



Bulletin

Michigan Department of Community Health

Distribution: Ambulance 01-02
Home Health 01-01
Hospital 01-02
Laboratory 01-02
Long Term Care Facilities 01-01
Pharmacy 01-01

Issued: February 1, 2001

Subject: Prescribing/Referring Provider List

Effective: Upon Receipt

Program Affected: Medicaid, Children's Special Health Care Services, State Medical Program

The attached Prescribing/Referring Provider List has been updated and replaces the list issued with Bulletin MSA 00-03.

It contains the names and ID numbers of enrolled practitioners for use in identifying prescribing/referring providers on claims when the practitioner has not provided such information with the prescription or referral. The names and ID Numbers of enrolled hospitals are included at the end of the listing.

Specific requirements regarding use of the listing appear in the Foreward. Providers should pay particular attention to policy regarding the use of 8888888, and the identification of hospital employees.

The list is available on paper, microfiche and as a self extracting zip file on the Department of Community Health web site at www.mdch.state.mi.us, click on Medical Services Administration, Information for Medicaid Providers.

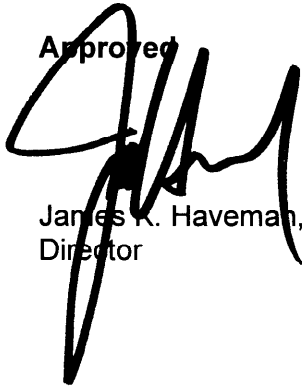
Manual Maintenance

Providers should discard the existing Prescribing/Referring Provider List (MSA 00-03) and use the attached revision.

Questions

Any questions regarding this bulletin should be directed to: Provider Inquiry, Medical Services Administration, P.O. Box 30479, Lansing, Michigan 48909-7979. Providers may phone toll free: 1-800-292-2550.

Approved



James K. Haveman, Jr.
Director



Robert Smedes
Deputy Director for
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| APPENDIX TITLE PRESCRIBING/REFERRING PROVIDER LIST | PAGE 1 |
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The Prescribing/Referring Provider List is a reference list of provider names and ID Numbers for use in completing the prescribing/referring data field on claims submitted to the Medicaid, Children's Special Health Care Services and State Medical Programs if a number has not been supplied by prescribing/referring provider.

Completion of the prescribing/referring data field on the claim is mandatory for some providers by federal regulation and is essential to ensure that Michigan receives maximum federal funding for program expenditures. Accuracy is critical. Great care should be taken in completing this data field, whether transcribing the ID number from the provider's prescription/order or from the Prescribing/Referring Provider List. Information will be subject to analysis by both federal and state authorities, and the validity of the ID Number used on submitted claims will be verified.

The list is in two parts; the first part includes physicians, podiatrists, optometrists, chiropractors, dentists, and nurse-midwives. It is arranged alphabetically (with provider types intermixed), showing the provider's name in the left column, his/her degree in the second column, his/her Medicaid ID Number in the third column, and the city in which he/she primarily practices in the right column. Enrolled providers in borderland areas of other states are also included; his/her state is indicated in the far right column. Please note that names with a space, hyphen, or apostrophe may sort differently. The second part includes hospitals, and it also is arranged alphabetically and includes enrolled hospitals in borderland areas of other states.

Providers may be issued more than one ID Number when they practice in more than one location. However, only one number has been chosen to identify each provider in the Prescribing/Referring Provider List. An asterisk (*) will annotate a provider having multiple locations. Some providers may have their ID Number printed on the prescription/referral forms, the ID Number on that form may be different than what appears in the listing (identifying another office location). The ID Number supplied by the prescribing/referring provider should be used if available and valid. If an ID Number is not supplied, this listing should be referenced.

NOTES:

If the prescribing/referring provider's name does not appear on the list and he/she is not enrolled in the above reference programs, the prescribing/referring data field on the claim must be filled with 8888888. The name of the provider (first and last name with degree) must be entered in the Remarks section of the claim. The use of 8888888 in this data field will be closely monitored.

Physicians who are employed by state institutions do not have an ID Number. Therefore, 8888888 must be used on the claim, and the name of the prescribing/referring provider (first and last name with degree) must be entered in the Remarks section of the claim.

If a prescription or order is generated by a provider employed by a hospital, and that provider's name does not appear on the list (which is usually the case with a resident), the hospital's ID Number must be used on the claim. The name of the provider (first and last name with degree) must be entered in the Remarks section of the claim.