



Dataset Template Naming Convention

For more information visit: www.michigan.gov/mde-micip

Naming the Dataset Template

The title should focus on the desired outcome. This outcome could be based on area of need or strength. You may also craft it as a statement or a question. In any case, please use a complete sentence. For example:

Rates for Chronic Absenteeism - Do they vary by subgroup?

Naming the Data Object

Include a title of the data object, the type of data, and a timeframe. For example:

- Title of the data object: *District Chronic Absenteeism Report*
- Type of data: *Demographic*
- Timeframe: *current year*

Note: There is an 81-character limitation.

Naming the Tabs

If you are submitting more than one data set template, you will use multiple tabs. When naming your tab, use the category and subcategory. For example:

Non-academic/School Culture & Climate