

Justification Forms Summary Report Directions

This document provides an index of Justification Forms separated by ISD and the ISD's Member Districts. The index acts as a Table of Contents so you can easily navigate this PDF. To enable this feature, go to the "View" tab in your PDF viewer application menu bar and look for the option to show or enable the Bookmarks Panel. Once enabled, the Bookmarks panel should appear on the left side of the screen in the navigation pane. Some applications may require you to press the "Bookmarks" icon in the navigation panel to open the Bookmarks panel. Once the Bookmarks panel is open, click a district name to advance you to that district's justification form within the document. For additional assistance, contact the Catamaran Help Desk at help@catamaran.partners or 877-474-9023 (Toll Free).



Exceeding 1% Cap on Participation in State Alternate Assessment Intermediate School District (ISD) Summary Justification Form FY 2019-2020

ISD Name: St. Joseph County ISD

All intermediate school districts must complete this summary form regarding the percentage of students assessed using Michigan's alternate assessment (MI-Access). This includes justification forms from member districts/public school academies (PSA) that assessed more than 1% of students in the spring of 2019 using MI-Access.

Please do not submit any student identifiable information with this form.

Data

Data	Total
Number of member districts/PSAs including the ISD (only if the ISD runs internal programs)	10
Number of member districts/PSAs including the ISD (only if the ISD runs internal programs) that assessed more than 1% of all students tested in the spring of 2019 using MI-Access (in grades 3-8 and 11)	6

Technical Assistance and Professional Development

Tier I: Please provide a summary of technical assistance and/or professional development provided as a result of feedback from MDE regarding the 2019 test year data and justification form review. Include any professional development and targeted assistance the ISD offered to all member districts, provided by MDE and/or the ISD and MDE together.

Date Occurred	Summary of Technical Assistance and/or Professional Development
10/09/2019	LEA Special Education Update meeting was dedicated to supporting special education teachers understand the tools available, process for determining and impact of decision as it relates to alternative assessments (facilitated by ISD Special Education administrative team)
11/06/2019	Special Education Advisory Council is attended by ISD and LEA representatives to understand big picture issues regarding special education. The November meeting was dedicated to supporting these key individuals from each district in understand the tools available, process for determining and impact of decision as it relates to alternative assessments (facilitated by ISD Special Education administrative team)
11/14/2019	Catamaran Coordinators are superintendent appointed district representative that meet with the ISD Special Education Administrative Team monthly to work on system issues in special education. The November meeting was dedicated to supporting these key individuals from each district in understand the tools available, process for determining and impact of decision as it relates to alternative assessments (facilitated by ISD Special Education administrative team)
10/11/2019	The Buzz is a special education update created by the ISD Special Education Administrative Team and distributed electronically to all ISD and LEA special education teachers, administrators, and ancillary staff. The October publication provided guidance regarding the tools available, process for determining and impact of decision as it relates to alternative assessments (facilitated by ISD Special Education administrative team)
09/18/2019	ISD Special Education Administrative Team meets bimonthly to work on system issues in special education. Alternative Assessments, training, tools and resources, support to the local districts and information dissemination was discussed at this meeting.
09/30/2019	ISD Special Education Administrative Team meets bimonthly to work on system issues in special education. Alternative Assessments, training, tools and resources, support to the local districts and information dissemination was discussed at this meeting.
10/23/2019	ISD Special Education Administrative Team meets bimonthly to work on system issues in special education. Alternative Assessments, training, tools and resources, support to the local districts and information dissemination was discussed at this meeting.

Tier II/III: Please provide a summary of technical assistance and/or professional development provided as a result of feedback from MDE regarding the 2019 test year data and justification form review. Include professional development and technical assistance the ISD provided for each specific member district that was flagged for disproportionality regarding assessment participation. Include technical assistance or professional development provided by MDE and/or the ISD and MDE together.

Member District	Date Occurred	Summary of Technical Assistance and/or Professional Development
Constantine Public School District	08/22/2019	District staff provided training for all new special education teachers regarding all aspects of an IEP including alternative assessment. Additionally, the ISD Special Education Supervisor provided resources and training including location of tools and guidance for IEP teams in making assessment decisions.
Constantine Public School District	02/02/2020	ISD Special Education Supervisor worked with special education teachers to become comfortable using the interactive tool on the MDE website.
Centreville Public Schools	02/02/2020	ISD Special Education Supervisor worked with the building principal to become comfortable using the interactive tool on the MDE website.

What resources or support is needed from MDE for the ISD to carry out the plan?

None. Resources on the MDE website are helpful.

Assurances

Please provide the following assurances.

The ISD has provided or will provide targeted assistance to member districts/PSAs that have been flagged for disproportionality for participation in the alternate assessment as outlined on the previous page.

Yes No

Targeted assistance and professional development include an emphasis on member districts/PSAs using the state assessment selection guidance documents and online trainings.

Yes No

Assessment selection is an IEP team decision and will not be overridden by administrative or procedural decisions.

Yes No



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: **St. Joseph County ISD**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	87.5	65.4	79.3	+
Mathematics	87.5	65.4	79.3	+
Science	N/A	N/A	N/A	N/A
Social Studies	100	16.7	60	+

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

Yes No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Representatives from schools	10/09/2019	LEA Special Education Update Meeting (1 sessions devoted to State Assessments)	ISD Staff
Special Education Administrative Council Monthly Meeting	10/09/2019	Special Education Administrative Council Monthly Meeting	ISD Staff

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes No

Select the option that applies:

Fewer than 8 students took MI-Access. 8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes No

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	29
Total Number of students tested with MI-Access	23
Students in center-based program from outside district	29
Adjusted Total	0
Adjusted Participation Number	0
Adjusted Rate	0%

Is there other justification to provide?

Yes No

2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	35
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	21
Projected Participation Rate	60%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Teachers	Meetings after school. One time per month on Thursdays.	03/20/2020
Special Education Administrative Council Meeting	Meetings one time per month. Held at ISD. PEC principal, ancillary staff and teacher rep. will attend meetings	02/20/2020
Catamaran Monthly Meeting	Meetings one time per month. Held at ISD. PEC principal, ancillary staff and teacher rep.	04/23/2020

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes No

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes No

The member district addresses any issues of disproportionality in statewide assessment.

Yes No



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: **Sturgis Public Schools**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.5	1.3	1.3	No change
Mathematics	1.5	1.2	1.3	+
Science	N/A	N/A	N/A	N/A
Social Studies	1.3	1.3	1.3	No change

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

Yes No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Special Education Team	10/11/2019	MDE document explaining factors to consider when making decisions regarding alternative assessments. A Google spreadsheet was shared out to enter all students who were considered for the alternative assessments so that we could ensure that we were all following the same criteria.	ISD Staff
Administration - APs responsible for Special Education Staff	10/11/2019	MDE document explaining factors to consider when making decisions regarding alternative assessments. A Google spreadsheet was shared out to enter all students who were considered for the alternative assessments so that we could ensure that we were all following the same criteria.	ISD Staff

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes No

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes No

Is there other justification to provide?

Yes No

2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	1610
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	20
Projected Participation Rate	1.2%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
All special education staff	MDE document explaining factors to consider when making decisions regarding alternative assessments. A Google spreadsheet was shared out to enter all students who were considered for the alternative assessments so that we could ensure that we were all following the same criteria.	05/08/2020

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes No

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes No

The member district addresses any issues of disproportionality in statewide assessment.

Yes No

District Comments

Each year we discuss this and ensure that we are adhering to the state guidelines.



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Burr Oak Community School District

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	2.5	1.3	0	-
Mathematics	1.9	0.6	0	-
Science	N/A	N/A	N/A	N/A
Social Studies	1.6	0	0	No change



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Centreville Public Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1	1	0.7	-
Mathematics	0.8	0.7	0.7	No change
Science	N/A	N/A	N/A	N/A
Social Studies	0	1.1	0	-



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: **Colon Community School District**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.5	2.1	1.1	-
Mathematics	1.5	2.1	1.1	-
Science	N/A	N/A	N/A	N/A
Social Studies	2.3	3.2	0.9	-

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Special Education LEA's (staff and/or administrators)and staff	10/09/2019	LEA Special Education Update Meeting	ISD Staff
Special Education Supervisors, Department Chairs, Superintendents, LEA staff	11/06/2019	Special Education Administrative Council Monthly Meeting	ISD Staff
Special Education Supervisors, Superintendents, LEA staff and/or administrators	11/14/2019	Catamaran Monthly Meeting	ISD Staff
LEA's in local districts	10/11/2019	The Buzz SJCISD Special Education Newsletter	Other LEA Special Education Updates were listed in the BUZZ
Special Education Executive Director & Supervisors	10/23/2019	SJCISD Special Education Supervisor	ISD Staff

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

- Yes No

Select the option that applies:

- Fewer than 8 students took MI-Access. 8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

- Yes No

Is there other justification to provide?

- Yes No

2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	391
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	6
Projected Participation Rate	1.5%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special Education LEA's (staff and/or administrators)and staff	LEA Special Education Updates-Day 5	03/25/2020

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes No

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes No

The member district addresses any issues of disproportionality in statewide assessment.

Yes No



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: **Constantine Public School District**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.8	1.7	2.4	+
Mathematics	1.8	1.7	2.4	+
Science	N/A	N/A	N/A	N/A
Social Studies	1.8	1.5	2.5	+

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Catamaran Coordinator	11/14/2019	At Catamaran county meeting, the definition of who should take alt assessments was covered	ISD Staff
CPS sped teachers	08/22/2019	training for all new special ed teachers. all aspects of the IEP covered	District Staff
CPS sped teachers	08/22/2019	Special ed. resource guide tile in illuminate program has the state guidelines for assessment	Other ISD, MDE

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes No

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes No

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	782
Total Number of students tested with MI-Access	14
Students in center-based program from outside district	1
Adjusted Total	781
Adjusted Participation Number	13
Adjusted Rate	1.7%

Is there other justification to provide?

Yes No

Please describe other justification:

Students in the Secondary buildings who participate in the self-contained special education programs use an adapted curriculum. Due to the severity of cognitive delay, they do not follow the Common Core and use the extended grade level content expectations. The populations served are from both our district and one other district in our county.

2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	782
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	14
Projected Participation Rate	1.8%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
All CPS Special Education teachers	Choosing the correct assessment, guidance for reducing our number of students using the alternate assessment, clarification of assessment goals	02/28/2020

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes No

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes No

The member district addresses any issues of disproportionality in statewide assessment.

Yes No

District Comments

Although we are over the 1% cap for using the alternate assessment, each IEP team is in support of using an assessment that focuses on showing the growth and needs of each individual student.



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Mendon Community School District

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.6	1.3	0.4	-
Mathematics	1.6	1.3	0.4	-
Science	N/A	N/A	N/A	N/A
Social Studies	1.5	2.7	0	-



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: **White Pigeon Community Schools**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.2	1	0.7	-
Mathematics	1.2	1	0.7	-
Science	N/A	N/A	N/A	N/A
Social Studies	1.1	0.6	0	-



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Three Rivers Community Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.9	1.6	1.4	-
Mathematics	1.8	1.6	1.2	-
Science	N/A	N/A	N/A	N/A
Social Studies	1.7	1.6	0.8	-

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Special education staff and/or administrators	10/09/2019	LEA Speical Education updates - meeting	ISD Staff
Special Education Advisory Council members - parents, special education teachers, administrators	11/06/2019	Assessment Protocol - meeting	ISD Staff
Special Education Supervisors, Superintendents, LEA staff and/or administrators	11/14/2019	Compliance with Assessments - Catamaran via internet	ISD Staff
LEA's in local districts	10/11/2019	Special Education updates - The Buzz email newsletter	ISD Staff

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes No

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes No

Is there other justification to provide?

Yes No

2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	1491
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	8
Projected Participation Rate	0.5%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special Education Teachers and Paraprofessionals	Review of Assessment Data	05/11/2020
Special Education Teachers, Paraprofessionals and Administrators	Planning for Specialized Instruction	10/12/2020

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

- Yes
- No

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

- Yes
- No

The member district allows IEP team members to decide which students take an alternate assessment.

- Yes
- No

The member district addresses any issues of disproportionality in statewide assessment.

- Yes
- No

District Comments

We are carefully examining assessment participation and practices through on-going professional development and discussion.



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Nottawa Community School

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.3	1.4	2.7	+
Mathematics	1.3	1.4	2.7	+
Science	N/A	N/A	N/A	N/A
Social Studies	0	0	0	No change

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Catamaran Coordinators Meeting	09/12/2019	Should My Student Take the State Assessment. MDE (MARSE) flow chart and explanation. Delineation of special ed service programs when considering MI Access.	ISD Staff
Catamaran Coordinators Meeting	11/14/2019	Review of 1% Alternative Assessment Rate Report of ESSA - new report that shows all but one district's percentage when down. Pam Zandt reviewed the "Who should take the alternative assessment" guideline. change.	ISD Staff

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

- Yes No

Select the option that applies:

- Fewer than 8 students took MI-Access. 8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

- Yes No

Is there other justification to provide?

- Yes No

2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	73
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	2
Projected Participation Rate	2.7%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special Education Teacher	Special Education Training and Orientation: will be done for new special education teacher once hired. We will consult ISD Special Education Supervisor, Teresa Jones.	08/24/2020

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes No

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes No

The member district addresses any issues of disproportionality in statewide assessment.

Yes No