



Frequently Asked Questions

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Pupil Transportation Count 2021-2022 and SE-4094 Transportation Expenditure Report FAQ

**Michigan Department of Education Office of Special Education
September 2022**

1. How are we going to count these kids when they are learning virtually

Student counts will be conducted as they have been in the past. If there are no students being transported, none should be reported. This will not affect your ability to claim or prorate regular and special education transportation costs on the 2022-23 SE-4094 Transportation Expenditure Report.

2. We have a district that is closed on Wednesdays, they have half the students attend on Mondays and Tuesdays and the other half on Thursdays and Fridays. How do they complete the SE-4159 transportation logs on count day?

For purposes of the official count day, please report no student ridership on that day.

3. Can the MDE OSE use the 2020-21 count data instead of 2021-22 or 2022-23 data when reviewing the 2022-23 SE-4094 Transportation Expenditure Reports?

After further discussion with the field and internally, the Michigan Department of Education Office of Special Education (MDE OSE) will use the 2020-21 student transportation count data that was reported on the 2020-21 SE-4094 reports when the MDE OSE reviews the 2021-22 SE-4094 this fall and the 2022-23 SE-4094 next fall. This is due to the 2021-22 data being prior to COVID-19. Districts should still report its October 3-7, 2022, transportation log data when completing the 2022-23 SE-4094 report.

4. For the SE-4094 for the 2021-22 school year - are we able to count the delivery of materials mileage during the shutdown? Or just the days that students are transported?

Yes, mileage to deliver curriculum materials and/or food should be counted.

5. Will the reduced student ridership numbers negatively impact my state aid special education transportation reimbursement for 2021-22 and 2022-23?

No. The MDE OSE will be using the 2020-21 ridership counts to determine proration amounts between special education and regular education when the MDE OSE reviews the 2021-22 SE-4094 this fall and the 2022-23 SE-4094 next fall.

6. Can ISDs conduct their own counts for data purposes?

Yes, ISDs should feel free to conduct their own counts, separate from the SE-4159, for their own data purposes, however, districts are still required to complete the SE-4159 transportation logs during the official count week of October 3-7, 2022.