



Child Nutrition Programs (CNP) Bulletin

Child Nutrition Programs (CNP) Bulletin No. 45 - Unanticipated School Closure Request (Congregate Meal Service)

Given the severe weather and power outages with school closings, please note the following information to help feed children during unanticipated school closings.

Summer Food Service (SFSP)- Unanticipated School Closure (USC) may be used when a school building is closed due to an unplanned building closure caused by extreme weather conditions or other unanticipated events. The site must be eligible to participate in traditional SFSP. Sponsors must have participated in the SFSP within the past two years and are required to watch the [USC Webinar](#). Additionally, sponsors are required to amend their 2025 CNP Application to add SFSP-USC serving days to the calendar page.

Before serving meals, sponsors need to email MDE-SFSP@Michigan.gov with the following information:

- School Food Authority's (SFA) or non-school sponsor's name
- Site(s) name planning to serve USC meals
- Meals planning to serve
- Date(s) of meal service
- Date the sponsor viewed the USC Webinar

Unanticipated School Closure 12 (I) Waiver Request (Non-congregate Meal Service)

To serve non-congregate meals through USC, sponsors must request to use the 12 (I) Waivers which are now available for **all Federal Child Nutrition Programs**. With these waivers, both SFAs and non-school sponsors may claim meals through the National School Lunch Program (NSLP) and the At-risk Afterschool portion of the Child and Adult Care Food Program (CACFP) when virtual learning is offered. If no virtual learning is offered, sponsors may claim meals through SFSP, if the site is eligible.

Before serving meals, sponsors must complete the [USC Meal Service During Unanticipated School Closure Request Form](#) which is located on the SFSP website under How to Apply. Sponsors must also watch the [USC Webinar](#) to ensure compliance.

Contact Us

Email: MDE-SchoolNutrition@Michigan.gov

If you or someone you know is interested in receiving the Child Nutrition Programs News and Updates and Bulletins, visit [Child Nutrition Programs News and Updates Subscription](#).

USDA Nondiscrimination Statement

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: [USDA Program Discrimination Complaint Form](#), from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the

Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
Program.Intake@usda.gov

This institution is an equal opportunity provider.