

## CSHCS INFO #18-2023 - Updated CSN Fund Application

Wed 3/8/2023 1:24 PM

**DATE:** March 8, 2023  
**TO:** Marcia Franks, CSN Fund Coordinator  
**FROM:** Updated CSN Fund Application  
**SUBJECT:** Local Health Departments and Other Interested Parties

The Children with Special Needs (CSN) Fund is pleased to share its newly revised application and guidelines. Highlights of changes in the new application include the following:

- Streamlined guidelines (reduced from four to two pages)
- Emphasis added on important items such as:
  - How to notify CSNF of “urgent requests”
  - The requirement to apply to other programs (CMH, waivers, Adoption Medical Subsidy) before applying to the CSN Fund
  - Letter of medical necessity is needed from the specialist (not the pediatrician)
  - PT/OT assessment is needed for therapeutic tricycles
- Removed the Rifton Tricycle order form from the packet (this can now be found on the CSNF website on the [Application page](#))

Updates to the application and guidelines reflect feedback from the CSN Fund Advisory Committee, Family Center staff, CSHCS staff, and parents of children with special needs.

The updated application packet (including guidelines) is attached; all other versions are now obsolete. The packet can also be found online at <http://www.michigan.gov/csnfund> or one can be requested by calling (517) 241-7420 or emailing [csnfund@michigan.gov](mailto:csnfund@michigan.gov).

Please share this announcement with any individuals who may be interested in receiving assistance from the CSN Fund.

Marcia Franks, Department Specialist  
Children’s Special Health Care Services (CSHCS) Division  
Michigan Department of Health and Human Services