

## **MAC Co-Chair Selection Process**

### **Qualifications**

The Medicaid Advisory Committee (MAC) operates with up to two co-chairs. These individuals serve in a leadership capacity within the MAC, and are tasked with roles and responsibilities outlined in the MAC's Bylaws, which can be accessed via this [link](#).

### **Occurrence**

Once elected, MAC co-chairs serve in this role throughout the duration of their agreed to term. Once a co-chair's term has expired, or if a co-chair decides they no longer wish to be a co-chair, the position will be available for MAC members to declare interest.

### **Election Process**

When co-chair seats become available, a call to action will be presented during a quarterly meeting to fill the spot(s). Any MAC member with interest in becoming a co-chair may declare so via providing a written statement demonstrating why they would be a good fit for a leadership role. Once the deadline has passed for submitting a statement, MAC members will have the opportunity to vote on a new co-chair based on submitted statements.

Voting for co-chairs will be determined by a rankings system. Candidates will be ranked depending on the number of statements submitted. For example, if four members submit statements for consideration, members can rank each candidate from 1 to 4, with 1 being the individual they view as the most qualified. The candidate(s) with the lowest total ranking score(s) will be selected to fill the role of co-chair.

### **Confidentiality**

While MAC members will be able to view names associated with statements submitted by candidates, this information will be viewable by MAC members only and not distributed to anyone outside of membership.