



# Child Nutrition Programs (CNP) News from the Michigan Department of Education (MDE)

March 26, 2025

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## 10 Cents a Meal Updates and Reminders

### Reporting Survey II – Coming Soon!

On Monday, April 14, 2025, reporting survey II will be emailed to the main contact listed on each sponsor's 2024-2025 10 Cents a Meal application cover page. The due date for completing reporting survey II is Monday, April 28, 2025.

These reporting surveys help MDE respond to the requirement of program reporting to the legislature, and just as importantly, receive feedback from our grantees. Payments cannot be processed for grantees with incomplete reporting surveys.

If you need assistance with updating the main contact on your application cover page, please reach out to us at [MDE-FarmToProgram@Michigan.gov](mailto:MDE-FarmToProgram@Michigan.gov) or schedule a virtual meeting with the Farm to Program Team by using our [Microsoft Bookings](#) page.

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### Who's Feeding Our Kids? Expanding 10 Cents a Meal's Reach to Child Care Providers

On the road that leads from the farm to the tray, we encounter many folks along the way who contribute to feeding our kids. Who's Feeding Our Kids is a series by Melanie Tran at Groundwork Center for Resilient Communities, that explores

different people and organizations along the food system who are working to feed our kids and support the 10 Cents a Meal Program.

Read their stories by visiting the 10 Cents a Meal website: [Who's Feeding Our Kids: Expanding 10 Cents a Meal's Reach to Child Care Providers](#)

Farm to Early Care and Education Specialist, Melanie Tran, writes from Grand Rapids, Michigan, where they support the 10 Cents a Meal Program through Groundwork Center for Resilient Communities, outreach and communications partner on the 10 Cents a Meal implementation team.

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## **April 2025 Payment**

As a reminder, the next reimbursement payment for 10 Cents a Meal, for program year 2024-2025 will be issued in April 2025 for approved purchase data submitted through March 17, 2025. Payments will be every 2 months thereafter in June, August, and October/November.

Public schools will receive reimbursement through the State Aid Management System (SAMS). The line is 31j. Sponsors that are not public schools will receive reimbursement via the fiduciary agent. This fiduciary is Gogebic-Ontonagon Intermediate School District (GOISD). Contact Jared Stenson at [jstenson@goisd.org](mailto:jstenson@goisd.org) to set up your accounts payable profile.

Please contact [MDE-FarmToProgram@Michigan.gov](mailto:MDE-FarmToProgram@Michigan.gov) with any questions.

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## **Preschool Programs Memo**

[Food Service Administrative Memo No. 6](#) for School Year 2024-2025 has been posted. This lengthy memo provides updated Frequently Asked Questions related to Michigan School Meals for Preschool Programs. It covers Great Start Readiness Program (GSRP) and financial administration, among other topics. Please refer to this document for answers to common questions about preschool programs.

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## **How Can Office of Nutrition Services (ONS) Improve?**

The Office of Nutrition Services is looking for your feedback on our communication to sponsors. We want to know the best way to communicate with you. Please fill out this [8 question survey](#). It will take you less than three minutes.

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## Vegetable Sub-group Reminder

Vegetable subgroups must be available to all students during the week in the National School Lunch Program. If the hot vegetable is only available as part of the hot entrée, and the subgroup is not served again that week, then this requirement is not being met.

For example, if refried beans are only served with tacos and there is not another vegetable on the menu that week from the beans, peas and lentils subgroup, then the menu is out of compliance for the week. The refried beans must be available for students choosing the alternate entrees also, so they can have the beans, peas and lentils subgroup that week.

It doesn't matter if you are a one serving line operation with only two entrée options per day or a food court style operation in a high school. All students must have full access to all vegetable subgroups over the course of the week.

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## Michigan School Meals (MSM) Funding During the Summer Months

The Office of Nutrition Services (ONS) recommends that sponsors operate Summer Food Service Program (SFSP) and provide meals to summer school students as well as community members at their open sites, if [eligible](#). For those programs who are not eligible for SFSP, Extended National School Lunch Program (NSLP) is an option to receive reimbursement for the meals served to your summer school students.

Extended NSLP is available to those sponsors who operate year-round, for the months of June, July, and August, such as schools using trimesters instead of semesters.

Extended NSLP is available to sponsors who operate a summer school program only and do not operate a Summer Food Service Program (SFSP) at their summer school sites. You must be operating an official summer school program. Tutoring, sports camps, or childcare programs provided during the summer are not eligible for extended NSLP reimbursement.

Extended NSLP meals are eligible for the additional state funding through the MSM program if sponsors meet the requirements. The main requirement includes offering both breakfast and lunch to students every day that the district operates Extended NSLP. Providing school meals through NSLP and School Breakfast Program (SBP) also requires serving the correct meal pattern, including the weekly vegetable subgroups, and following the correct age/grade groups.

Remember that you are required to promote the SFSP through outreach, at least one time a year, even if you are not providing meals through your district.

If you have any questions about operating extended NSLP, please contact your School Nutrition Program (SNP) analyst or email [MDE-SchoolNutrition@michigan.gov](mailto:MDE-SchoolNutrition@michigan.gov).

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## Partner Webinar

A coordinated approach to child health empowers students to choose and enjoy nutritious foods at school and beyond through the integration of child nutrition programs along with health and wellness initiatives and policies. Join Coordinated Approach to Child Health (CATCH) Global Foundation for a panel discussion with experts from across the country who are doing this important work. You will learn about efforts to coordinate child nutrition services and school wellness, including meal planning to meet Federal School Meals Program requirements, successful farm-to-table and health promotion initiatives, and collaborations within school districts to support local school wellness policies.

April 15, 2025 12:00-1 PM EST [Register link](#) - “School Nutrition Services & Student Wellness: Getting Coordinated Webinar”

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## School Wellness Award

Michigan Department of Health and Human Services (MDHHS) invites schools to apply for the annual School Wellness Award. The application uses automated scoring, so schools receive their award level (gold, silver, bronze) immediately upon submission of their application.

Who should apply for the School Wellness Award? Any Michigan school prioritizing healthier school environments should apply. Michigan schools of any size serving any grade levels are encouraged to apply. This is a building level award, not for districts.

The application can be found at <http://swa.mihealthtools.org>, along with additional information. Schools will receive electronic award badges as well as banners to display in their school. The deadline for submitting applications is midnight (EST) on May 14, 2025. Questions may be directed to Karen Krabill Yoder, MDHHS, [YoderK@Michigan.gov](mailto:YoderK@Michigan.gov).

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## Fresh Fruit and Vegetable Program (FFVP) Application Coming Soon

The 2026 FFVP application will open in April and be made available in NexSys – Next Generation Grant, Application, and Cash Management System. Eligible

schools will be notified via email. Check out the [USDA FFVP Fact Sheet](#) to learn more about this program. Contact [MDE-FFVP@Michigan.gov](mailto:MDE-FFVP@Michigan.gov) for more information.

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## Healthy Meals Initiative (HMI) Recognition Awards

As part of a cooperative agreement to develop and implement the USDA Food and Nutrition Service's (FNS) Healthy Meals Incentives Initiative, Action for Healthy Kids (AFHK) is offering Recognition Awards to celebrate sponsors that have made significant improvements to the nutritional quality of their school meals. The Recognition Awards will spotlight innovative practices, student and community engagement activities, and strategies schools have used to provide meals that are consistent with the 2020-2025 Dietary Guidelines for Americans.

Interested sponsors can learn more about this opportunity on the [HMI Recognition Awards Webpage](#). Applications are accepted on a rolling basis through June 30, 2025, via the [My AFHK Portal](#). Before completing an application, sponsors must obtain a State Agency Letter of Support to disclose that they do not have any outstanding corrective actions and that any previous findings have been resolved. Applicants can request a letter of support from [MDE here](#).

Have questions about this opportunity? Please make plans to attend the Michigan HMI Recognition Awards Application Webinar at 2:30pm EST on April 16, 2025. [Registration](#) is required. Questions about the Recognition Awards and application can also be emailed to: [award@healthymealsincentives.org](mailto:award@healthymealsincentives.org).

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## New Online Training Modules

Planning to get caught up on training to meet your [USDA Professional Standards](#) annual training hours? Check out the new online training modules on our [website](#):

- [SNP: Professional Standards](#)
  - [SNP: Food Safety](#)
  - [SNP: Reducing Added Sugars](#)
  - [SNP: Afterschool Snack Service Program \(ASSP\) for Staff](#)
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## Resource Management and Procurement Reviews

Thank you for submitting the Preassessment for Resource Management Reviews and Procurement Reviews! They are being reviewed in the order they were received. You will hear from the Resource Management team separately from the Procurement Reviews team. Resources and frequently asked questions are available at our respective websites here: [School Nutrition Program Procurement Reviews](#) and [Resource Management](#).

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## 2025 Summer Food Service Program (SFSP) Office Hours

The SFSP Team will be hosting office hours on Thursdays at 2:00 pm. This time is dedicated to assisting sponsors with any SFSP, Rural Non Congregate, application, and/or operational questions. Please feel free to bring any questions or concerns and we will be happy to assist you.

The SFSP office hours schedule:

Thursday, 3/27/25

Thursday, 4/3/25

Thursday, 4/17/25

**Updated Link** - Thursday, 4/24/25

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## Rural Non-Congregate (RNC) Updates

All sponsors that are **NEW to RNC** (did not participate in RNC in the summer of 2024) and planning to serve this summer:

1. Complete the [Rural Non-Congregate \(RNC\) Intent to Participate Form](#)
2. View the [Rural Non-Congregate Training](#) located on the SFSP website under How to Apply, Rural Non-Congregate (RNC)
3. Meet with MDE staff to review your plan for RNC this summer. You can book your appointment with this link: [Book time with Jackson, Ericka \(MDE\): SFSP Consultation](#).

If you participated in RNC last summer (2024), review the [2025 RNC training](#) for updated guidance from the USDA. You will need to add your RNC training date into the 2026 Coordinated Application Sponsor Details page.

***MDE strongly suggests*** that RNC meals service distributions are no longer than ***three hours*** to ensure food safety and program integrity.

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## **CNP Coordinated Application**

The 2026 CNP Coordinated Application is now live in NexSys. If you participated in the Summer Food Service Program (SFSP) last year, you will have an available application. The application is due by Thursday, May 8, 2025. If you are a sponsor new to SFSP this year, contact the SFSP team at [MDE-SFSP@Michigan.gov](mailto:MDE-SFSP@Michigan.gov) to receive access to this year's application.

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## **Important Things to Know:**

### **Initiating the 2026 Application:**

Please make sure that you are correctly initiating your 2025 application by selecting the option that includes **“COORDAPP-2025... (Application Approved).”** Then click “Proceed.”

If you choose the option “DO NOT COPY FORWARD,” then **none** of the data from your previous application will pull forward into your new application and you will start with a blank application. This would cause a lot more work for your organization!

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### **2025 Summer Food Service Program (SFSP) Annual Training**

As a reminder, the SFSP is hosting in-person trainings around the state. This training provides all of the latest SFSP information and will prepare you for a successful summer! All new sponsors are required to take an in-person training and returning sponsors are required to take an in-person training at least once every three years.

Tuesday, April 8, 2025 – Davis Education Center, Genesee ISD

Monday, April 14, 2025 – Ottawa Building, Downtown Lansing

Wednesday, April 23, 2025 – Annex Building, Wayne RESA

Tuesday, May 6, 2025 - Kirtland University Center, Gaylord

Monday, May 12, 2025 – Ottawa Building, Downtown Lansing

## New MIND 2.0 Dashboard and Features

If you have logged in to the Michigan Nutrition Data System (MIND 2.0) recently, you will notice a new look. The dashboard has been updated with relevant informational cards for the different programs or systems you participate in.

To access the claim sub-systems, simply click on “MIND Legacy” in the left menu bar. The user management and access request function has also been overhauled and is available from the left menu. Same functions, new location.

### **Resources and Training**

Our team has created some training materials to assist you through the transition. See the following links for more information.

- [MIND Dashboard - Help Page](#)
- [MIND Request Access - Help Page](#)
- [MIND User Management - Help Page](#)
- [MIND Year End Report - Help Page](#)

### **System Access Help**

If you have any trouble accessing this or any other system, contact us at [MDE-ONS-Access@Michigan.gov](mailto:MDE-ONS-Access@Michigan.gov). In the meantime:

- If you are unsure of what system you need access to, you can find a summary of each of the systems and what they do [HERE](#).
- If you need step by step instructions for getting access to a system, you can find instructions [HERE](#).
- You can find ALL of the system help documents [HERE](#).

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## Upcoming Events

**Tuesday at 2**

**Date:** April 15, 2025

**Time:** 2-2:30 PM

**Topic:** Procurement Series - Shifting Food Service Operations

Join from PC, Mac, Linux, iOS or Android

Or Telephone:

USA 404 443 6397

USA 8773361831 (US Toll Free)

Conference code: 806533

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### **Michigan HMI Awards Application Webinar**

**Date:** April 16, 2025

**Time:** 2:30 PM

Registration required

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### **Tuesday at 2**

**Date:** April 22, 2025

**Time:** 2-2:30 PM

**Topic:** Food Safety

Join from PC, Mac, Linux, iOS or Android

Or Telephone:

USA 404 443 6397

USA 8773361831 (US Toll Free)

Conference code: 806533

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### **Tuesday at 2**

**Date:** April 29, 2025

**Time:** 2-2:30 PM

**Topic:** USDA Foods

Join from PC, Mac, Linux, iOS or Android

Or Telephone:

USA 404 443 6397

USA 8773361831 (US Toll Free)

Conference code: 806533

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**Tuesday at 2**

**Date:** May 6, 2025

**Time:** 2-2:30 PM

**Topic:** Community Eligibility Provision (CEP)

Join from PC, Mac, Linux, iOS or Android

Or Telephone:

USA 404 443 6397

USA 8773361831 (US Toll Free)

Conference code: 806533

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**Tuesday at 2**

**Date:** May 13, 2025

**Time:** 2-2:30 PM

**Topic:** All About Revenue from Non-program Foods

Join from PC, Mac, Linux, iOS or Android

Or Telephone:

USA 404 443 6397

USA 8773361831 (US Toll Free)

Conference code: 806533

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**Tuesday at 2**

**Date:** May 20, 2025

**Time:** 2-2:30 PM

**Topic:** Procurement Series: Group Purchasing Organizations

Join from PC, Mac, Linux, iOS or Android

Or Telephone:

USA 404 443 6397

USA 8773361831 (US Toll Free)

Conference code: 806533

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## **ONS Town Hall**

**Date:** May 21, 2025

**Time:** 2-3 PM

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/85869563842?pwd=T9VnA33yEbbHW24EwwwtC8Lt8qve8v.1>

Passcode: 833742

Or Telephone:

USA 404 443 6397 US Toll

USA 877 336 1831 US Toll-free

Conference code: 806533

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## **Updates, Guidance, and Regulation Information from the United States Department of Agriculture (USDA) Food and Nutrition Service (FNS)**

### **USDA Foods Database & Product Information Sheets Survey**

USDA's Food and Nutrition Service, Food Safety and Nutrition Division, is seeking customer feedback from USDA Foods in Schools program stakeholders about the resources available to learn more about USDA Foods in Schools products, including [USDA Foods in Schools Product Information Sheets](#) and the [USDA Foods Database](#).

The purpose of this survey is to assess if and how Product Information Sheets and the USDA Foods Database are currently being used. USDA will use the information internally for general service improvement and resource development purposes. School Food Authorities (SFAs), individual schools, and contracted food service management companies are all encouraged to submit feedback.

Thank you in advance. If you have any questions, please contact [USDAFoods@usda.gov](mailto:USDAFoods@usda.gov) or [MDE-FMFD@Michigan.gov](mailto:MDE-FMFD@Michigan.gov).

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## **Training Corner**

### **School Meal Overview Workshops Offered**

The staff of the Michigan Department of Education's (MDE) School Nutrition Programs Unit is pleased to host a hands-on, activity-based workshop for food service personnel

titled “School Meals Overview Workshop.” This training is targeted to several specific areas: menu development, recipes and labels, production records, meal component tool, cycle menus, application processing, counting and claiming, direct certification, and verification. The workshop will provide active sessions where food service personnel can interact with MDE staff to resolve any issues that would result in findings during an Administrative Review.

The workshop consists of two days – Day One will cover nutrition related information and Day Two will cover administrative information. There is no cost for the workshop and participants are welcome to come one or both days.

Two date and locations options:

- **Dates:** Wednesday, April 23, 2025, and Thursday, April 24, 2025
- **Location:** Washtenaw ISD, Teaching & Learning Center, 1819 S. Wagner Rd, Ann Arbor
- **Registration links** for [Day 1](#) and [Day 2](#) (each day must be registered for separately)
- **Dates:** Wednesday, June 11, and Thursday, June 12, 2025
- **Location:** Delta Schoolcraft ISD, 2525 3rd Ave S., Escanaba, MI 49829
- **Registration** links for [Day 1](#) and [Day 2](#) (each day must be registered for separately)



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## Frequently Asked Questions

**Question:** How often does the Wellness Committee need to meet?

**Answer:** The Wellness Committee needs to meet at least one time per school year. During that meeting they need to review the Local Wellness Policy. This [checklist](#) and [worksheet](#) can be used as a guide. Be sure to keep documentation of the meeting, such as an agenda. Also keep documentation of the public notice of the meeting. At a minimum of every three years, a triennial assessment needs to be completed. If the triennial assessment was completed during the pandemic, you may be due for your second one. A template is available on the [MDE Local Wellness Policy website](#).

## Contact Us

Email: [MDE-SchoolNutrition@Michigan.gov](mailto:MDE-SchoolNutrition@Michigan.gov)

If you or someone you know is interested in receiving the Child Nutrition Programs News and Updates and Bulletins, visit [Child Nutrition Programs News and Updates Subscription](#).

## Support

### School Nutrition Programs

[www.Michigan.gov/SchoolNutrition](http://www.Michigan.gov/SchoolNutrition)

Email: MDE-

[SchoolNutrition@Michigan.gov](mailto:SchoolNutrition@Michigan.gov)

### Summer Food Service Program

[www.Michigan.gov/SFSP](http://www.Michigan.gov/SFSP)

Email: [MDE-SFSP@Michigan.gov](mailto:MDE-SFSP@Michigan.gov)

### Child and Adult Care Food Program

[www.Michigan.gov/CACFP](http://www.Michigan.gov/CACFP)

Email: [MDE-CACFP@Michigan.gov](mailto:MDE-CACFP@Michigan.gov)

### Food Distribution

[www.Michigan.gov/MDE-FDP](http://www.Michigan.gov/MDE-FDP)

Email: [MDE-FMFD@Michigan.gov](mailto:MDE-FMFD@Michigan.gov)

### Fiscal and Administrative Services

[www.Michigan.gov/MDE-FAST](http://www.Michigan.gov/MDE-FAST)

Email: [MDE-Fiscal@Michigan.gov](mailto:MDE-Fiscal@Michigan.gov)

### Procurement and Contracts

[www.Michigan.gov/MDE-FoodServiceContracts](http://www.Michigan.gov/MDE-FoodServiceContracts)

Email: [MDE-FSMC-](mailto:MDE-FSMC-Vended@Michigan.gov)

[Vended@Michigan.gov](mailto:MDE-FSMC-Vended@Michigan.gov)

[Vended@Michigan.gov](mailto:MDE-FSMC-Vended@Michigan.gov)

### School Health and Safety

[www.Michigan.gov/CSHSP](http://www.Michigan.gov/CSHSP)

Email:

[MDESchoolHealthSafety@Michigan.gov](mailto:MDESchoolHealthSafety@Michigan.gov)

## USDA Nondiscrimination Statement

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To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: [USDA Program Discrimination Complaint Form](#), from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged

civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**  
U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or
2. **fax:**  
(833) 256-1665 or (202) 690-7442; or
3. **email:**  
[Program.Intake@usda.gov](mailto:Program.Intake@usda.gov)

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