statewide assessment.

Yes    No



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: **Adrian Public Schools**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
<b>English Language Arts</b>	1.7	1.6	1.2	-
<b>Mathematics</b>	1.7	1.6	1.2	-
<b>Science</b>	N/A	N/A	N/A	N/A
<b>Social Studies</b>	2.5	0.8	0.9	+

### Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes     No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.



Audience	Date Occurred	Topics and Method of Training	Delivered by
All District Special Education staff	01/30/2020	Alternative Assessments, "Should my child take the alternative assessment" Utilized the State material - Assessment Selection Interactive Decision Making Tool	District Staff
General Supervision (APS SE Director)	12/18/2019	Looked at 2019 student data regarding alternative assessments. Discussed the MDE Pd tools that are available	ISD Staff
General Supervision (APS SE Director)	01/29/2020	Discussed and reviewed MDE training tools and discussion around the definition of "significant" cognitive impairment and information about who the test is designed for.	ISD Staff

## Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes  No

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes  No

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	1456
Total Number of students tested with MI-Access	17
Students in center-based program from outside district	0
<b>Adjusted Total</b>	1456
<b>Adjusted Participation Number</b>	17
<b>Adjusted Rate</b>	1.2%

Is there other justification to provide?

Yes  No

Please describe other justification:

*Adrian Public school is the largest county school. We are in the hub of the county where families live to receive needed assistance for families living poverty. We have an MiCi program at all three levels in our district (Elementary, Middle and High School).*

## 2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	1483
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	25
<b>Projected Participation Rate</b>	1.7%

## Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special education staff	Review flow chart and case studies	10/23/2020
New special education staff	Present: Alternative Assessments, "Should my child take the alternative assessment" Utilized the State material - Assessment Selection Interactive Decision Making Tool	10/02/2020
All district principals	Share and review Alternative Assessment Flowchart	10/02/2020

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes  No

## Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes  No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes  No

The member district addresses any issues of disproportionality in statewide assessment.

Yes  No

## District Comments

*Adrian Public School continues to put our students first. We evaluate and determine programs, services, and assessments to best meet their individual needs. Our goal is to hold each student to their highest potential with the greatest results being productive and independent contributing adult.*

## ISD Comments (if ISD returned to district for modifications)

*All looks correct except for the 2019 participation data. You have entered the state numbers, and not the individual districts numbers.*



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## **Member District: Addison Community Schools**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### **Data**

Please indicate the 1% participation rate data:

<b>Content Area</b>	<b>Spring 2017 Participation Rate</b>	<b>Spring 2018 Participation Rate</b>	<b>Spring 2019 Participation Rate</b>	<b>Change</b>
<b>English Language Arts</b>	5	4.3	5.6	+
<b>Mathematics</b>	3.9	3.2	5.1	+
<b>Science</b>	N/A	N/A	N/A	N/A
<b>Social Studies</b>	4.7	3.7	5.9	+

### **Professional Development Provided**

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes     No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
General Supervision Network	01/28/2020	Data of County and District assessment	ISD Staff
District Sp Ed Meeting	02/10/2020	Overview of data of Alt. assessments, looked at each student individually and discussed what is appropriate for them. While it is too late to adjust this year, improvements have been made for the 2021 testing.	District Staff
Secondary Sp Ed Meeting	02/13/2020	Addressed the need to continue to look at students and assessments assigned to them.	ISD Staff

### Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

- Yes    No

Select the option that applies:

- Fewer than 8 students took MI-Access.    8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

- Yes    No

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	426
Total Number of students tested with MI-Access	20
Students in center-based program from outside district	8
<b>Adjusted Total</b>	418
<b>Adjusted Participation Number</b>	0
<b>Adjusted Rate</b>	0%

Is there other justification to provide?

- Yes    No

## 2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	426
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	25
<b>Projected Participation Rate</b>	5.9%

## Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
District Staff	Watch MDE video on Alternative Assessments	02/07/2020
District Staff	Planning for changes next year based on individual student	02/10/2020

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes  No

## **Assurances**

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes    No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes    No

The member district addresses any issues of disproportionality in statewide assessment.

Yes    No



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: Blissfield Community Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

## Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0.3	0.2	0.2	No change
Mathematics	0.3	0.2	0.2	No change
Science	N/A	N/A	N/A	N/A
Social Studies	0	0	0	No change





# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: Britton Deerfield Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	3.7	3	2	-
Mathematics	3.7	3	2	-
Science	N/A	N/A	N/A	N/A
Social Studies	3.5	2.7	1.8	-

### Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes     No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Special Edu. Teacher, Regional supervisors, school counselors	12/18/2019	Data, testing recommendations, discussions of how decisions are made, handouts were given	ISD Staff
Special Edu. Teacher, Regional supervisors, school counselors	01/28/2020	Extended the conversation about testing and who our district did alternative testings for and were they appropriate, state data and out local district data, clarifications about language and who should test	ISD Staff
special education staff	09/03/2019	District staff met together to discuss and go over state recommendations about alternative testing.	District Staff
special education staff	02/13/2020	Training of new staff on testing recommendations	ISD Staff
special education staff	12/12/2019	Training of new staff	ISD Staff

## Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

- Yes  No

Select the option that applies:

- Fewer than 8 students took MI-Access.  8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

- Yes  No

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	254
Total Number of students tested with MI-Access	5
Students in center-based program from outside district	2
<b>Adjusted Total</b>	252
<b>Adjusted Participation Number</b>	3
<b>Adjusted Rate</b>	1.2%

Is there other justification to provide?

- Yes  No

## 2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	265
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	2
<b>Projected Participation Rate</b>	0.8%

## Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
special education teachers, counselor, administrators	Staff will attend and be a member of the new county wide special education committee. This committee is called the General Supervision Network.	03/04/2020
special education staff	Staff is attending New Special Education Teacher training.	03/26/2020
Special education teacher, counselor	Staff will attend and be a member of the new county wide special education committee. This committee is called the General Supervision Network.	05/27/2020

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes    No

## Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes  No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes  No

The member district addresses any issues of disproportionality in statewide assessment.

Yes  No

## District Comments

*Without the LISD program students in our numbers we are under the 1% cap. The LISD students are now under the ISD numbers so we only have 2 students testing and they are both CI students who the IEP team feels should take the alternative assessment. We take this very seriously and have only been over the 1% cap when the LISD regional room was included in our numbers. We try to make every effort with the appropriate approved accommodations to have our students take the state mandated tests.*

## ISD Comments (if ISD returned to district for modifications)

*Need to enter data for BD - not the state - for 2019 participation.*

*See email.*



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## **Member District: Clinton Community Schools**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### **Data**

Please indicate the 1% participation rate data:

<b>Content Area</b>	<b>Spring 2017 Participation Rate</b>	<b>Spring 2018 Participation Rate</b>	<b>Spring 2019 Participation Rate</b>	<b>Change</b>
<b>English Language Arts</b>	0.2	0	0.2	+
<b>Mathematics</b>	0.2	0	0.2	+
<b>Science</b>	N/A	N/A	N/A	N/A
<b>Social Studies</b>	0.4	0	0	No change



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: Hudson Area Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.2	0.7	1.1	+
Mathematics	1.1	1.3	1.3	No change
Science	N/A	N/A	N/A	N/A
Social Studies	0.4	0.4	1.3	+

### Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

Yes  No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Special Education Teacher	12/18/2019	General Supervision Network Meeting	ISD Staff
Special Education Teacher	01/28/2020	General Supervision Network Meeting	ISD Staff

### Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes  No

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes  No

Is there other justification to provide?

Yes  No

### 2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	584
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	7
<b>Projected Participation Rate</b>	1.2%

### Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special Education Teacher	General Supervision Network Meeting - Alternate Assessment Data Review	03/04/2020
Special Education Teacher	General Supervision Network Meeting - Alternative Assessment Data Review, Flow Chart	05/27/2020
Designated Case Managers, Special Education Teachers	B-13 Training - Alternative Assessment Participation and Guidance	02/26/2020
District Special Education Staff	Alternative Assessment Data Review, Alternative Assessment Participation and Guidance, Flow Chart Review	03/13/2020

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes  No

## Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes  No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes  No

The member district addresses any issues of disproportionality in statewide assessment.

Yes  No





# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: Madison School District (Lenawee)

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	2.7	2.5	2.4	-
Mathematics	2.8	2.8	2.2	-
Science	N/A	N/A	N/A	N/A
Social Studies	2.5	3.2	2.6	-

### Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

Yes    No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
All SE Staff k-12	02/14/2020	Staff reviewed the Assessment flow chart steps for IEPT to go through when determining the correct assessment	District Staff
All SE Staff K-12	01/22/2020	All SE staff were given the protocol for determining the appropriate state assessment	District Staff

## Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes  No

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes  No

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	874
Total Number of students tested with MI-Access	21
Students in center-based program from outside district	0
<b>Adjusted Total</b>	874
<b>Adjusted Participation Number</b>	21
<b>Adjusted Rate</b>	2.4%

Is there other justification to provide?

Yes  No

## 2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	875
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	15
<b>Projected Participation Rate</b>	1.7%

## Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
SE Resource and MiCI staff	Parameters around state testing; team decisions regarding state testing	02/14/2020

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes  No

## Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes  No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes  No

The member district addresses any issues of disproportionality in statewide assessment.

Yes  No

## District Comments

*Our district has an elementary K-5 and a secondary 6-12 MiCI classroom. We do have students attend these classrooms from other districts on district agreements which can increase out percentage of students taking the MiAccess. Currently, each student slated to take the alternate test do have an IEP with an eligibility of MiCI. Each school year the IEPT looks at each student to determine if the alternate assessment is still appropriate or if portions of the regular state assessment should be taken.*



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: Morenci Area Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

## Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	2	0.9	0.6	-
Mathematics	2	0.9	0.6	-
Science	N/A	N/A	N/A	N/A
Social Studies	2.5	0	0.7	+



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: **Onsted Community Schools**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
<b>English Language Arts</b>	0.7	0.3	1.2	+
<b>Mathematics</b>	0.4	0.1	1	+
<b>Science</b>	N/A	N/A	N/A	N/A
<b>Social Studies</b>	0	0	0.3	+

### Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes     No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Compliance Monitor	12/18/2019	State assessment guidelines	ISD Staff
Compliance Monitor	01/28/2020	State assessment guidelines	ISD Staff
Special Ed Staff K-12	01/30/2020	LISD Manual with resources for various special ed programming, including alternate assessment shared with staff	District Staff
Special Ed Staff K-12	02/13/2020	Alternate assessment "should my student take the alternate assessment?" flow chart sent to all K-12 SE teachers	District Staff

## Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes  No

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes  No

Is there other justification to provide?

Yes  No

Please describe other justification:

*All students taking an alternate assessment in 2019 were receiving services for a cognitive impairment or ASD. One student, who is receiving services as an OHI student, has medically been diagnosed as having Down Syndrome. Each IEP team used the alternate assessment flowchart to determine the proper assessment for these students.*

## 2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	701
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	5
<b>Projected Participation Rate</b>	0.7%

## Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Secondary Special Education Teachers	Transition Training including alternate assessment	02/26/2020
K-12 Special Education District Teachers	Alternate Assessment flowchart shared with all special education staff	02/13/2020
County Special Education Teachers	General Supervision Network	03/04/2020

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes  No

## Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes  No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes  No

The member district addresses any issues of disproportionality in statewide assessment.

Yes  No

## District Comments

*All K-12 Special Education teachers have been provided with a flowchart to use when determining the appropriate assessment for a student. Administration in each district building was also provided with this guidance. IEP Teams have been instructed to use this, when the appropriate testing, for a student, is in question.*



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## **Member District: Sand Creek Community Schools**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### **Data**

Please indicate the 1% participation rate data:

<b>Content Area</b>	<b>Spring 2017 Participation Rate</b>	<b>Spring 2018 Participation Rate</b>	<b>Spring 2019 Participation Rate</b>	<b>Change</b>
<b>English Language Arts</b>	0.4	0.4	0.7	+
<b>Mathematics</b>	0.4	0.4	0.7	+
<b>Science</b>	N/A	N/A	N/A	N/A
<b>Social Studies</b>	0.9	0	0	No change





# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## **Member District: Tecumseh Public Schools**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### **Data**

Please indicate the 1% participation rate data:

<b>Content Area</b>	<b>Spring 2017 Participation Rate</b>	<b>Spring 2018 Participation Rate</b>	<b>Spring 2019 Participation Rate</b>	<b>Change</b>
<b>English Language Arts</b>	1.4	1.2	0.8	-
<b>Mathematics</b>	1.4	1.3	0.8	-
<b>Science</b>	N/A	N/A	N/A	N/A
<b>Social Studies</b>	1.5	1.5	0.3	-