MiLEAP
Michigan Department of Lifelong Education, Advancement, and Potential

Out-of-School Time Learning

2026-27 Out-of-School Time (OST) Grants
Use of Funds

The state school aid funding allocated under Michigan Public Act (P.A.) 25 of 2026, Section 32n is intended to develop a competitive grant program to distribute the funding for the 2026-27 OST Grants. Eligible applicants for this grant must increase the number of children and youth provided before-and-after-school and summer learning programs, accelerate learning, and help reduce costs to families for participation. All expenditures must be necessary and reasonable.

Allowable activities may include:

- Expansion of existing program: number of weeks and hours, number of children served, summer programming, new site(s)
- Establishment of a new program
- Hands-on academic enrichment in core subject areas
- Field trips with a clear academic or enrichment purpose.
- Professional learning and training related to the improvement of the program(s)
- Development of school-community partnerships
- Support expanded learning opportunities, including but not limited to:
- 21st century skills
- Agriculture
- Career and college exploration
- Community engagement
- Conflict resolution
- Cultural engagement programming
- Financial literacy
- Health and wellness
- Leadership
- Mentoring
- Physical fitness
- Recreation

- Science, technology, engineering, mathematics (STEM)
- Social engagement programming
- Visual and performing arts
- Youth voice

Allowable Costs associated with these activities include:

- Costs directly related to providing the proposed programming, e.g.:
    - Staff Salaries and Benefits (for those working directly with children and youth).
    - Supplies and materials to implement the program.
    - Cell Phone costs (OST program use only).
    - Costs of recruiting program participants.
- Food for Children and Youth, not covered by funds from:
    - Child and Adult Care Food Program (CACFP),
    - School Meals, or
    - Meet Up and Eat Up Summer Food Service Program (SFSP).
- Transportation Costs (to and from the program or for field trips)
    - Single trips (usually per hour, day, or mile)
    - Contracted Bus or Van services
    - Program-owned vehicle costs may include:
        - Drivers (salaries and benefits)
        - Fuel (sorry, NO gas cards, must have fuel receipts on file)
        - Portion of costs to repair, operate, and maintain
- Field Trips
- Admissions Costs
- Transportation Costs (as above)
- Vendor services
    - Fees for specialized programming through a contracted service, e.g.

- Staff
- Supplies and Materials
- Use of specialized equipment or technology
    - Note: These would be invoiced by an outside provider that is ideally under a written contract or memorandum of understanding that includes what, when and how the services are to be provided. Fees should be paid at the conclusion of the services or periodically, adhering to the contract
- Community Services, Direction
    - Salary and Benefits of a Grant Project Director. This person supervises staff working directly with children and youth.
    - Staff Professional Development may include:
        - Salaries and Benefits for staff to attend training.
        - Fees and expenses for training.
        - Contractor to provide training.
            - Supplies and materials associated with the work of the Grant Project Director or staff professional development.
- Community Activities
    - Family Events.
    - Parent Meetings/Workshops.
- Evaluation Services, e.g.,
    - Data entry costs.
    - Costs associated with completing the statewide evaluation survey.
    - External program assessor.
- Costs associated with Licensing of the program, e.g.,
    - Renewal fees
    - Background Checks
    - Fingerprinting

- All of the following **Support Services – Business** (Administrative Cost) must be pro-rated based on the portion related to the operation of the OST program (subject to a maximum of 10% of the grant award):
    - Payroll and Accounting Services
    - Office supplies and materials
    - Utilities, gas, electricity, water, and trash removal
    - Rent
    - Custodial, maintenance, and security services
    - Organization Administration, i.e.:
        - Principals
        - Executive Director
        - Board Members

Unallowable Expenses

- Extravagant events and activities such as banquets and galas
- Payments, contributions, membership dues, sponsorships, donations, or other financial support provided to political parties, political action committees (PACs), political advocacy organizations, lobbying organizations, or organizations engaged in partisan political activities.
- Pre-award expenses: licensing applications or grant writing services
- Purchase of facilities, vehicles (e.g., buses, vans, cars), or land acquisition
- Long-term vehicle rentals for individual use
- Capital improvements and permanent renovations (fixing or adding permanent structures)
- Organization expenses not related to the operation of the OST program
- Rent, custodial, maintenance, and security services for the entire organization (not directly related to the OST program)
- Dues to organizations, federations, or societies for personal benefits
- Purchases for personal use such as gifts to staff or students
- Gift cards for any use

MiLEAP
Michigan Department of Lifelong Education, Advancement, and Potential

Out-of-School Time Learning

IMPORTANT NOTE: This is not an all-inclusive list of allowable and unallowable expenses. If you have questions about whether an expense is allowable or unallowable, please contact us at MiLEAP-OST@michigan.gov.

Individuals with disabilities may contact the MiLEAP ADA Coordinator to request an alternative format to these materials. Please visit www.Michigan.gov/ADA for a list of state ADA Coordinators.