

**The State of Michigan**  
**High Scrutiny Evidence packet**

<b>Provider's Name:</b> Maplewood of Sandy Creek	
<b>Location of the Setting:</b> Wayland, Michigan	<b>Type of Setting:</b> Residential
<b>Waiver Services Being Provided at the setting:</b> Assisted Living	
<b>Heightened Scrutiny Prong</b>	
<input type="checkbox"/> Prong1: Setting is in a publicly or privately operated facility that provides inpatient institutional treatment <input checked="" type="checkbox"/> Prong2: Setting is in a building or on the same grounds of, or adjacent to, a public institution. <input type="checkbox"/> Prong3: setting has an effect of isolating individuals from the broader community	
<b>Recommendation</b>	
As required by 42 CFR 441.301 (c) (5), the State of Michigan submits this request for heightened scrutiny review for the setting identified above. The State has compiled evidence that the setting is integrated and supports full access of individuals to the greater community, is selected by the individual from among disability and non-disability-specific settings, ensures individual rights, and promotes individual initiative, autonomy, choice, and independence.	

## Section 1: Facility Description

Maplewood of Sandy Creek is privately owned and operated. There is one main building that is comprised of two distinct areas/wings connected by a service hallway. One wing houses the assisted living facility (Maplewood), and the other houses the skilled nursing facility (The Laurels). Code-entry locked doors separate these at both ends of the service hallway. The facilities also have their own entrances from the street and parking areas. Main administrative functions for both areas share management staff at the Director level; however, the assisted living area has a dedicated Manager for oversight and designated caregivers/personal services assistants.

### Evidence:

- B1-Organization Chart
- D1-Maps and Pictures, D2-Campus Map
- J2-Staff ABrummette interview



B1-Organizational  
Chart-MAPLEWOOD



D1- Maps and  
pictures.pdf



D2-CAMPUS  
MAP-Maplewood-ar



## Section 2: Final Rule Compliance and Input from Individuals, Family Members, Guardians, and Staff

This setting accepts people who are on Medicaid waiver as well as those not on Medicaid. All residents receiving Medicaid funded HCBS are provided the same opportunities to receive services and support and participate in social and/or recreational activities in the same manner as individuals who are not receiving Medicaid funded HCBS.

This setting accepts does not limit residency based on disability or diagnosis. Residents are admitted regardless of disability or diagnosis as long as the setting is able to meet their needs.

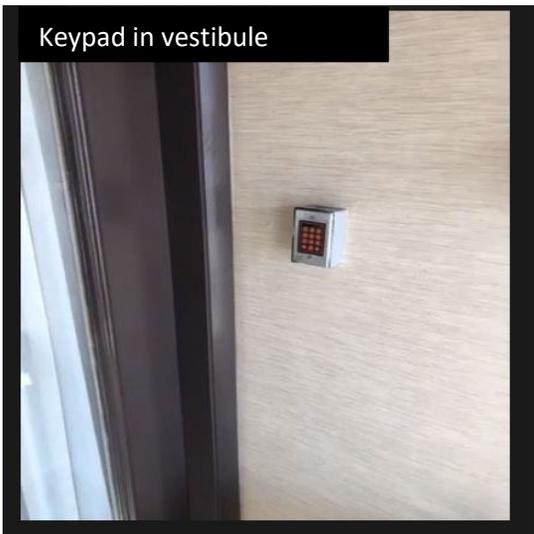
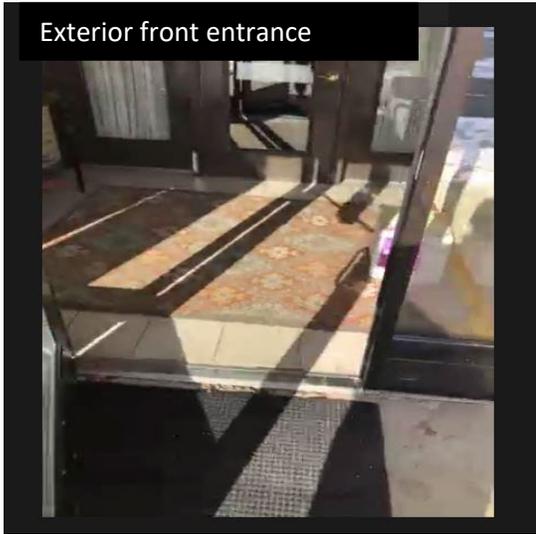
There are options to use providers, supports, and services at the setting, but participants are able to choose to use options outside the residence if they choose to do so. Individuals are able to update or change the services and support they receive based on their preferences and needs, and they are able to refuse services if they choose.

This setting does not prohibit individuals from coming and going from the setting. The setting does not try to limit activities the individuals participate in, such as shopping, religious or spiritual services, scheduling appointments,

participating in meals with friends and family, participating in any activities, participating in in community events, participating in school or volunteer activities, engaging in legal activity (voting, drinking, gambling, etc.) or any other activity the participant chooses to participate in. There is a new activity calendar posted a very month in various locations in the building so the residents can choose which activities they would like to participate in. There is a sign-in and out protocol in place for safety reasons.

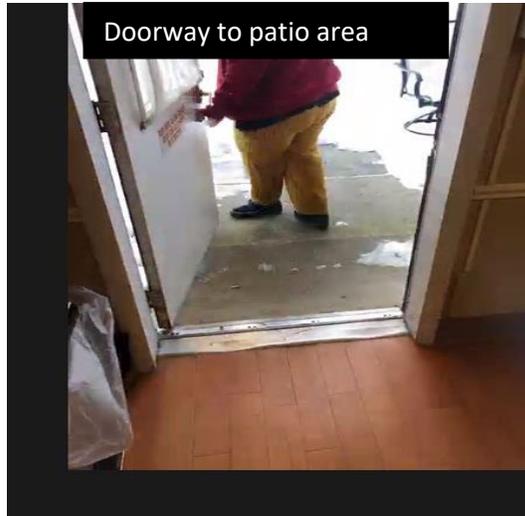
This setting does not have visiting hours. Participants can come and go 24/7. Participants at this setting are able to come into the setting at all hours. Participants can have visitors 24/7. Individuals arrange and control their personal schedules of daily appointments and activities. The procedure for entering a resident's apartment is to knock, wait for a response, knock again, and wait for a response. If none, enter and announce who you are and why you have entered the room.

The backyard area has a pond. A fence surrounds the pond (no gates), and another fence surrounds the entire backyard area. The larger fence around the backyard has two locked gates – these are used to allow lawn maintenance equipment into the area. They have free access to all common areas of the assisted living facility 24/7. The locked door between the assisted living facility and the skilled nursing facility is accessible with staff assistance 24/7.





Patio area



Doorway to patio area

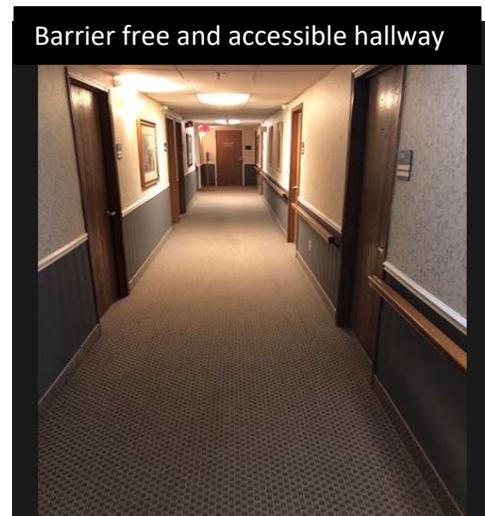
**Evidence:**

- G3-Resident Orientation policy
- J1 Staff RVandenberg-DBreese, J2-Staff ABrummette interviews

There are no barriers within the assisted living area. The maintenance closet and staff closet areas are locked and not open to residents. The facility is designed with wide hallways, handrails, and a spacious arrangement of furniture so as to accommodate residents with physical or mobility challenges. Resident bathroom and public/common area bathrooms are equipped with grab bars, shower chairs, and other adaptive devices as needed.

**Evidence:**

- D1, maps, and pictures
- G3-Resident Orientation,
- H3-Resident Agreement and Care Plan
- I1-Benie CB interview
- J1 Staff RVandenberg-DBreese, J2-Staff ABrummette interviews



Barrier free and accessible hallway

According to their preferences, residents may use onsite services or service providers from the broader community. Services available onsite include a barber, beautician, optometrist, audiologist, dentist, and podiatrist, but residents can choose their own in the community.

Residents may do their own laundry, or staff will assist. The residents' laundry room is available 24/7; staff will provide full laundry service if requested.

**Evidence:**

- E5-Community Manager Asst Living, E13-Personal Services Assistant position descriptions
- G2-Philosophy of Care policy, G3-Resident Orientation policy, G4-Resident/Guest Care General policy, G5-Transportation policy

- H3-Resident Agreement and Care Plan
- D1-Maps and pictures (website screenshot)
- G3-Resident Orientation, G4-Guest Care General policies
- H3-Resident Agreement and Care Plan
- J1 Staff RVandenberg-DBreese, J2-Staff ABrummette interviews

This setting does not have restrictions on food. The setting does have scheduled meal times, but participants do not have to eat during those times. Participants are able to eat meals and snacks they want, what they choose to eat, eat with whom they want, and are able to eat wherever they want. Staff can assist with preparing a snack at any time, 24/7. Residents may help themselves as well. If it is labeled with their name, they may also keep personal stock in the main kitchen cupboards or refrigerator. There is no restriction on when snacks can be prepared or consumed. Residents are free to have a mini-fridge in their own units with thermometers.

Residents have input into menu planning, and the staff frequently prepares foods from residents' own recipes, and the residents may participate if they wish. If a resident prefers a different entrée, their preferences will be accommodated.

There are two dining areas, one set up with separate tables which accommodate 4; the other is furnished with a beverage buffet and a larger dining table if groups want to eat together. The outdoor patio is furnished with a picnic table and grill, which is used when weather permits. Residents choose their dining companions as well as invite family and friends to dine with them. Individuals may choose to eat in their units.

**Evidence:**

- D1-Maps and pictures
- E11-Mgr Food and Nutrition Services, E13-Personal Services Assistant position description
- G1-Person-Centered Care Cultural Competence policy, G2-Philosophy of Care policy
- H3-Resident Agreement and Care Plan
- I1-Benie CB interview



- J1 Staff RVandenberg-DBreese, J2-Staff ABrummette interviews



D1- Maps and pictures.pdf



E5-COMMUNITY MGR ASSISTED LVG-



E11-MGR FOOD AND NUTRITION SEF



E13-PERSONAL SERVICES ASSISTANT



G1-POLICY-PERSON CENTERED CARE-CU



G2-POLICY-PHILOSP HY OF CARE-MaplewT



G3-POLICY-RESIDEN T ORIENTATION-Ma|T



G4-POLICY-RESIDEN T-GUEST CARE GENE



G5-POLICY-TRANSP ORTATION-Maplewagreement and Care



H3- Resident agreement and Care



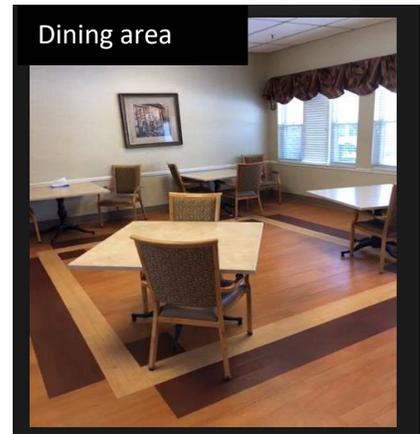
I1-Benie\_CB interview.pdf



J1 Staff RVandenberg\_DBreese



J2 Staff ABrummette Interview.pdf



The setting does not try to limit activities the individuals participate in, such as shopping, religious or spiritual services, scheduling appointments, participating in meals with friends and family, participating in any activities, participating in community events, participating in school or volunteer activities, engaging in legal activity (voting, drinking, gambling, etc.) or any other activity the participant chooses to participate in. Residents have control of their scheduled appointments and choice of activities in which they participate. Staff will review and remind residents daily of what is on their calendar, and the resident may choose to keep or change it.

All residents are free to participate in community events and facility-sponsored recreational activities. All residents receive a copy of the current calendar. They may participate in individual or group shopping. The facility arranges shopping trips at local stores in the community

**Evidence:**

- D1-Maps and pictures (website screenshots)
- E9-Director of Recreation Services, E13-Personal Services Assistant E14-Recreation Assistant position descriptions
- G2-Philosophy of Care policy, G3-Resident Orientation policy, G4-Resident Guest Care General policy
- H1-Residents Rights posting
- I2-Benie TD interview
- J1 Staff RVandenberg-DBreese, J2-Staff ABrummette interviews

The county bus line is available for a \$2.00 fee per ride. Staff will assist with arrangements, boarding, and deboarding. Additionally, a facility van is wheelchair equipped but is usually used for group travel (i.e., to community events). It is generally not available for individual appointments or errands. Staff will assist residents to schedule rides with family and friends as needed. There are also taxi services. Some residents have their vehicles.

**Evidence:**

- E13-Personal Services Assistant position description
- G5-Transportation Policy
- H3-Resident Agreement and Care Plan
- J1 Staff RVandenberg-DBreese, J2-Staff ABrummette interviews



D1- Maps and pictures.pdf



E9-DIRECTOR OF RECREATION SERVICES



E13-PERSONAL SERVICES ASSISTANT



E14-RECREATION SERVICES ASSISTANT



G2-POLICY-PHILOSOPHY OF CARE-Mapleview



G3-POLICY-RESIDENT ORIENTATION-Mapleview



G4-POLICY-RESIDENT-GUEST CARE GENERAL



G5-POLICY-TRANSPORTATION-Mapleview



H1-Residents Rights posting-MAP



H3- Resident agreement and Care



I1-Benie\_CB interview.pdf



J1 Staff RVandenberg\_DBreese



J2 Staff ABrummette Interview.pdf

This setting does not limit communication devices. Individuals can have and use landlines, cell phones, personal computers, and TV's 24/7 without restriction. Residents may have and use their personal communication devices 24/7 in the privacy of their units or anywhere inside or outside of the facility. Residents may have private conversations with visitors in their units, on the patio, on the porch, in the comfortable seating area, or in dining areas if they are vacant. There is also a conference room available for resident use.



**Evidence:**

- D1-Maps and pictures
- G2-Philosophy of Care policy, G4-Resident/Guest Care General policy,
- H1-Resident Rights posting
- J1 Staff RVandenberg-DBreese, J2-Staff ABrummette interviews

Locks on the doors do not have keys; they are pop-locks that can be opened with a flat-edged tool such as a coin or screwdriver. Individual residents all use coins. Since the locks can be opened using a flat-edged tool such as a coin or screwdriver, staff are not provided an actual master key. Staff members are respectful of entering participants' private rooms. They do not enter without permission of the participant or notifying them if they need to enter. The staff protocol for entering resident space is to knock, wait, peek in and announce yourself, look to see if the resident is there and if they are okay.

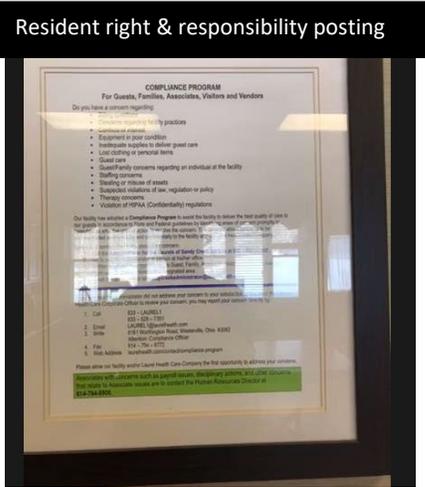
**Evidence:**

- D1-Maps and pictures
- E13-Personal Services Assistant position description
- F1-F8, RELIAS staff training records, F9-Annual Training Calendar, F10-Training Records 2020
- I1-Benie CB interview

- J1 Staff RVandenberg-DBreese, J2-Staff ABrummette interviews

Per staff interviews, no seclusion physical or chemical restraints are allowed or used in the facility. **NOTE: G2, Philosophy of Care mentions limited use of restraints; G4, Resident and Guest Policy, say "protective devices and restraints are used according to facility policy and physician orders."** Several position descriptions (nursing) reference using restraints per policy. Staff interviews state that restraints and seclusion are not used in the facility.

Staff receive training upon hire and annually thereafter on Abuse and Neglect, Cultural Diversity, HIPAA, Resident Rights, and Patient-Centered Care.



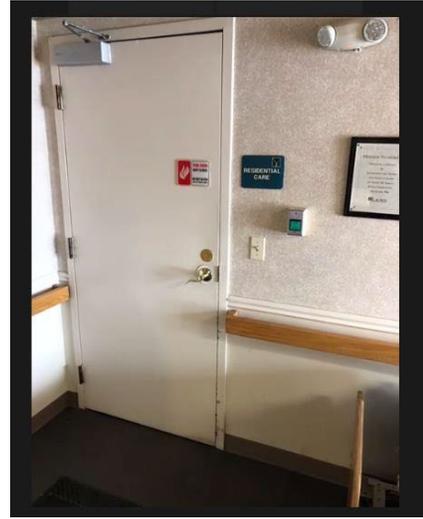
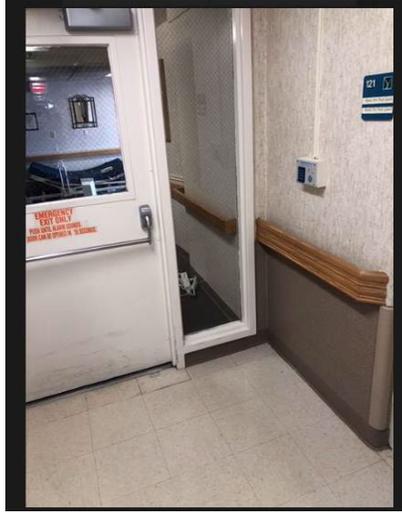
**Evidence:**

- E1-E14 – all position descriptions have Residents Rights section
- F1-F8, RELIAS staff training records, F9-Annual Training Calendar, F10-Training Records 2020
- G2-Philosophy of Care policy, G4-Resident/Guest Care General policy, G6-HIPAA policy, G7-Residents Rights policy
- H1-Resident Rights posting
- J1 Staff RVandenberg-DBreese, J2-Staff ABrummette interviews

						
D1- Maps and pictures.pdf	E1-BUSINESS OFFICE MGR-JOB DESCRIPTION	E2-CHARGE NURSE-LPN-JOB DESCRIPTION	E3-CHARGE NURSE-RN-JOB DESCRIPTION	E4-CHARGE NURSE-SNF-JOB DESCRIPTION	E5-COMMUNITY MGR ASSISTED LIVING	
						
E6-COOK-JOB DESCRIPTION-Maple	E7-DIETARY AIDE-JOB DESCRIPTION	E8-DIRECTOR OF MAINTENANCE-JOB DESCRIPTION	E9-DIRECTOR OF RECREATION SERVICES	E10-DIRECTOR OF SOCIAL SERVICES-JC	E11-MGR FOOD AND NUTRITION SERVICES	
						
E12PAYROLL COORD-RECEPTION	E13-PERSONAL SERVICES ASSISTANT	E14-RECREATION SERVICES ASSISTANT	F1-RELIAS TRAINING AB-annot	F2-RELIAS TRAINING BH-annot	F3-RELIAS TRAINING ML-annot	
						
F4-RELIAS TRAINING SB2-annot	F5-RELIAS TRAINING SB-annot	F6-RELIAS TRAINING TD-annot	F7-RELIAS TRAINING-AS-annot	F8-RELIAS TRAINING-TR-annot	F9-TRAINING CALENDAR 2019-annot	
						
F10_Training Through 2020.pdf	G4-POLICY-RESIDENT GUEST CARE GENERAL	G2-POLICY-PHILOSOPHY OF CARE-Maplewood	G6-HIPAA Policy-MAPLEWOOD	G7-Policy-Residents Rights-MAPLEWOOD	H1-Residents Rights posting-MAPLEWOOD	I1-Benie_CB interview.pdf
						
J1 Staff RVandenberg-DBreese	J2 Staff ABrummette Interview.pdf					

### Section 3: Additional Evidence

Doorway from SNF to AL



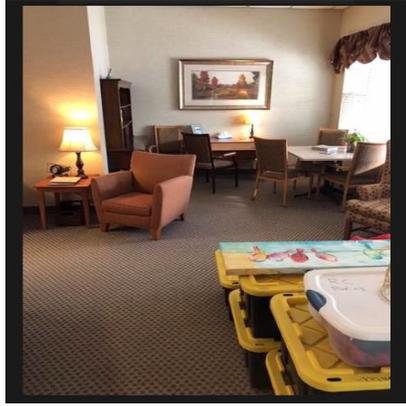
Accessible and barrier-free bathroom



Lockable bathroom door



Comfortable sitting areas



Postings in ante-area to AL



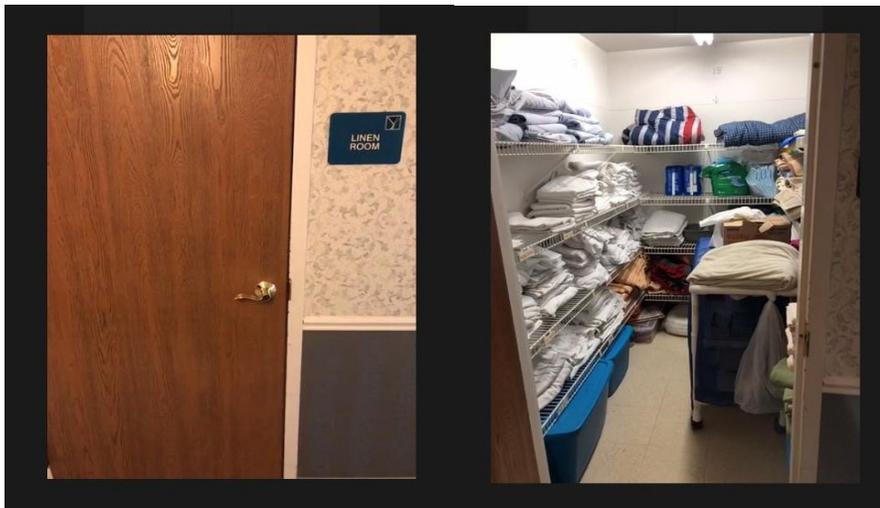
Reporting resources



Locked Storage area



Linen for residents – open to their access



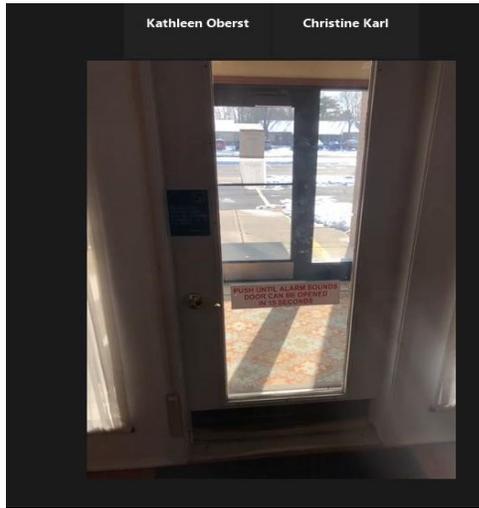
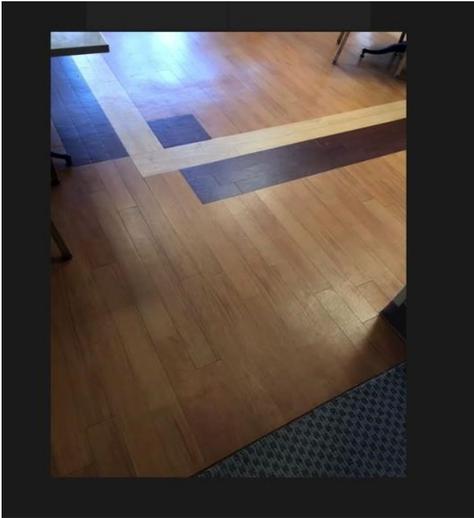
Laundry room – kept locked

Key to laundry room kept at the top of the door

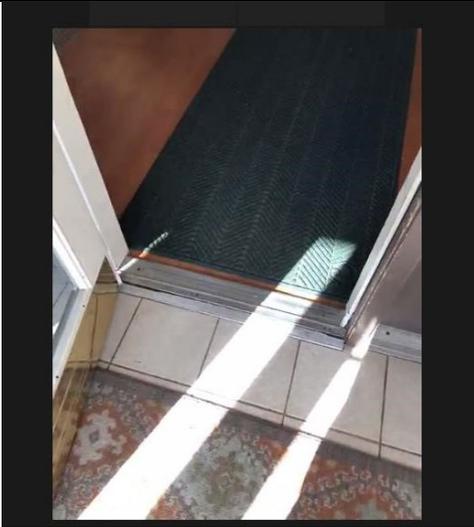


Smooth flooring

Main entrance from inside – keypad controlled, residents can have code



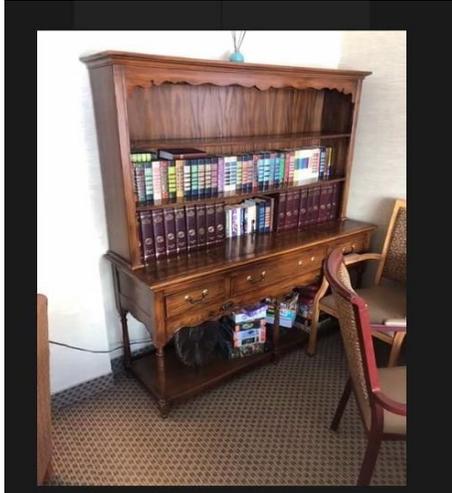
Barrier-free



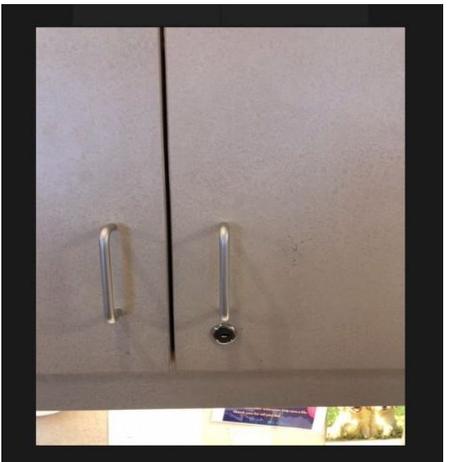
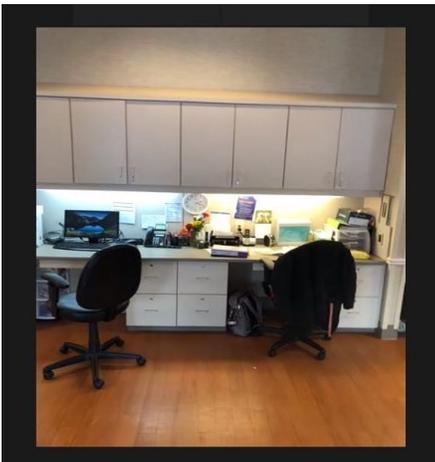
Common area



Books/ Puzzles



Nurses/caregiver area, records locked in cabinets:



Door from dining to patio area:



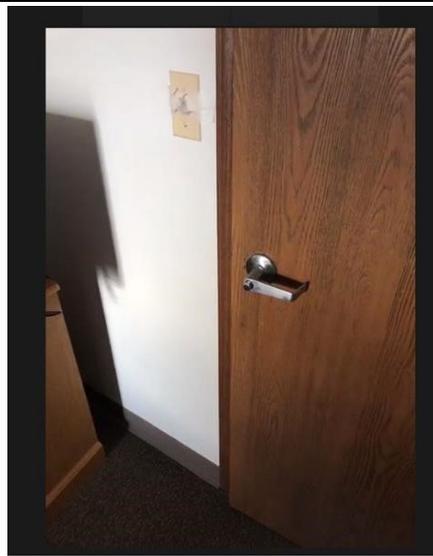
Patio area (the fence in the picture surrounds a pond that is in the backyard and has no gates in it. There is additional fencing around the backyard area – there is a double gate that is padlocked and only opened to accommodate lawnmowers).



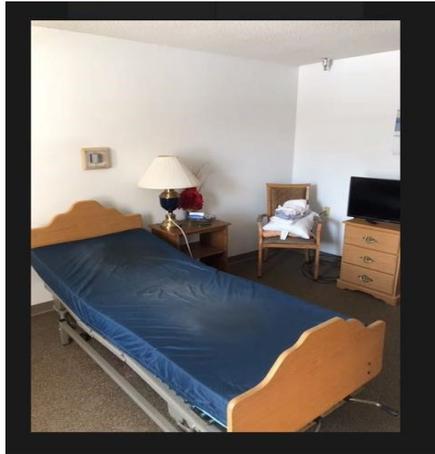
Door into the resident room – lockable

Inside door

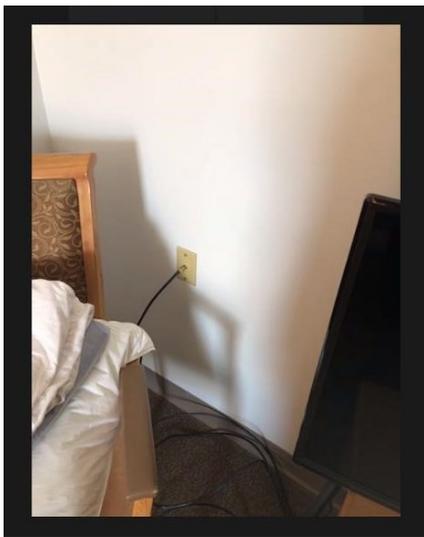
Bathroom door



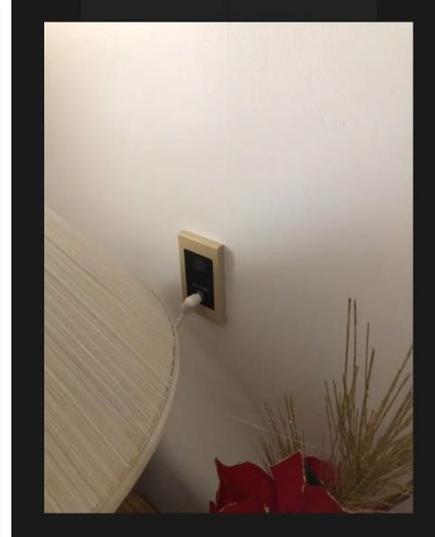
Dresser



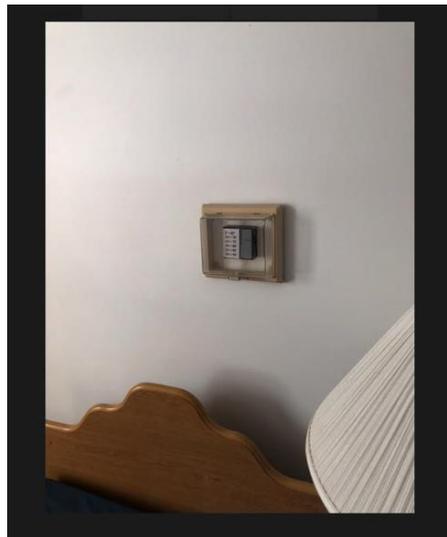
Tv connection



Call light



Individual thermostat



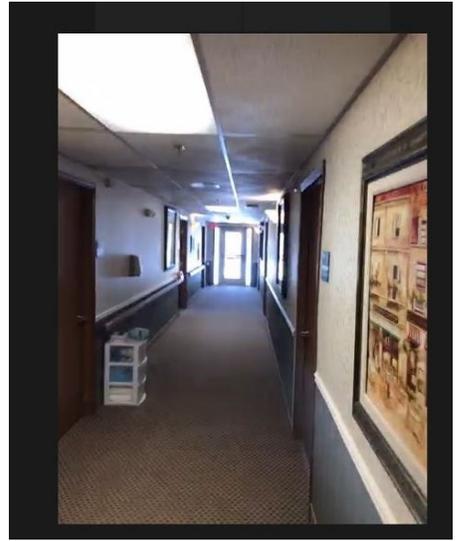
In-room bulletin board



Activity supplies



Hallway



**Section 4: Public Comment**

A large, empty rectangular area intended for public comment, located below the 'Section 4: Public Comment' header.