



Child Nutrition Programs (CNP) Bulletin

**October 1, 2021 - Child Nutrition Programs (CNP)
Bulletin No. 9 - Verification**

Verification

Verification is the process sponsors conduct annually to confirm selected students' eligibility for Free and Reduced-Price Meals in the National School Lunch Program (NSLP) and School Breakfast Program (SBP). *Verification is not required for children who have been certified for meals under Direct Certification.* A [Verification](#) webpage with forms and instructions has been developed to support program sponsors through the process.

Verification in School Year 2021-2022

The United States Department of Agriculture (USDA) has confirmed that school districts need to conduct Verification this school year. Whether you are currently participating in the Seamless Summer Option (SSO) or traditional NSLP, **all** schools and districts that collected Free and Reduced-Price Meals Applications are required to conduct Verification. The Verification sample should be based on approved current school year applications as of October 1, 2021. The deadline for completing Verification of Eligibility for School Meals is November 15, 2021.

Improvement Plans

In School Year 2021-2022, Improvement Plans are required for sponsors that had a significant number of non-responses and applications changed to paid based on the

Verification results in School Year 2020-2021. Those sponsors that are required to complete and submit an Improvement Plan are listed at [Schools Required to Submit an Improvement Plan for Certification and Verification for SY 2021-2022](#).

Standard Sample

In School Year 2021-2022, a Standard Sample is required for sponsors that had a significant number of non-responses to Verification in School Year 2020-2021. Those sponsors that are required to conduct a Standard Sample are listed at [Schools Required to Use Standard Sample Size for SY 2021-2022](#).

Verification Forms for School Year 2021-2022

For those sponsors participating in the Seamless Summer Option (SSO), we have developed special forms that can be used for Verification. They are available at the following links:

- [We Must Check Your Application Form SSO Version](#)
- [We Have Checked Your Application SSO Version](#)

School Food Authority Verification Collection Report (SFA-VCR)

All SFAs must report verification activities and outcomes to the Michigan Department of Education (MDE) annually. The results of verification are reported in the School Food Authority Verification Collection Report (SFA-VCR). The web-based SFA-VCR is accessible through the [Michigan Nutrition Data System \(MIND 2.0\)](#).

The target date for opening the SFA-VCR is December 2021. The SFA-VCR must be submitted to MDE by February 1, 2022.

Questions regarding Verification may be directed to mde-schoolnutrition@michigan.gov or Natalee Mickelson at MickelsonN@michigan.gov.

Contact Us

Email: MDE-SchoolNutrition@Michigan.gov

Nutrition Gateway: The Michigan Department of Education [Nutrition Gateway](#) provides Child Nutrition Program (CNP) agencies a singular system to access annual CNP applications (MEGSplus), monthly claims (MIND) and periodic administrative reviews (GEMS/MARS) through an integrated dashboard and portal.

If you or someone you know is interested in receiving the School Nutrition News and Updates and SNP Bulletins, visit [School Nutrition News and Updates Subscription](#).

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1. mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410;
2. fax: (202) 690-7442; or
3. email: program.intake@usda.gov.

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USDA Civil Rights Complaint Links:

https://www.ocio.usda.gov/sites/default/files/docs/2012/Complain_combined_6_8_12.pdf

<https://www.usda.gov/oascr/how-to-file-a-program-discrimination-complaint>

Links Used in This Document:

https://www.michigan.gov/mde/0,4615,7-140-66254_50144-518545--,00.html

https://www.michigan.gov/documents/mde/6_Schools_Required_to_Submit_an_Improvement_Plan_2021-2022_736251_7.pdf

https://www.michigan.gov/documents/mde/9_Schools_Required_to_Use_Standard_Sample_Size_for_2021-22_736288_7.pdf

https://michigan.gov/documents/mde/9_Schools_Required_to_Use_Standard_Sample_Size_for_2021-22_736288_7.pdf

https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.michigan.gov%2Fdocuments%2Fmde%2F13_We_Must_Check_Your_Application_2020-

21 SSO Version-

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[https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.michigan.gov%2Fdocuments%2Fmde%2F15 WE HAVE CHECKED YOUR APPLICATION 2021-22 SSO Version -](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.michigan.gov%2Fdocuments%2Fmde%2F15%2FWE_HAVE_CHECKED_YOUR_APPLICATION_2021-22_SSO_Version_-)

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