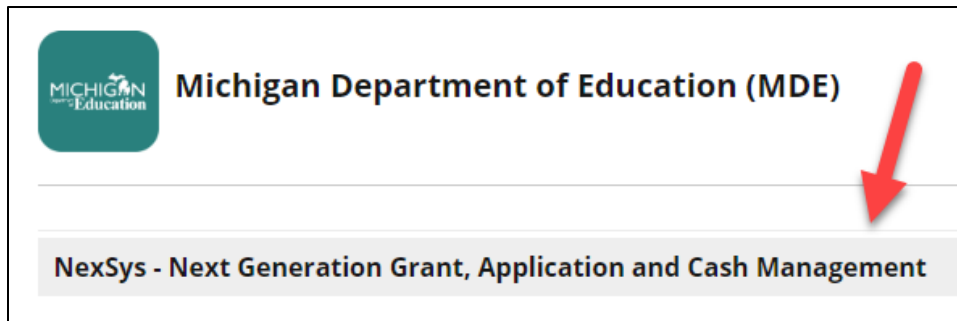


## Amending the CNP: Coordinated Application

Log into [MILogin for Third Party](#). MILogin can react differently with different browsers. It is recommended Google Chrome be used to complete this application. Once you are on the home page, click NexSys – Next Generation Grant, Application and Cash Management

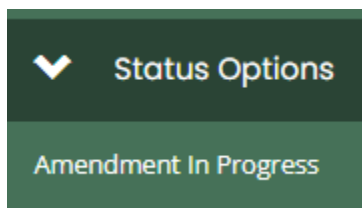


In NexSys, select "Searches" on the top toolbar. Select "CNP: Coordinated Application" under My Application/Task and input the current application year under Fiscal Year.

### Application Search

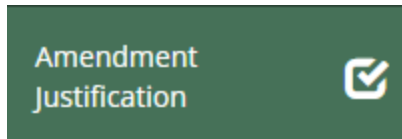
| Search Criteria  |  |
|--|--|
| Document Number<br><input type="text"/>  | Fiscal Year<br><input type="text" value="2024"/> |
| My Application/Task<br><input type="text" value="CNP: Coordinated Application"/> | Status<br><input type="text"/>                   |
| Entity<br><input type="text"/>   | Person<br><input type="text"/>                   |
| <input type="button" value="Clear"/> <input type="button" value="Search"/>       |  |

Once you are in the application, scroll to the bottom of the left side toolbar and select "Amendment in Progress."



Make any modifications needed. Be sure to save each page after changes are made.

You will need to complete an Amendment Justification to explain what you are modifying in the application. **If you are participating in multiple child nutrition programs, please indicate which program you are amending in the justification. (For example, SNP-added my second health inspection dates or SFSP-changed site times for ABC site.)**



Once all modifications and the justification are completed, you can select "Amendment Submitted."

