

## Justification Forms Summary Report Directions

This document provides an index of Justification Forms separated by ISD and the ISD's Member Districts. The index acts as a Table of Contents so you can easily navigate this PDF. To enable this feature, go to the "View" tab in your PDF viewer application menu bar and look for the option to show or enable the Bookmarks Panel. Once enabled, the Bookmarks panel should appear on the left side of the screen in the navigation pane. Some applications may require you to press the "Bookmarks" icon in the navigation panel to open the Bookmarks panel. Once the Bookmarks panel is open, click a district name to advance you to that district's justification form within the document. For additional assistance, contact the Catamaran Help Desk at [help@catamaran.partners](mailto:help@catamaran.partners) or 877-474-9023 (Toll Free).



# Exceeding 1% Cap on Participation in State Alternate Assessment Intermediate School District (ISD) Summary Justification Form FY 2019-2020

## **ISD Name: Lewis Cass ISD**

All intermediate school districts must complete this summary form regarding the percentage of students assessed using Michigan’s alternate assessment (MI-Access). This includes justification forms from member districts/public school academies (PSA) that assessed more than 1% of students in the spring of 2019 using MI-Access.

Please do not submit any student identifiable information with this form.

## **Data**

Data	Total
Number of member districts/PSAs including the ISD (only if the ISD runs internal programs)	5
Number of member districts/PSAs including the ISD (only if the ISD runs internal programs) that assessed more than 1% of all students tested in the spring of 2019 using MI-Access (in grades 3-8 and 11)	1

## **Technical Assistance and Professional Development**

**Tier I:** Please provide a summary of technical assistance and/or professional development provided as a result of feedback from MDE regarding the 2019 test year data and justification form review. Include any professional development and targeted assistance the ISD offered to all member districts, provided by MDE and/or the ISD and MDE together.

Date Occurred	Summary of Technical Assistance and/or Professional Development
01/07/2019	Training information is on our IEP system on the state assessment page a tile has also been added to the home page on our IEP system. . The state's training information was also shared at the January county meeting. Emails have also been sent to the entire county regarding this information.

**Tier II/III:** Please provide a summary of technical assistance and/or professional development provided as a result of feedback from MDE regarding the 2019 test year data and justification form review. Include professional development and technical assistance the ISD provided for each specific member district that was flagged for disproportionality regarding assessment participation. Include technical assistance or professional development provided by MDE and/or the ISD and MDE together.

Member District	Date Occurred	Summary of Technical Assistance and/or Professional Development
Cassopolis Public Schools	01/07/2019	Training information is on our IEP system on the state assessment page a tile has also been added to the home page on our IEP system. The state's training information was also shared at the January county meeting. Emails have also been sent to the entire county regarding this information.
Dowagiac Union School District	01/07/2019	Training information is on our IEP system on the state assessment page a tile has also been added to the home page on our IEP system. . The state's training information was also shared at the January county meeting. Emails have also been sent to the entire county regarding this information.
Edwardsburg Public Schools	01/07/2019	Training information is on our IEP system on the state assessment page a tile has also been added to the home page on our IEP system. . The state's training information was also shared at the January county meeting. Emails have also been sent to the entire county regarding this information.
Marcellus Community Schools	01/07/2019	Training information is on our IEP system on the state assessment page a tile has also been added to the home page on our IEP system. . The state's training information was also shared at the January county meeting. Emails have also been sent to the entire county regarding this information.

What resources or support is needed from MDE for the ISD to carry out the plan?

*All of our districts have GREATLY improved their percentage. At this time, the guidance that has been developed has been great! It has aided LCISD in dropping their overall percentage.*

## **Assurances**

### **Please provide the following assurances.**

The ISD has provided or will provide targeted assistance to member districts/PSAs that have been flagged for disproportionality for participation in the alternate assessment as outlined on the previous page.

Yes    No

Targeted assistance and professional development include an emphasis on member districts/PSAs using the state assessment selection guidance documents and online trainings.

Yes    No

Assessment selection is an IEP team decision and will not be overridden by administrative or procedural decisions.

Yes    No



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: **Lewis Cass ISD**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

## Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
<b>English Language Arts</b>	80.9	66.7	79.1	+
<b>Mathematics</b>	81.8	66.7	79.1	+
<b>Science</b>	N/A	N/A	N/A	N/A
<b>Social Studies</b>	62.5	30	57.1	+

## Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

Yes    No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Special Education Teachers, School Administration	08/28/2019	The flowchart for determining participation has been given to all staff to use during IEP's. A copy of the guidance documents is provided to all staff via Google Drive (LCISD guidance on Alternate Assessments). All special education staff was given the documents via email as well. The MDE online selection training module was one of the items that was shared via email. The ISD has an upcoming PD where the group will view the training module and have a discussion. Last year, the ISD added a tile in Illuminate (LCISD's online IEP system) where staff can access the state guidance documents. This is also embedded in the state assessment page of the IEP system.	ISD Staff
Related Service Staff	08/28/2019	The flowchart for determining participation has been given to all staff to use during IEP's. A copy of the guidance documents is provided to all staff via Google Drive (LCISD guidance on Alternate Assessments). All special education staff was given the documents via email as well. The MDE online selection training module was one of the items that was shared via email. The ISD has an upcoming PD where the group will view the training module and have a discussion. Last year, the ISD added a tile in Illuminate (LCISD's online IEP system) where staff can access the state guidance documents. This is also embedded in the state assessment page of the IEP system.	ISD Staff

**Contributing Factors**

Did the district test fewer than 500 students total using statewide assessments?

- Yes
- No

Select the option that applies:

- Fewer than 8 students took MI-Access.
- 8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

- Yes
- No

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	49

Total Number of students tested with MI-Access	33
Students in center-based program from outside district	49
<b>Adjusted Total</b>	0
<b>Adjusted Participation Number</b>	0
<b>Adjusted Rate</b>	0%

Is there other justification to provide?

Yes  No

## 2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	53
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	37
<b>Projected Participation Rate</b>	69.8%

## Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special Education Teachers, Service Providers, Administration	All of the state resources will be reviewed at an upcoming professional development activity. The interactive decision-making tool has been embedded into LCISD's IEP system on the assessment page and will be shown to staff at professional development. There is also a tile included on the home page of LCISD's IEP system that links providers directly to MDE's resource documents. Staff will be required to provide the resource documents to the parents at IEP meetings.	09/01/2020
Parents	Administration will prepare a presentation for parents at a district Parent Advisory Committee meeting.	03/18/2020

## Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes  No

## Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes  No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes  No

The member district addresses any issues of disproportionality in statewide assessment.

Yes  No





# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## **Member District: Cassopolis Public Schools**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### **Data**

Please indicate the 1% participation rate data:

<b>Content Area</b>	<b>Spring 2017 Participation Rate</b>	<b>Spring 2018 Participation Rate</b>	<b>Spring 2019 Participation Rate</b>	<b>Change</b>
<b>English Language Arts</b>	0.2	0.4	0	-
<b>Mathematics</b>	0.2	0.4	0	-
<b>Science</b>	N/A	N/A	N/A	N/A
<b>Social Studies</b>	0.6	0	0	No change



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## **Member District: Dowagiac Union School District**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### **Data**

Please indicate the 1% participation rate data:

<b>Content Area</b>	<b>Spring 2017 Participation Rate</b>	<b>Spring 2018 Participation Rate</b>	<b>Spring 2019 Participation Rate</b>	<b>Change</b>
<b>English Language Arts</b>	2.3	1.5	0.8	-
<b>Mathematics</b>	2.5	1.2	0.8	-
<b>Science</b>	N/A	N/A	N/A	N/A
<b>Social Studies</b>	1.2	0.4	0.9	+



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: **Edwardsburg Public Schools**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

### Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
<b>English Language Arts</b>	1	0.9	0.5	-
<b>Mathematics</b>	0.7	0.7	0.5	-
<b>Science</b>	N/A	N/A	N/A	N/A
<b>Social Studies</b>	0.2	0.3	0.8	+



# Member District Exceeding 1% Cap Justification Form FY 2019-2020

## Member District: Marcellus Community Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

## Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.7	1.8	0.3	-
Mathematics	1.7	1.8	0.3	-
Science	N/A	N/A	N/A	N/A
Social Studies	0.6	1.9	0	-