

SYMBOL KEY REQUIRED IN ALL SITUATIONS REQUIRED IN SOME SITUATIONS **C** CORE SUBJECT AREA **NC** NON-CORE SUBJECT AREA **SE** ALLOWED FOR SPECIAL EDUCATION This form is fillable when viewed on [Adobe Reader](#)

Last Updated August 2024

- Select desired permit type or renewal at right
- Check off requirements as they are met below

	DAILY SE	Extension	Emergency Extension	FULL-YEAR BASIC SE	1st Renewal	2nd Renewal	3rd Renewal	FULL-YEAR SHORTAGE	1st Renewal	2nd Renewal	3rd Renewal	FULL-YEAR EXPERT	Subsequent Renewals	
DATE GRANTED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
SUBJECT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
BACKGROUND & FINGERPRINT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
60 COLLEGE CREDITS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
BACHELOR'S DEGREE OR HIGHER												C	<input type="checkbox"/>	<input type="checkbox"/>
20 CREDITS OR MINOR OR TEST MATCHING SUBJECT				C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C	<input type="checkbox"/>	<input type="checkbox"/>
BUSINESS OR INDUSTRY LICENSE												NC	<input type="checkbox"/>	<input type="checkbox"/>
EXPERTISE													<input type="checkbox"/>	<input type="checkbox"/>
5 YEARS' WORK EXPERIENCE													<input type="checkbox"/>	<input type="checkbox"/>
PROFESSIONAL CERTIFICATE OR HIGHER								<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
MENTOR ASSIGNED		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>	
PROGRAM ENROLLMENT					<input type="checkbox"/>									
PROGRESS IN PROGRAM						<input type="checkbox"/>	<input type="checkbox"/>							
INDIVIDUALIZED DEVELOPMENT PLAN					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

3 Apply if all checked. But be sure to mind term and FTE limits!	TERM LIMIT	90 consecutive calendar days	One academic year	One academic year	One academic year
	FTE LIMIT	1.0 FTE	1.0 FTE	0.5 FTE	0.5 FTE