

Justification Forms Summary Report Directions

This document provides an index of Justification Forms separated by ISD and the ISD's Member Districts. The index acts as a Table of Contents so you can easily navigate this PDF. To enable this feature, go to the "View" tab in your PDF viewer application menu bar and look for the option to show or enable the Bookmarks Panel. Once enabled, the Bookmarks panel should appear on the left side of the screen in the navigation pane. Some applications may require you to press the "Bookmarks" icon in the navigation panel to open the Bookmarks panel. Once the Bookmarks panel is open, click a district name to advance you to that district's justification form within the document. For additional assistance, contact the Catamaran Help Desk at help@catamaran.partners or 877-474-9023 (Toll Free).



Exceeding 1% Cap on Participation in State Alternate Assessment Intermediate School District (ISD) Summary Justification Form FY 2019-2020

ISD Name: Tuscola ISD

All intermediate school districts must complete this summary form regarding the percentage of students assessed using Michigan’s alternate assessment (MI-Access). This includes justification forms from member districts/public school academies (PSA) that assessed more than 1% of students in the spring of 2019 using MI-Access.

Please do not submit any student identifiable information with this form.

Data

Data	Total
Number of member districts/PSAs including the ISD (only if the ISD runs internal programs)	10
Number of member districts/PSAs including the ISD (only if the ISD runs internal programs) that assessed more than 1% of all students tested in the spring of 2019 using MI-Access (in grades 3-8 and 11)	4

Technical Assistance and Professional Development

Tier I: Please provide a summary of technical assistance and/or professional development provided as a result of feedback from MDE regarding the 2019 test year data and justification form review. Include any professional development and targeted assistance the ISD offered to all member districts, provided by MDE and/or the ISD and MDE together.

Date Occurred	Summary of Technical Assistance and/or Professional Development
07/24/2019	Professional development offered to local special education teachers, statewide assessment selection being one of the topics covered.
08/20/2019	Professional development offered to all ISD teachers/itinerants, with MDE guidance regarding alternate assessment covered.
10/07/2019	ISD Director covers Alternate Assessment guidance/selection at administrative mtgs held with LEA special education supervisors on a monthly basis.

Tier II/III: Please provide a summary of technical assistance and/or professional development provided as a result of feedback from MDE regarding the 2019 test year data and justification form review. Include professional development and technical assistance the ISD provided for each specific member district that was flagged for disproportionality regarding assessment participation. Include technical assistance or professional development provided by MDE and/or the ISD and MDE together.

Member District	Date Occurred	Summary of Technical Assistance and/or Professional Development
Vassar Public Schools	01/27/2020	ISD Sp. Ed. Director and TA met with LEA Coordinators of all Districts exceeding 1% cap to review alternate state assessment guidance provided by MDE. Of critical review was the change in defining those students who should be taking the alternate assessment. Local Coords took this information back to their special education depts to review at regular staff meetings. ISD TA will work with the LEA Coords to provide additional training to local special education staff during a summer PD TBD.
Akron-Fairgrove Schools	01/27/2020	Same information/process as above. Akron-Fairgrove's situation is a little different in that it only takes one or two alternate assessment completers to surpass the 1% CAP allowing very little room should they indeed have students meeting criteria to take the alt assessment. Information regarding the most up-to-date guidance from MDE was shared with these LEA Administrators and taken back to the LEA. As mentioned above, the ISD TA is providing further PD on this issue at a summer training providing to all LEA special education teachers.
Cass City Public Schools	01/27/2020	Please see above. Cass City has historically been one of the biggest offenders of exceeding the 1% Cap. This has required a change in philosophy from local administration on down, but the special education coordinator has made progress toward the goal each year. ISD TA and Director met with this Local Coord as well sharing the same information. This district's special education staff will also be part of summer PD and will get this information repeatedly at regular local staff meetings.

What resources or support is needed from MDE for the ISD to carry out the plan?

None at this time. Should offending districts begin to trend in the other direction, assistance from MDE may be requested.

Assurances

Please provide the following assurances.

The ISD has provided or will provide targeted assistance to member districts/PSAs that have been flagged for disproportionality for participation in the alternate assessment as outlined on the previous page.

Yes No

Targeted assistance and professional development include an emphasis on member districts/PSAs using the state assessment selection guidance documents and online trainings.

Yes No

Assessment selection is an IEP team decision and will not be overridden by administrative or procedural decisions.

Yes No



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Tuscola ISD

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	53.6	50.7	53.6	+
Mathematics	53.6	50	53	+
Science	N/A	N/A	N/A	N/A
Social Studies	28.9	9.5	14.3	+

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
LEA Coordinator Mtg (Monthly)	09/24/2019	Staff meeting with ISD Director and ISD Special Education Coords to discuss Alt Assessment data and guidance---this is an ongoing subject of staff meetings	ISD Staff
IEP Teams/Teachers	05/13/2019	Discussed at staff meetings and spreadsheet (check/balance) kept on hand for teams to use to determine if the appropriate assessment is being selected.	District Staff
LEA Special Education Teachers	08/01/2019	Current Issues/Special Education, State Assessment Policy (decision tree), 1% Justification, curriculum instruction, scheduling, goal writing. Method of training was in-person conference.	ISD Staff

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

- Yes No

Select the option that applies:

- Fewer than 8 students took MI-Access. 8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

- Yes No

Utilizing the Alternate Assessment data reports, complete the following table.

Assessment Data Table	Number
Total Number of students tested overall	84
Total Number of students tested with MI-Access	45
Students in center-based program from outside district	0
Adjusted Total	84
Adjusted Participation Number	45
Adjusted Rate	53.6%

Is there other justification to provide?

- Yes No

2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	62
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	38
Projected Participation Rate	61.3%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Center Program Principals/Teachers	Appropriate Selection of State Assessment; Professional Development/Building Staff Mtgs	08/19/2020

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes No

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes No

The member district addresses any issues of disproportionality in statewide assessment.

Yes No



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Akron-Fairgrove Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0.7	2.2	2	-
Mathematics	0.7	2.2	1.3	-
Science	N/A	N/A	N/A	N/A
Social Studies	0	5.3	1.9	-

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
LEA Coordinators	08/21/2019	Alternate State Assessment/1% CAP at a staff meeting	ISD Staff
Special Education Staff Meeting	12/12/2019	Guidelines for selecting alternate assessment at staff meeting with special education teachers and administrators.	ISD Staff
Special Education Staff Meeting	12/12/2019	MDE flowcharts regarding assessment process shared at staff meeting with special education teachers and administrators.	ISD Staff

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

- Yes No

Select the option that applies:

- Fewer than 8 students took MI-Access. 8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

- Yes No

Is there other justification to provide?

- Yes No

2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	145
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	2
Projected Participation Rate	1.4%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special Education Staff	Appropriate use of alternate assessment guidelines as well as the new interpretation of Severe Cognitive Impairment as it applies to students taking the alternate assessment.	02/13/2020
Administration and Special Education Staff	Covering the alternate assessment report with local district teachers and administration.	02/13/2020

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes No

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes No

The member district addresses any issues of disproportionality in statewide assessment.

Yes No

District Comments

Due to the very small size of Akron/Fairgrove Schools, having more than one student take the alternate assessment puts us over 1%.



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Caro Community Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.1	1	0.6	-
Mathematics	1.1	1	0.6	-
Science	N/A	N/A	N/A	N/A
Social Studies	1.1	1.4	0.3	-



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: **Cass City Public Schools**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	4.6	3.5	2.9	-
Mathematics	4.6	3.3	2.7	-
Science	N/A	N/A	N/A	N/A
Social Studies	5.8	3.1	2.7	-

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

Yes No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
LEA Coordinators	08/21/2019	Guidelines for alternate assessment and 1% justification shared by Special Education Director at staff meeting.	ISD Staff
Special Education Monthly Meetings	11/18/2019	MDE provided flowcharts regarding alternate assessment decision making process and 1% cap shared at monthly staff meeting with special education teachers.	ISD Staff
District Administrators	08/22/2019	MDE provided guidelines regarding alternate assessment and current percentage of alternate assessment provided to district and building administrators.	ISD Staff

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes No

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes No

Is there other justification to provide?

Yes No

2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	488
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	6
Projected Participation Rate	1.2%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Special Education Staff	Updated guidelines provided by MDE regarding assessment decisions and clarification regarding Severe Cognitive Impairment at monthly staff meeting.	02/16/2020
District Administration	Alternate Assessment Rate Report and current predictions for the 2020 assessment shared at district administration meeting.	02/16/2020

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes No

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes No

The member district addresses any issues of disproportionality in statewide assessment.

Yes No

District Comments

The percentage of students taking the alternate assessment has declined each year for the past 3 years and our goal is to be under 1% for the 2020 testing.



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: **Kingston Community School District**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0.9	1.9	0.9	-
Mathematics	0.9	1.9	0.9	-
Science	N/A	N/A	N/A	N/A
Social Studies	0	2.1	1.5	-

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Local Special Education Teachers	08/21/2019	Review state guidelines for participation in the alternate assessment Review the MDE flowchart for participation in the alternate assessment	ISD Staff
Local Special Education Teachers	08/01/2019	Special Education Training for our local special education teachers. We discussed the state guidelines for participation in the alternate assessment, in addition to reviewing the MDE flowchart for participation in the alternate assessment	ISD Staff
LEA Special Education Coordinators, Principals	08/08/2019	Informational training provided by MDE at Sanilac ISD. We reviewed local district data in regards to state assessments and reviewed the state guidelines for participating in alternate assessments.	MDE

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes No

Select the option that applies:

Fewer than 8 students took MI-Access. 8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes No

Is there other justification to provide?

Yes No

2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	319
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	1
Projected Participation Rate	0.3%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
District administration/Special Education Teachers	Ongoing agenda item to review MDE's alternate assessment guidelines and flowchart	08/25/2020
Local Special Education Teachers	Special Education Teacher training, which will include reviewing MDE's alternate assessment guidelines and flowchart	08/03/2020

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes No

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes No

The member district addresses any issues of disproportionality in statewide assessment.

Yes No

District Comments

Our ELA and Math rates have decreased since 2018. This trend is projected to continue through the 2020 assessment period.



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Mayville Community School District

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0.6	0.6	0.6	No change
Mathematics	0.6	0.6	0.6	No change
Science	N/A	N/A	N/A	N/A
Social Studies	0	0	1.4	+

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

- Yes
- No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
Special Education Teachers	08/01/2019	State Assessment Policy (decision tree; 1% justification), curriculum, instruction, scheduling, team/co-teaching, IEP compliance. This training was completed in person (live) with special education teachers throughout the county.	ISD Staff
Special Education Supervisors/Coordinators	09/24/2019	The TISD director and monitor provided ongoing updates regarding guidance for determining appropriate State-assessment and provide supervisors/coordinators with MDE resources for decision making	ISD Staff

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

- Yes No

Select the option that applies:

- Fewer than 8 students took MI-Access. 8 or more students took MI-Access.

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

- Yes No

Is there other justification to provide?

- Yes No

2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	318
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	0
Projected Participation Rate	0%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
Local Special Education Teachers, Special Education Supervisors/Coordinators	Topics include-updates on resources available from MDE to support decision making flowchart, developing a process for steps for consideration during an IEP on the State assessment section of the IEP, continued review of data and compliance standards related to the State assessment, continued discussion regarding criteria for students using the alternative standards for instruction. The methods of training include monthly special education department meetings with the ISD director and monitor and continued department meetings held by the local special education supervisor with local special education staff. There will be multiple training/meeting dates throughout the school 20/21 school year beginning August 25th.	08/25/2020

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes No

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes No

The member district addresses any issues of disproportionality in statewide assessment.

Yes No



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Millington Community Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.7	1.2	0.5	-
Mathematics	1.7	1.1	0.8	-
Science	N/A	N/A	N/A	N/A
Social Studies	1.1	1.1	0.7	-



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Reese Public Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0.7	1	1	No change
Mathematics	0.7	1	1	No change
Science	N/A	N/A	N/A	N/A
Social Studies	0.5	0.5	0.6	+



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: **Unionville-Sebewaing Area S.D.**

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	1.4	1.4	0.8	-
Mathematics	1.4	1.4	0.8	-
Science	N/A	N/A	N/A	N/A
Social Studies	1.2	1.3	0.7	-



Member District Exceeding 1% Cap Justification Form FY 2019-2020

Member District: Vassar Public Schools

The *Every Student Succeeds Act* (ESSA) places a 1% cap on alternate assessment (MI-Access) participation at the state level. Member districts that contribute to the state exceeding its participation cap must submit information to the Intermediate School District (ISD) justifying the need to exceed the 1% threshold. In addition, ISDs that run programs (functioning as a member district) must complete the form as a member district.

Each ISD collects information from member districts to submit to the MDE.

Please do not submit any student identifiable information with this form.

Data

Please indicate the 1% participation rate data:

Content Area	Spring 2017 Participation Rate	Spring 2018 Participation Rate	Spring 2019 Participation Rate	Change
English Language Arts	0.9	1.8	1.4	-
Mathematics	0.9	1.8	1.4	-
Science	N/A	N/A	N/A	N/A
Social Studies	1.2	1.9	0.4	-

Professional Development Provided

Did the individualized education program (IEP) teams utilize the state guidelines for participation in the alternate assessment to make assessment participation decisions?

Yes No

Please list professional development, informational sessions, and technical assistance provided regarding the 1% Cap and/or assessment selection and participation from January 1, 2019 to present.

Audience	Date Occurred	Topics and Method of Training	Delivered by
LEA coordinators	08/20/2019	Staff Meeting: State assessment guidelines, copy of flow chart	ISD Staff
Local administrators	09/18/2019	Staff meeting: Local admin meeting; distributed flow chart/discussed 1% rule	District Staff
Sp Ed Teachers-Local district	09/26/2019	Sp education teacher meeting/discussed Mi-Access/Flow Chart/1% rule-CI ("functioning as" interpretation)	District Staff

Contributing Factors

Did the district test fewer than 500 students total using statewide assessments?

Yes No

Did the district operate a center-based program or regional collaborative for students with significant cognitive impairments (serving students from in and outside of the district within a region or ISD)?

Yes No

Is there other justification to provide?

Yes No

2020 Projected Participation Rate

Using the Michigan School Data System (MSDS) and current data, complete the following table to calculate the 2020 projected participation rate.

Projected Participation Rate	Number
Total Number of students enrolled in grades 3, 4, 5, 6, 7, 8, 11	533
Total Number of students whose IEPs currently designate MI-Access for state summative assessments in any content area	1
Projected Participation Rate	0.2%

Local Plan

After reviewing all of the member district data for participation rates on the alternate assessment (MI-Access), detail below a summarized plan for providing professional development. This may include but is not limited to training on assessment selection, alternate assessment, alternate content standards, or planning for specialized instruction. At least one local development plan must be submitted to proceed.

Audience	Topics and Method of Training	Date
special ed teachers	training on assessment selection at Professional development/staff meetings	03/02/2020

Resources and Technical Assistance

Does the member district require additional resources and technical assistance from the ISD or MDE to ensure students are being assessed using the most appropriate state summative assessment tool based on the state guidelines?

Yes No

Assurances

Please provide the following assurances.

The member district IEP team members follow the state guidelines for participation in the alternate assessment.

Yes No

The member district allows IEP team members to decide which students take an alternate assessment.

Yes No

The member district addresses any issues of disproportionality in statewide assessment.

Yes No

District Comments

MDE needs to continue to allow the IEP team to determine the most appropriate state assessment for each student.