



Frequently Asked Questions

12.0400, Cosmetology

Below are frequently asked questions (FAQ's) for new and updated credentials for Perkins V reporting beginning in the 2021–2022 school year, developed under the Career Pathways Program.

1. Q: What was the difference between the two "parallel projects" and the other five Career Pathway Grant projects?

A: The parallel projects did not receive grant funds. Parallel projects were picked up because of necessary curriculum work or updates and it only made sense to use the same process. We also worked in a different order and at a different pace than the others.

2. Q: Will a student have to complete the program to receive 400 hours that transfer to a specialty license?

A: The student must be enrolled in a specialty license program and will need to complete the 400 hours required as part of the State of Michigan specialty license curriculum. They do not have to complete the entire cosmetology program to obtain a specialty license.

3. Q: Can we have juniors accrue hours in both programs (full cosmetology and a specialty license) and then pull out of one and make a choice to do a 3rd year or stop at the senior year? How does this work with State of Michigan Department of Licensing and Regulatory Affairs (LARA)? Do they allow "double dipping" in more than one license area, but then only make students keep the hours for the one they choose to move forward with?

A: At this point the school must declare which program the student is enrolled in when they send in enrollment and monthly reports. If a student wants to pull out of one program and transfer into another, that change would have to be made and clarified with the Michigan Board of Cosmetology. Teachers should contact LARA for more information.

4. Q: Can an instructor with a full Cosmetology license teach the specialty licenses?

A: Yes, but it does not work the other way. An instructor with only a limited instructor's license may only teach that specialty curriculum/license.

5. Q: When is the state planning to approve the change in hours?

A: Current proposed hours can be found in the [2-1-21 Approved Minutes](#). Guidance on when these hours take effect is forthcoming from the Michigan Board of Cosmetology and LARA.

6. Q: Our school only offers cosmetology for the CTE. Can we just offer a manicurist credential, as a stand-alone?

A: You must teach all the competencies in a program of study to have a state-approved program. You may continue to have a transfer agreement with another agency so students can finish hours toward the full license. You may opt to only offer a specialty license as the credential option at your facility.

7. Q: What are the most recent proposed State Board of Cosmetology curriculum and hour changes?

A: See the proposed hours and changes in the 2-1-21 minutes, linked above.

8. Q: Could you still get completers if you are only offering manicuring or esthetics and not the full Cosmetology license?

A: Programs that only offer a specialty license credential may only have concentrators and not completers. These programs would need to have a transfer agreement in place with another institution for students to be able to complete their full cosmetology license.

9. Q: Can we offer manicuring with the same Program Serial Number (PSN)? Or would they have to apply for a new PSN if they only taught one of the specialties moving forward?

A: You can use the same PSN.

10. Q: How this will work with accreditation agencies for private schools?

A: The competencies are built on the State of Michigan Cosmetology License requirements. Schools who are accredited are still required to follow the state licensing regulations, so there is not a conflict between CTE requirements and accreditation.

11. Q: How do people get timely information on the credentials earned by their students?

A: At this time, teachers need to contact students directly to find out if they have earned the credential.

12. Q: When will we receive the new instructional design reporting sheet?

A: The instructional design form is included in the Classification of Instructional Programs (CIP) Overview and is the sixth tab of the document. All CIP overviews are posted on the Office of Career and Technical Education (OCTE) website, as well as Credential Tip Sheets. From the OCTE Homepage, click on "CTE Instructional Programs", then "CTE Instructional Resources, by Career Cluster", then click on your Career Cluster icon.

13. Q: What happens if my student doesn't get their state board results until after the August 31st window closes?

A: Students who don't have their results until after the August 31st deadline may not be counted in the Core Performance Indicator data. Districts may want to evaluate their program structure if this becomes a barrier to reporting.

14. Q: When will the Career and Technical Education Information Systems (CTEIS) be updated?

A: Please reference this memo: [Credential Update for Perkins V Reporting](#).

Useful Links:

Information about Career Pathways Grant:

https://www.michigan.gov/mde/0,4615,7-140-2629_82356_94990-512465-,00.html

Perkins V FINAL Definitions: Course, Participant, Concentrator, Completer, memo: [https://www.michigan.gov/documents/mde/Perkins_V_FINAL_Definitions-Course Participant Concentrator Completer 722782 7.pdf](https://www.michigan.gov/documents/mde/Perkins_V_FINAL_Definitions-Course_Participant_Concentrator_Completer_722782_7.pdf)

Credential Update for Perkins V Reporting memo:

[https://www.michigan.gov/documents/mde/2021-006 Credential Update for Perkins V Reporting 724705 7.pdf](https://www.michigan.gov/documents/mde/2021-006_Credential_Update_for_Perkins_V_Reporting_724705_7.pdf)

Please direct questions regarding the new credentials developed under the CPG to MDE-CareerPathways@michigan.gov.