



# Child Nutrition Programs (CNP) News from the Michigan Department of Education

August 29, 2024

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## Program Requirements Calendar Posted

The School Year 24-25 Program Requirements Calendar has been posted on the Michigan Department of Education [website](#). This handy reference highlights deadlines and requirements for Child Nutrition Programs. There are two versions – one for Community Eligibility Provision (CEP) Schools and Residential Child Care Institutions (RCCI) and a second for traditional claiming public schools, non-public schools and Public School Academies. Be sure to use the correct one for your organization.

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## June Claim Submission Deadline

As a reminder, the Summer Food Service Program (SFSP) final deadline for a June claim is Thursday, August 29, 2024. Claims made after the final deadline will require a late claim exception. For more information, please review [Food Service Administrative Memo No. 3-Claim Submission 60 Day Deadline Schedule and Late Claim Exemption Options](#).

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## 10 Cents a Meal for Michigan's Kids and Farms Program/Application Training

Registration is now available for 2024-2025 program year training, including hands-on application assistance. There is no cost to attend, but registration is required.

Join us for a workshop to learn how 10 Cents a Meal works, how to source local produce, and what is needed to participate. Bring your laptop if you would like help with completing your application during the session, or just bring your questions.

**September 4 – Gwinn-** <https://forms.office.com/q/iR3ASZG3xB> 2-4 pm Gwinn High School 50 W State Highway M35 Gwinn MI

**September 5 – Traverse City-** <https://forms.office.com/q/9h2Y1qXfbn> 2-4 pm Northwest Education Services Conference Center 1101 Red Drive Traverse City, MI

**September 10 – Bay City-** <https://forms.office.com/q/H9VwBRiXbq> 2-4 pm Bay-Arenac ISD 4228 Two Mile Rd. Bay City, MI

**September 12 – Muskegon-** <https://forms.office.com/q/888Jm55U4C> 2-4 pm Muskegon Area Career Tech Center 200 Harvey Muskegon, MI

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## Last Call for 2024 Turnip the Beet Award Submissions!

The Meet Up and Eat Up Summer Food Service Program, Turnip the Beet Award, recognizes outstanding SFSP sponsors across Michigan who work hard to offer high quality meals that are appetizing, appealing, and nutritious during the summer months. Three award levels are available: Bronze, Silver, and Gold and are open to all sponsors. If you plan to submit a [Nomination form for program year 2024](#), the submission date has been extended to Thursday, September 12, 2024. Please email your form to [MDE-SFSP@michigan.gov](mailto:MDE-SFSP@michigan.gov).

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## Food Service Administrative Memo No. 1 - School Year 2024 - 2025

For information on the outreach to households on the availability of the School Breakfast Program, please see Food Service Administrative Memo No. 1 – School Year 2024 - 2025 at the following link:

[Food Service Administrative Memo No. 1](#)

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## Direct Certification Reminder

The Direct Certification Report is available for all school districts, including non-public schools, through the Michigan Student Data System (MSDS). All public and non-public schools participating in the National School Lunch Program **must** access the Direct Certification report at least three times per school year:

- at or around the beginning of the school year
- three months after the initial effort
- six months after the initial effort

It is the sponsoring School Food Authority's (SFA) responsibility to make sure all students that are attending schools with an alternate agreement with your district are receiving the correct benefits. This includes accessing the Direct Certification report.

Community Eligibility Provision (CEP) schools are required to run direct certification at least once a school year. However, it is best practice to run it more frequently to support efforts to identify students for Supplemental Nutrition Eligibility in MSDS collections, to support students experiencing foster care, and calculating Identified Student Percentage (ISP) for future CEP applications.

[Frequently Asked Questions for Direct Certification Requirements for Public and Non-public Schools Participating in the School Nutrition Programs in School Year 2024 - 2025](#) has additional information about direct certification basics, MSDS collections, nonpublic schools, and direct certification refresh dates.

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## System Access Help

The Michigan Department of Education's Office of Nutrition Services is currently experiencing a transition with staff. Please be advised that responses to any system and/or access related questions may be delayed.

In the meantime, you may be able to find the answer(s) you need on our website.

- If you are unsure of what system you need access to, you can find a summary of each of the systems and what they do [HERE](#).
- If you need step by step instructions for getting access to a system, you can find instructions [HERE](#).
- You can find ALL of the system help documents [HERE](#).

The new mailbox for all system and access related questions is [MDE-ONS-Access@michigan.gov](mailto:MDE-ONS-Access@michigan.gov).

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# Upcoming Events

## Town Hall

**Date:** September 4, 2024

**Time:** 2-3 pm

Join from PC, Mac, Linux, iOS or Android:

<https://us06web.zoom.us/j/84783317531?pwd=tJgedMovoAVHZhaMBO2LFz8nTYKd6n.1>

Or Telephone:

USA 214 765 0479

USA 8882780296 (US Toll Free)

Conference Code: 354950

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## Tuesday @ 2

**Topic:** Direct Certification

**Date:** Tuesday, September 10, 2024

**Time:** 2-2:30 pm

Join from PC, Mac, Linux, iOS or Android: <https://us06web.zoom.us/j/84951468282>

Or Telephone:

USA 404 443 6397

USA 8773361831 (US Toll Free)

Conference Code: 806533

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## Tuesday @ 2

**Topic:** Local Foods and Farm to School Procurement

**Date:** Tuesday, September 17, 2024

**Time:** 2-2:30 pm

Join from PC, Mac, Linux, iOS or Android: <https://us06web.zoom.us/j/82901809025>

Or Telephone:

USA 404 443 6397

USA 8773361831 (US Toll Free)

Conference Code: 806533

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**Tuesday @ 2**

**Topic:** SNP: Summer EBT

**Date:** Tuesday, September 24, 2024

**Time:** 2-2:30 pm

Join from PC, Mac, Linux, iOS or Android: <https://us06web.zoom.us/j/89648336033>

Or Telephone:

USA 404 443 6397

USA 8773361831 (US Toll Free)

Conference Code: 806533



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## Frequently Asked Questions

**Question:** Where can I get more information about making a meal modification for a student with special dietary needs?

**Answer:** The Michigan Department of Education (MDE) has a [Special Diet Accommodations Guide](#) available. It includes the Special Diet Statement that needs to be signed by a licensed medical professional in order to make meal accommodations. It is available in Spanish, Arabic and Bengali. To request a copy in those languages, email [MDE-SchoolNutrition@michigan.gov](mailto:MDE-SchoolNutrition@michigan.gov)

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**Question:** If a child no longer needs a meal modification, can the SFA stop providing meal modifications without the State licensed healthcare professional's approval?

**Answer:** It is not required to get a signed doctor's form ending a meal modification. However, it is recommended that School Food Authorities (SFA) maintain documentation when ending a meal accommodation. For example, an SFA could ask the child's parent or guardian to sign a statement indicating their child no longer needs a meal accommodation before ending the accommodation.

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**Question:** Now that the beans, peas and legumes vegetable subgroup has changed to Beans, Peas and Lentils, do green peas, green beans and/or sugar snap peas count in this group?

**Answer:** Beans, Peas, and Lentils is just a name change. It does not re-categorize any of the vegetables. Green peas are still a starchy vegetable. Sugar snap peas and green beans are still an other vegetable subgroup.

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## Contact Us

Email: [MDE-SchoolNutrition@Michigan.gov](mailto:MDE-SchoolNutrition@Michigan.gov)

If you or someone you know is interested in receiving the Child Nutrition Programs News and Updates and Bulletins, visit [Child Nutrition Programs News and Updates Subscription](#).

## Support

### School Nutrition Programs

[www.michigan.gov/schoolnutrition](http://www.michigan.gov/schoolnutrition)

Email: [MDE-schoolnutrition@michigan.gov](mailto:MDE-schoolnutrition@michigan.gov)

### Summer Food Service Program

[www.michigan.gov/sfsp](http://www.michigan.gov/sfsp)

Email: [mde-sfsp@michigan.gov](mailto:mde-sfsp@michigan.gov)

### Child and Adult Care Food Program

[www.michigan.gov/cacfp](http://www.michigan.gov/cacfp)

Email: [mde-cacfp@michigan.gov](mailto:mde-cacfp@michigan.gov)

### Food Distribution

[www.michigan.gov/mde-fdp](http://www.michigan.gov/mde-fdp)

Email: [mde-fmfd@michigan.gov](mailto:mde-fmfd@michigan.gov)

### Fiscal and Administrative Services

[www.michigan.gov/mde-fast](http://www.michigan.gov/mde-fast)

Email: [MDE-Fiscal@michigan.gov](mailto:MDE-Fiscal@michigan.gov)

### Procurement and Contracts

[www.michigan.gov/mde-foodservicecontracts](http://www.michigan.gov/mde-foodservicecontracts)

Email: [mde-fsmc-vended@michigan.gov](mailto:mde-fsmc-vended@michigan.gov)

### School Health and Safety

[www.michigan.gov/cshsp](http://www.michigan.gov/cshsp)

## USDA Nondiscrimination Statement

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or

USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: [USDA Program Discrimination Complaint Form](#), from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**  
U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or
2. **fax:**  
(833) 256-1665 or (202) 690-7442; or
3. **email:**  
[Program.Intake@usda.gov](mailto:Program.Intake@usda.gov)

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