# 2026 ME Tool Changes

**Tool name** is in **bold**, and section or *worksheet name* is in *italics*.

**Administration**

*Under Facility*

Added: (6.2f) “Is there signage posted to direct clients to the WIC clinic? (NSS 2)” (Updated 2/2/26-Currently informational.)

*P. 6 Breastfeeding*

Removed- “What are the after-hours availability of the Peer Counselor? (e.g. cell phone use, extended clinic hrs-evening, weekends, etc.)”

Added:

| | Check | |
|---|---|---|
| | | After-hours availability of the Peer Counselor:<br>-Cell phone use |
| 6.5d | | LA purchased |
| | | Personally purchased |
| | | What are extended clinic hrs-evening, weekends, etc.: (Policy 12.02) |
| 6.5d | | |

*P. 7 Recordkeeping/Accountability Inventory & Log Records (Updated 2/2/26)*

-Removed: Review inventory of WIC purchased item $2500 or more. (Policy 10.01)

-Added: “Review inventory of WIC purchased item $5000 or more. (Policy 11.01)

*QA Tab*

-Added: Separated N/A and Yes column to clarify when item is N/A.

-Added a separate cell for Expiration Date of CLIA Certificate and Dates for calibration of infant and adult scales to make it easier to see and complete.

**Cert Observation**

Added under Infant-23 mos. in Anthro section: “If referral data is used, was it obtained within the last 60 days (30 days recommended for infants) and date recorded?”

**Nutrition and Breastfeeding Education**

No Changes

**Outreach**

Removed:

Michigan WIC Civil Rights Training (M0500-23-24).

Added:

Michigan WIC Civil Rights Training (M0500-25-26).

**Produce Connection**

Added 2 new questions:

| Yes | No | |
|---|---|---|
| | | Does the LA promote the redemption of CVB (WIC Fruits and Vegetables) at Authorized Growers? |
| | | Does the LA participate in WIC Produce Connection? (If no, skip to section 5.) |

The first question is a reminder that CVB can be redeemed at Authorized Growers.

The 2nd question asks if the agency is participating in Produce Connection. If No is checked, then the rest of the form would not need to be completed, and you can skip to section 5 to sign-off on the “Completed” by and date.

**Recordkeeping & Accountability**

Removed: “Does agency replace lost or stolen Michigan WIC EBT cards in the clinic when the MI-WIC record is “stop access“ or within 5 days of expiration of benefits? (Policy 8.01 Benefit Issuance)”

**Always replace in clinic**
**Only replace if inactive/5 days of expire**
**Do not replace cards in clinic**

Replaced with: “Does agency replace lost or stolen Michigan WIC EBT cards in the clinic when client requests or within 5 days of benefit expiration date? (Policy 8.09 WIC EBT Card Issuance)”,

and

Added MPR 8.1a (MPR was missing prior).

**Record Review**

*Under Dual Enrollment*

Added: Run report for entire agency. (Previously each clinic being reviewed was completed.)

**ME Indicator Guide**

Added: under **6.2f** “The WIC Program has outside signage to locate the clinic and …”

**7.2** Evaluation Questions:

Removed Soy Milk for requirement to document, however for continuity of care, CPAs are encouraged to write a note if the reason for the food substitution is not obvious in the risk codes or other areas of the record:

- Observe and/or review records to verify the CPA determines, assigns, and documents an appropriate food package based on WIC Policy and the client’s needs (includes assigning 2% milk, ~~soy milk,~~ allergies, etc.). (a, b)

**12.1** *Immunizations*

Under Evaluation Questions:

- Updated link to the American Academy of Pediatrics link for the 2026 Immunization Schedule.

AAP-Immunization-Schedule.pdf