

Michigan's Vaccine Information Statement (VIS) Policy

A. Purpose

The purpose of this policy statement is to provide direction to state and local health department staff concerning the distribution and provision of copies of Vaccine Information Statements (VIS).

B. Definition and Background

1. As required under the *National Childhood Vaccine Injury Act (42 U.S.C. §300aa-26)*, all health care providers in the United States who administer, **to any child or adult**, diphtheria, tetanus, pertussis, measles, mumps, rubella, polio, hepatitis A, hepatitis B, *Haemophilus influenzae* type b, varicella, rotavirus, pneumococcal conjugate, influenza (inactivated and live), human papillomavirus, and meningococcal vaccines shall, **prior to administration of each dose of the vaccine**, provide a copy (to review and retain) of the relevant, current edition vaccine information materials that have been produced by the Centers for Disease Control and Prevention (CDC) to the parent or legal representative of any child to whom the provider intends to administer such vaccine, and to any adult to whom the provider intends to administer such vaccine. (In the case of an incompetent adult, relevant VIS shall be provided to the individual's legal representative. If the incompetent adult is living in a long-term care facility, all relevant VIS may be provided at the time of admission, or at the time of consent if later than admission, rather than prior to each immunization.)
2. In the state of Michigan, it is important that vaccine recipients, their parents, or their legal representatives be given Michigan versions of VIS because these statements include information about the [Michigan Care Improvement Registry](#) (MCIR). Michigan law requires that parents be informed of the MCIR. VIS that are obtained from other sources (e.g., from the CDC or Immunization Action Coalition IAC websites) do not contain information about MCIR.
3. VIS with MCIR information is available at the Michigan Department of Health and Human Services (MDHHS) website www.michigan.gov/vis or at Local Health Departments (LHDs). End users can also acquire the VIS through a link from their MCIR site home page.

C. Policy

1. With the transition to centralized vaccine distribution in 2008, Michigan VIS are no longer shipped to LHDs with vaccine.
2. According to Minimum Program Requirements (MPRs), LHDs shall have protocols in place to ensure that all providers who administer vaccines (both VFC and non-VFC providers) are informed of requirements for use of VIS and changes to VIS versions.

D. Procedure

1. MDHHS is responsible for updating the [MDHHS VIS](#) website, [Important VIS Facts](#), [Immunization Material Order Form](#), [Important Information for Michigan Health Care Providers](#) and for providing information to LHDs when VIS versions are updated.
2. MDHHS will send a memorandum of any new or interim VIS to each LHD. The LHD needs to share memorandum with providers in their area. The LHDs and providers should begin using the new VIS immediately.
3. LHDs shall place advance orders to MDHHS for any new or interim VIS. MDHHS will get the VIS printed; once the VIS have been printed, MDHHS will fill and ship orders directly to those LHDs that have placed advanced orders.
4. LHDs needs to print a small quantity of the new or interim VIS until shipment arrives from MDHHS. The estimated time frame is usually 4 to 6 weeks.
5. MDHHS will provide print versions of VIS. LHDs and hospitals may order bulk copies of interim VIS and other VIS from MDHHS. Quantities of the VIS may be ordered by faxing the *Immunization Materials* order form to 517-335-9855. For more information about this process – or to obtain the [Immunization Materials](#) order form – please contact Jacquelyn Jones at jonesj11@michigan.gov or 517-284-4883.
6. *Exceptions* to this procedure are foreign language VIS; these will not be printed by MDHHS. Foreign language VIS may be obtained at www.michigan.gov/VIS.
7. LHDs are encouraged to provide quantities of VIS to immunization practices within their jurisdiction. Providers shall be responsible for obtaining quantities of VIS from the LHD.

Policy Effective Date: 5/26/21