

Office of Health and Nutrition Services

Town Hall
December 13, 2023
We will begin at 2:00pm

Welcome to our Zoom Webinar!

Q&A

- › Use the Q&A option for all questions
- › MDE will ONLY respond to questions in the Q&A area so all participants can see the questions and answers

CHAT BOX

- › DO NOT use the chat box for questions – use the Q&A option
- › MDE staff will enter helpful links, etc. in the chat box for easy access

Thanks for Joining Us!

- › Town Hall PowerPoints are posted on MDE's Food & Nutrition Programs main page. When on the MDE website, click on Services, Food & Nutrition Programs, then click on "Go to Food & Nutrition Programs." Updated Q&A can be found on the same page – right at the top!
- › The Professional Development Certificate will be added to the end of the slide deck when posted to the MDE website
- › Upcoming Town Hall meeting: February 7, 2024

Michigan School Meals



- › The State Legislature is on recess until after the holidays
- › No permanent legislation yet

Lunches Served!

LUNCH	SY18-19	SY19-20	SY20-21	SY21-22	SY22-23	SY23-24
July	189,194	170,566	3,858,124	3,329,146	81,590	147,971
August	1,314,889	1,553,818	3,192,176	3,628,249	1,930,370	2,826,812
September	13,359,034	14,451,907	7,371,697	14,478,576	13,146,178	15,494,358
October	16,747,460	17,062,490	10,559,893	15,788,281	14,302,462	16,046,243
November	13,234,111	12,493,853	8,291,089	13,881,676	12,744,042	
December	11,048,737	11,199,817	6,881,181	9,776,968	10,285,059	
January	9,345,928	13,816,132	9,578,727	12,721,518	11,913,597	
February	10,557,444	11,982,555	9,968,801	11,969,952	11,139,703	
March	13,684,882	9,961,137	12,279,513	15,739,837	12,743,742	
April	12,898,617	7,735,101	9,438,696	13,956,081	12,504,029	
May	15,570,481	7,637,551	11,552,915	16,384,060	15,363,156	
June	4,530,376	5,171,231	5,889,254	5,160,451	3,877,951	
	122,481,153	113,236,158	98,862,066	136,814,795	120,031,879	

Breakfasts Served!

BREAKFAST	SY18-19	SY19-20	SY20-21	SY21-22	SY22-23	SY23-24
July	173,069	157,464	3,884,067	3,296,914	73,340	136,122
August	683,741	825,173	3,185,090	2,982,157	993,139	1,475,083
September	6,673,414	7,323,373	5,783,655	7,767,176	6,793,550	8,230,770
October	8,667,447	9,003,714	8,239,967	8,800,330	7,691,652	8,954,351
November	6,854,346	6,626,640	7,107,944	7,669,827	6,863,013	
December	5,597,688	5,752,312	6,542,716	5,333,181	5,456,103	
January	4,809,243	7,334,567	7,716,551	6,928,029	6,351,285	
February	5,181,464	6,244,849	7,624,248	6,436,110	5,869,966	
March	7,088,326	6,820,663	9,138,385	8,946,933	6,949,787	
April	6,688,696	7,679,137	7,052,955	8,035,624	6,898,862	
May	8,182,290	7,553,525	8,338,461	9,420,287	8,528,075	
June	2,746,035	5,184,694	4,879,049	3,400,354	2,441,590	
	63,345,759	70,506,111	79,493,088	79,016,922	64,910,362	

Michigan School Meals Payments

- › State funding is broken down into multiple payments
- › 31d lunch and 31f breakfast supplemental payments remain the same
- › 30d Michigan School Meals payment is based on these formulas:
 - 30d lunch payment = [Federal reimbursement for free lunches] minus [Federal reimbursement from reduced price and paid lunch claims **and** 31d lunch payment]
 - 30d breakfast payment = [Federal reimbursement for free breakfasts] minus [federal reimbursement from reduced-price and paid breakfast claims]

Michigan School Meals Claims and Payments

- › When should I have my claims submitted?
 - To receive both federal and state payments in the month, claims must be submitted by the 4th of the month
- › What if I miss the 4th deadline?
 - State aid payments will be processed on the next month's payment
 - Example: November's claim was submitted on December 10th, the state aid payment for the month of November will be included in the January state aid payment
- › When do sponsors receive reimbursements and payments?
 - Federal reimbursements will be received as usual
 - Payments for 30d Michigan School Meals, like all other state aid payments, will be made via the State Aid Management System (SAMS) around the 20th of each month
- › Questions? Please email MDE-Fiscal@michigan.gov

MiND – Claim Status Report

Michigan School Meals 30d State Funding :

Payment Type	Amount	YTDTotal (As of Today)
30d Breakfast Reimbursement (From MIND Payment Details)	\$3,191.45	\$3,191.45
30d Breakfast Payment	\$3,191.45	\$3,191.45
31d Lunch Payment (1/11th Paid by State Aid)	\$7,190.64	\$7,190.64
30d Lunch Reimbursement (From MIND Payment Details)	\$9,340.10	\$9,340.10
30d Lunch Payment = (30dReimbursementYTD-31dPaymentYTD-30dPaymentYTD)	\$2,149.46	\$2,149.46

Accounting Disclaimer:

1. The payments will not reflect the 30d Michigan School Meals component until it gets reconciled monthly with the 31d State Lunch payments.
2. The State payments in this section could take up to 7 weeks to be processed.
3. The year-to-date (YTD) values are current at the time this report is run.
4. Additional reconciliations will happen each spring when 31d estimates move to actual, after the calculations are complete with finalized FID School Meals Report data from the previous school year.

SAMS – STATE AID FINANCIAL STATUS REPORT

Report available: [State Aid Status Reports Home - SAMS](#)

CURRENT YEAR ALLOWANCES

Account Section	Account Description	Amount	Percent To Date	Previous Amounts	Current Amount
22a	PROP A OBLIGATION (State PP: \$3,139.48)	\$11,113,665.02	9.09%	\$0.00	\$1,010,232.15
51c	SPEC ED HEADLEE OBLIGATION	\$1,124,190.84	9.09%	\$0.00	\$102,188.95
22b	DISCRETIONARY PAYMENT	\$18,424,199.59	9.09%	\$0.00	\$1,674,759.74
31A	AT RISK	\$2,196,715.76	9.09%	\$0.00	\$199,681.46
29(7)	ENROLLMENT STABILIZATION PAYMENTS	\$25,413.16	9.09%	\$0.00	\$2,310.06
152a	HEADLEE OBLIGATION FOR DATA COLLECTION	\$103,093.64	9.09%	\$0.00	\$9,371.21
31d	SCHOOL LUNCH	\$79,097.05	9.09%	\$0.00	\$7,189.92
	Allowances Total	\$33,066,375.06		\$0.00	\$3,005,733.49

PRIOR YEAR ADJUSTMENTS

Section	Adjustment Year	Description	Amount	Percent To Date	Previous Amounts	Current Amount
22a	2021	PROP A OBLIGATION	(\$2,520.52)	100.00%	\$0.00	(\$2,520.52)
22b	2021	DISCRETIONARY PAYMENT	(\$2.87)	100.00%	\$0.00	(\$2.87)
22a	2022	PROP A OBLIGATION	(\$2,547.18)	100.00%	\$0.00	(\$2,547.18)
22b	2022	DISCRETIONARY PAYMENT	\$20.46	100.00%	\$0.00	\$20.46
22a	2023	PROP A OBLIGATION	(\$2,446.23)	100.00%	\$0.00	(\$2,446.23)
22b	2023	DISCRETIONARY PAYMENT	\$43.50	100.00%	\$0.00	\$43.50
61d	2023	CTE PER PUPIL INCENTIVE	\$62.91	100.00%	\$0.00	\$62.91
6(4)dd	2023	PUPIL EXCEEDING 1.0 FTE ADJ	(\$1,106.60)	100.00%	\$0.00	(\$1,106.60)
25g	2023	PUPIL EXCEEDING 1.0 FTE REIMB	\$269.94	100.00%	\$0.00	\$269.94
31d	2023	SCHOOL LUNCH	\$4,871.30	100.00%	\$0.00	\$4,871.30
30d	2023	UNIVERSAL SCHOOL BREAKFAST	\$3,191.45	100.00%	\$0.00	\$3,191.45
30d	2023	UNIVERSAL SCHOOL LUNCH	\$2,149.46	100.00%	\$0.00	\$2,149.46
	Adjustments Total		\$1,985.62		\$0.00	\$1,985.62
	Totals		\$33,068,360.68		\$0.00	\$3,007,719.11

CEP Mid-Year Elections at 25% ISP

- › Districts will be eligible for CEP with one building, a group of buildings, or district-wide having an ISP of 25% or higher
- › Schools participating in Michigan School Meals are not required to make any changes mid-year. Electing or expanding CEP at the 25% rate is optional at this time
- › May begin first operating day in January or February; but must have prior MDE approval
- › If you are interested in the mid-year election, contact Natalee Mickelson at mickelson@michigan.gov

Verification Collection Report (SFA-VCR)

- › Verification completion date was November 15
 - Schools that were traditional claiming with approved applications as of October 1st are required to complete verification
 - Traditional claim schools that didn't have applications are still required to report on the SFA-VCR
- › SFA-VCR will open later this month in MIND 2.0
- › Bulletin will go out when it is open
- › January 23 - Tuesday at 2 Training

Program Integrity Rule: Fiscal Action for Meal Pattern Requirements

State agencies have discretion to take fiscal action for the following repeat violations:	State agencies are required to take fiscal action for the following violations:
Food quantities Whole grain-rich foods Milk types Vegetable subgroups Dietary specification (calories, saturated fat, sodium, and trans-fat)	Missing food components Missing production records

Monitoring Due by February 1

- › NSLP/SBP sponsors with more than one building must complete monitoring prior to February 1 each school year
- › Half of sites operating breakfast must also be monitored
- › Monitoring forms are posted on the SNP website in the [Forms and Instructions](#) section
- › Afterschool Snack and Fresh Fruit and Vegetable Program also have monitoring requirements

Unanticipated School Closure (USC), 12 (I) Waivers

- › USC allows sponsors to quickly respond to unanticipated school closures due to natural disasters, unscheduled major building repairs, court orders relating to school safety or other issues, labor-management disputes, or similar unanticipated causes
- › Sponsors can serve through USC in the National School Lunch Program (NSLP), the Summer Food Service Program (SFSP), and the At-risk After School Program in Child and Adult Care Food Program (CACFP)
- › The waiver can be used for up to 10 days, however if the USC lasts longer than 10 days, additional days may be requested

Unanticipated School Closure (USC), 12 (1) Waivers

During USC, waivers allow for:

- › Non-congregate meal service during USC
 - The SFSP and CACFP programs may distribute up to seven days of meals
 - The NSLP program may distribute up to five days of meals
- › Flexibility of meal service times
- › Parent and guardian meal pick-up
- › Offer versus serve for senior high school
- › Waived enrichment activities for At-risk Afterschool, CACFP

Unanticipated School Closure (USC), 12 (1) Waivers (continued)

- › To serve meals through USC using 12 (1) waivers, sponsors must watch the recorded training titled, Meal Service for Unanticipated School Closure (USC) for All Child Nutrition Programs [Unanticipated School Closure \(USC\) Webinar](#)
- › Complete the [Meal Service During Unanticipated School Closure Request](#) form
 - Located on the [SFSP website](#) under Resources
- › USC- SFSP only: Sponsors must amend their 2024 CNP: Coordinated Application in NexSys, add USC, and complete the calendar for days the site will be serving

Milk Supply

- › Recommend having a day's worth of shelf stable milk on hand to help with January start up
- › Prairie Farms will start shipping generic label milk cartons in the New Year
- › Temporary, emergency milk shortage procedure (including lack of variety)
 - Document on production sheets
 - Document communication from milk supplier
- › Do your best to serve milk with every meal

USDA Foods Entitlement Update

How is USDA Foods Entitlement Calculated?

- › Number of student lunches claimed the year prior
- › Commodity Entitlement Rate (currently \$.3650)
- › Number of lunches x \$.3650 = Planned Assistance Level

USDA Foods are only required to cover 12% of total value of school meals expenditures

Supply Chain Assistance Funds

- › Round 4 Grant Award Notifications (GAN) will be sent out after all payments are made
- › Approximately \$1.3 million to reallocate (round 4b)
- › [Supply Chain memo](#)

Excess Fund Balances from SY22/23

- › At least 412 Sponsors have an Excess Fund Balance (EFB)
- › Funds must be spent on food service program improvements to benefit students
- › EFB Notifications will be sent out in January or February
- › Plan early and spend funds by June 30, 2024
- › Training required for all new Sponsors with an EFB
- › Resources available at: www.michigan.gov/mde-fast



31k Grant Student Meal Negative Balance Forgiveness

**Second Application will open in January
Deadline February 28th**

For School Year 2023/2024 only

To be eligible for grant payments districts must:

- › Adopt meal charge policies that prevent all forms of lunch shaming
- › Have written off student meal negative balances with a transfer from the General Fund
- › Not be a previous awardee of a 31k grant

Lake Michigan School Food System Innovation Hub

- › Grant-making initiative funded by the USDA
- › Support collectives of people working to improve school meals across the region (i.e., farmers, producers, suppliers, distributors, food system partners, schools, community organizations, etc.), especially in areas that don't have equitable access to resources
- › Grants are available from \$10-100k per year
 - Spark Awards (\$10-75K x 1 year)
 - Innovation Collaborative Awards (\$100k x 2 years)
- › Applications open **February 1st**
- › State Lead
 - › Michigan State University Center for Regional Food Systems
 - › Megan McManus
 - › Email: mcmanu60@msu.edu



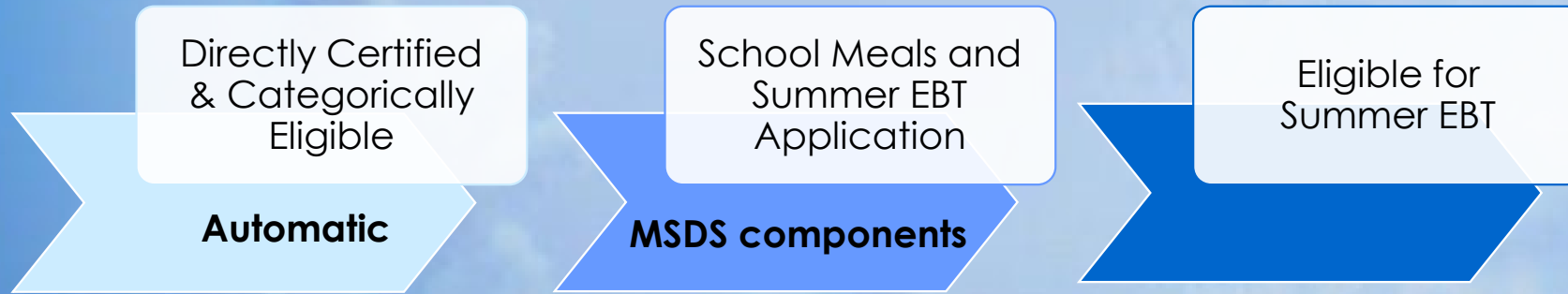
- › Website:
 - <https://innovateschoolfood.org/>

Summer EBT is coming to Michigan!

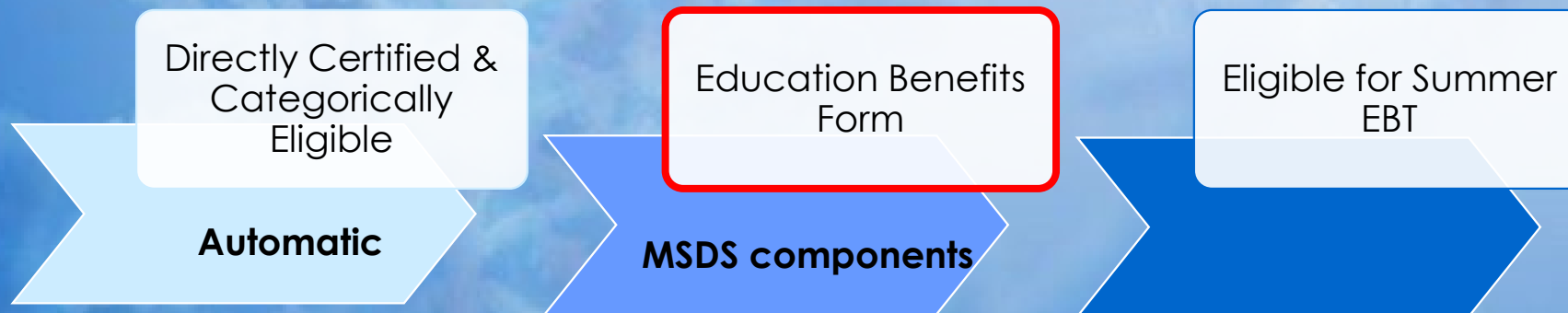
- › Permanent program, replacing P-EBT
- › Beginning with Summer 2024
- › \$40 per eligible student/per summer month
- › School reported eligibility based on:
 - › Spring General collection data
 - › Spring Early Childhood collection data
 - › Nonpublic School Student Roster collection
- › Students in CEP schools are no longer automatically eligible
- › School-age children **not** attending a NSLP/SBP school are eligible if they can be directly certified

Summer EBT – 2024 Path to Eligibility

Traditional Claiming Schools



CEP Schools



Upcoming Training

- › School Meals Overview Workshop: January 31 and February 1 in Grand Rapids
- › Tuesday at 2
 - January 9 – Program Monitoring
 - January 16 – Summer EBT
 - January 23 – SFA-VCR
 - February 2 – Excess Fund Balance
- › New online training modules
 - Preschool Meal Pattern
 - Procuring a Food Service Management Company Contract: the Bid Process for School Sponsors
 - Procuring a Vended Meals Contract: The Bid Process for School Sponsors

Summer Training Opportunity

Summer Food Service Program (SFSP)
Boot Camp
January 17, 2024

- › Scholarships available
- › In person and virtual options
- › Apply by January 7, 2024
- › Earn up to 6.5 hours of CEU's
- › [SFSP Boot Camp - National CACFP Sponsors Association](#)

Annual NSLP Procurement Training

Required for school nutrition program directors, management, and staff who work on NSLP procurement activities and standards.

Training offerings available:

- CNP: Procurement 101 [CNP: Procurement 101 - Overview \(state.mi.us\)](https://state.mi.us)
- Annual Compliance Review Training (In-person and will soon be available online)
- USDA Professional Standards: [The Professional Standards Training Database | Professional Standards \(usda.gov\)](https://www.usda.gov)
- Institute of Child Nutrition (ICN): [School Nutrition Dashboard - ICN iLearn \(docebosaas.com\)](https://docebosaas.com)
 - ICN registration is required

Sponsors must track all procurement trainings!

- Professional Standards Code for School Food Procurement
 - Operations 2000
 - 2400 – Implement purchasing procedures and practices to appropriately and best utilize supplies and USDA Foods to meet menu requirements and comply with all Federal, State, and local regulations.

General Procurement Questions/Information:

Jasmine Stinson, Procurement Analyst stinsonj5@michigan.gov

Shanna Williams, Procurement Consultant williamss116@michigan.gov

SNAM Training Opportunities

- › #100 School Nutrition Basics
 - Montrose – January 16-18, 2024
- › #132 ServSafe®
 - Online course starts January 25, 2024
 - Final exam in Dexter - March 15, 2024
- › #151 Weights, Measures & Meal Production Records
 - Clinton Township - February 13, 2024





Office of Nutrition Services

Two separate offices
starting January 1



QUESTIONS?

Please enter your questions in the Q&A box



Certificate of Completion

Michigan Department of Education

Child Nutrition Programs Town Hall Meeting

Wednesday, December 13, 2023

Awarded to

Thank you for attending.

1.0 hour of Professional Development



Hosted by:
Melanie Brummeler, Interim Assistant Director
Office of Health and Nutrition Services