



CDC COVID-19 Vaccination Program

Frequently Asked Questions for Provider Organizations

How does an Organization participate in the CDC COVID-19 Vaccination Program?

Health Care Professionals who wish to administer the COVID-19 Vaccine must be enrolled in the Michigan Care Improvement Registry (MCIR).

Once enrolled, the Corporate Organization must complete the [CDC COVID-19 Vaccination Program Provider Agreement](#). When completed and submitted, a confirmation email will be sent, and the CMO and CEO will receive a link to sign the agreement.

What if the Provider is not in the Michigan Care Improvement Registry (MCIR)?

Not every health care provider uses MCIR, but in order to administer the COVID-19 Vaccine providers must register with MCIR.

To begin registration in MCIR, Providers need to complete a [MCIR Usage Agreement](#) this completed form then needs to be sent the [MCIR Regional Office Staff](#).

Once your site is registered, MCIR Training can be arranged from the [MCIR Regional Office Staff](#).



Who should complete the CDC COVID-19 Vaccination Program Provider Agreement?

The Organization information may be completed by an administrative professional, who will become the primary contact for information from the CDC or VaccineFinder about the vaccine. Once submitted, the Vaccination Program Provider Agreement must be signed by the Chief Executive Officer (CEO) or Chief Fiduciary Officer AND the Chief Medical Officer.

Do we have to complete a CDC COVID-19 Vaccination Site – Provider Registration in MCIR for each location expected to administer COVID-19 vaccinations?

Yes, each vaccination site must complete and submit Vaccination Site - Provider Registration in MCIR to be eligible to administer vaccine.

Do I need to complete a new Vaccination Site – Provider Registration if a provider leaves, changes location or we hire a new provider?

No, once you have submitted the Provider Registration in MCIR, there is no need to update it or resubmit unless requested by MDHHS.

If a Provider serves multiple sites will they need to be listed for each Vaccination Site?

No, once a Provider is listed for one Vaccination Site they do not need to be listed on additional sites.



Does completing the CDC COVID-19 Vaccination Program Agreement ensure we will be approved to administer COVID-19 vaccine:

No, Applications will be reviewed by MDHHS and approved locations will be notified.

If you have additional Provider related questions about the Michigan CDC COVID-19 Vaccination Program, please email:

MDHHS-COVIDVaccineProviders@michigan.gov