

Bulletin Number: MMP 23-05

Distribution: Local Health Departments (LHDs)

Issued: December 29, 2022

Subject: Children's Special Health Care Services (CSHCS) Limited Refund of Payment Agreement Enrollment Fees

Effective: February 1, 2022

Programs Affected: CSHCS

This bulletin outlines changes in policy being made to CSHCS refund policy in limited instances when a family files an MSA-0927 - Income Review/Payment Agreement (IRPA) Amendment due to a change in income or family size.

CSHCS enrollment requires every family to complete and submit an MSA-0738 – Income Review/Payment Agreement when the beneficiary does not receive Medicaid, is not a ward of the county or state, is not placed in foster care, does not have a court-appointed guardian, and is not deceased. Families use the IRPA to self-report their annual income and family size to determine the annual enrollment fee due for CSHCS coverage. Families experiencing a change in income or family size during the year are encouraged to work with their LHDs to submit an IRPA Amendment. Currently, CSHCS policy does not allow for refunds of paid enrollment fees in any circumstance, unless an exception is approved by the CSHCS Division Director.

This policy will allow families to receive a refund of paid CSHCS enrollment fees in limited circumstances when they have filed an amendment, and when they have already paid an amount greater than the total enrollment fee based on the amendment. Refunds of paid enrollment fees may be prorated up to 12 months back to the date of the event, though not further than the beginning of the current MSA-0738 – Income Review/Payment Agreement. Payment agreement adjustments may not be applied to previous agreements (except when Medicaid or MICHild is obtained).

This policy does not change any other aspect of the CSHCS refund policy. Payments will not be refunded if CSHCS services are not used, the family determines CSHCS services are not cost effective, CSHCS coverage is voluntarily ended, the client ages out of the program, or the client moves out of the state of Michigan.

Manual Maintenance

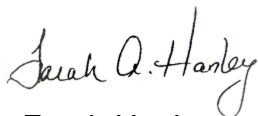
Retain this bulletin until the information is incorporated into the MDHHS Medicaid Provider Manual.

Questions

Any questions regarding this bulletin should be directed to Provider Inquiry, Department of Health and Human Services, P.O. Box 30731, Lansing, Michigan 48909-8231, or e-mailed to ProviderSupport@michigan.gov. When you submit an e-mail, be sure to include your name, affiliation, NPI number, and phone number so you may be contacted if necessary. Typical Providers may phone toll-free 1-800-292-2550. Atypical Providers may phone toll-free 1-800-979-4662.

An electronic copy of this document is available at www.michigan.gov/medicaidproviders >> Policy, Letters & Forms.

Approved



Farah Hanley
Chief Deputy Director for Health