

REPORT OF PROGRAM CLOSURE

Please complete the following form to report program closures and email to EducatorPrograms@Michigan.gov. If you are discontinuing a program offering, but keeping other offerings for the subject (i.e., reducing program options from major or minor to major only), use the EducatorPrograms@Michigan.gov form.

Institution Name:

Endorsement Area and Code:

Date of report:

Date of most recent review and approval:

Date after which candidates no longer will be admitted to program:

Date after which candidates will no longer be recommended for a certificate (to find this date, add five years to the date of the last anticipated program completion):

Program Level:

- Elementary
- Secondary
- K-12

Program Offering:

- Major
- Group Major
- Comprehensive Group Major
- Minor
- Group Minor
- Additional Endorsement

Rationale for program closure:

Communication plan for informing candidates:

Institutions must attach the completed Closed Program Roster.

Dean/Director Signature: _____

Dean/Director Printed Name:

For Office of Educator Excellence Use:

Form reviewed by:

Date:

OEE Remarks:

Signature:
