

**Bulletin Number:** MMP 23-64

**Distribution:** Home Help Agency Providers

**Issued:** November 17, 2023

**Subject:** Change to Home Help Agency Provider Community Health Automated Medicaid Processing System (CHAMPS) Enrollment

**Effective:** December 18, 2023

**Programs Affected:** Medicaid, Healthy Michigan Plan

The purpose of this bulletin is to advise Home Help agency providers of an important change to the Community Health Automated Medicaid Processing System (CHAMPS). **On December 18, 2023, the National Provider Identifier (NPI) field in the Home Help agency provider CHAMPS enrollment will open. Home Help agency providers can begin entering an NPI into CHAMPS on this date.** This change will have the following impacts:

- **CHAMPS Modifications:** Beginning December 18, 2023, a Home Help agency provider will only be able to save changes made in its CHAMPS enrollment if its NPI is entered in the NPI field.
- **CHAMPS Revalidation:** Home Help agency providers must revalidate their CHAMPS enrollment information a minimum of once every five years. MDHHS end-dates the CHAMPS enrollment and stops the payments of any Home Help agency provider that does not revalidate. MDHHS will notify a Home Help agency provider when revalidation is due. Beginning December 18, 2023, Home Help agency providers must have an NPI in the NPI field of their CHAMPS enrollment to complete revalidation.
- **Electronic Visit Verification:** Per Bulletin [MMP 23-42](#), issued on June 30, 2023, Home Help agency providers must obtain an NPI and add it to their CHAMPS enrollment in preparation for Electronic Visit Verification (EVV). Home Help payments may be impacted if a Home Help agency provider has not entered an NPI in CHAMPS by the date Home Help agency providers must begin using EVV.

To get an NPI, complete the online application at the National Plan and Provider Enumeration System (NPPES) website at <https://nppes.cms.hhs.gov>. Home Help agency providers must enroll as a Type 2 (Organization) NPI.

## Manual Maintenance

Retain this bulletin until the information is incorporated into the MDHHS Medicaid Provider Manual.

## Questions

Any questions regarding this bulletin should be directed to Provider Inquiry, Department of Health and Human Services, P.O. Box 30731, Lansing, Michigan 48909-8231, or e-mailed to [ProviderSupport@michigan.gov](mailto:ProviderSupport@michigan.gov). When you submit an e-mail, be sure to include your name, affiliation, NPI number, and phone number so you may be contacted if necessary. Typical Providers may phone toll-free 1-800-292-2550. Atypical Providers may phone toll-free 1-800-979-4662.

An electronic copy of this document is available at [www.michigan.gov/medicaidproviders](http://www.michigan.gov/medicaidproviders) >> Policy, Letters & Forms.

## Approved



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