

# Learning Bites: Engaging in Continuous Improvement



## Identifying Activities

Activities are the details for implementing strategies. There are a number of considerations when identifying activities; many of these are governed by the stage of implementation the strategy is in.



- What did your analysis using the Hexagon Tool tell you?
- Were there areas with lower scores that need to be addressed first as part of installation, or getting ready to implement, e.g., creating buy-in, initial professional learning, purchasing materials, assigning staff, developing an implementation guide, etc.?
- What activities need to be put in place to implement, whether initial implementation or full implementation, e.g., on-going coaching, improving technology, parent involvement, community engagement, etc.?
- If your strategy is primarily an instructional strategy, what will you do for Tier 1 instruction? Tier 2? Tier 3?
  - Tier 1 instruction is defined as having universal supports, or those instructional practices that help all students. Tier 1 instruction includes both whole group and differentiated small group instruction. Once universal supports are in place, staff can use assessment data to determine which students need additional Tier 2 and Tier 3 supports that vary by intensity and duration.
  - Tier 2 support is an additional block of time targeted to small group instruction outside of the Tier 1 block.
  - Tier 3 support involves even more intensive instruction, including one-on-one. It is critical that all students receiving Tier 2 and Tier 3 support should continue to also receive Tier 1 support.
- What will you do to monitor both implementation fidelity and impact? What tools will you use? How often?
- What systems might you need to build or strengthen to implement this strategy?

In addition to identifying the activity, you will also need to identify the "owner" – the person who is ultimately responsible for implementation – as well as the start date and end date. Activities are the ultimate actions by which a plan is implemented.