



Child Nutrition Programs (CNP) Bulletin

August 22, 2024 - Child Nutrition Programs (CNP) Bulletin No. 11 - 2025 CNP: Coordinated Application - Application Due Dates Reminder

The 2025 CNP: Coordinated Application is now available for all sponsors who participate in the National School Lunch Program, School Breakfast Program, Special Milk Program, Child and Adult Care Food Program, and/or Summer Food Service Program. Application due dates are based on when you need a claim to be available. Please refer to the chart below for due dates:

Claim Month	Due Date
If you need a September 2024 claim	Thursday, August 29
If you need an October 2024 claim	Monday, September 30

Important Things to Know:

- Initiating the 2025 Application
 - Please make sure to correctly initiate your 2025 application by selecting the option that includes “**COORDAPP-2024... (Application Approved).**” Then click “Proceed.”
 - If you choose the option “DO NOT COPY FORWARD,” then none of the data from your previous application will pull forward into your new application and you will start with a blank application. This will cause a lot more work to be required in the application!

Resources to help sponsors with completing the application:

- There are program specific user guides and application page specific resources available [HERE](#).
- Resources to help sponsors with access to the application:
 - Information on how Level 5 users can add people to their organization and application in NexSys can be found [HERE](#).

If you have any questions about your application, please contact your program analyst or send an email to MDE-NutritionCoordination@Michigan.gov.

Contact Us

Email: MDE-SchoolNutrition@Michigan.gov

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To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: [USDA Program Discrimination Complaint Form](#), from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or

2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
Program.Intake@usda.gov

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