

## Fresh Fruit and Vegetable Program (FFVP) Allowable and Unallowable Expenditures

**OVERVIEW:** The USDA Fresh Fruit and Vegetable Program Handbook is the guidance used in the administration of the FFVP. Please refer to the handbook for more information. Questions regarding the Fresh Fruit and Vegetable Program may be directed to [mde-ffvp@michigan.gov](mailto:mde-ffvp@michigan.gov) or 517-335-1558.

**ALLOWABLE COSTS:** The following items are reimbursable through FFVP funds.

### **Operating Costs**

- Fresh fruits and vegetables (including delivery charges)
  - Whole pieces (ready-to-eat or requiring preparation)
  - Pre-cut and/or pre-packaged, ready-to-eat
- Fresh (not canned or dried) vegetables are allowed to be cooked with an accompanying nutrition education lesson up to once a week
- Low-fat and fat-free dips for vegetables (not fruits)
- Non-food items, including but not limited to:
  - Paper supplies: Napkins, plates, paper boats, soufflé cups
  - Plastic eating utensils
  - Cutting boards and knives
  - Serving bowls and trays
  - Cleaning supplies
  - Trash bags
- Wages/salaries and benefits for employees who wash or chop produce, prepare trays, distribute produce to classrooms, clean up or otherwise directly manage FFVP service

### **Administrative Costs (Up to 10% of Grant Award)**

- Wages/salaries and benefits for employees who assist with administrative management (e.g., food ordering and claim entry)
- Purchasing or leasing equipment used for FFVP, or repair of FFVP-designated equipment, including:
  - Refrigerators
  - Coolers
  - Portable kiosks and food bars
  - Small and large carts

**UNALLOWABLE COSTS:** The following items are not reimbursable through FFVP funds.

### **Food Items**

- Regular peanut butter
- Hummus
- Canned beans or other canned items
- Dip for fruit
- Fruit leather or jellied fruit
- Nuts or trail mix
- Cottage cheese
- Fruit or vegetable pizza
- Smoothies
- Other non-fresh or vegetable-related food (e.g., pizza dough to make fruit pizza, yogurt and granola for fruit parfaits, jarred salsa to add to avocado chunks)

### **Other Costs**

- Purchased nutrition education materials
- Purchased promotional items and marketing materials (including postage)
- Travel or field trip costs – except to reimburse for FFVP in-person training for schools with early allocation; this would be allowable

This institution is an equal opportunity provider.