

**Michigan Health Information Technology Commission
Approved Meeting Minutes**

Date Tuesday, September 26, 2023, 1:00 P.M. – 3:00 P.M.

Location South Grand Room 1A, 333 S Grand Ave, Lansing, MI 48933

Commissioner Attendance

Name	Representing	Attendance
<i>Vacant</i>	Schools of Medicine	
Marissa Ebersole-Wood	Health Plans or Other Payers	Present
Beth Nagel	Department of Health and Human Services	Not Present
Jack Harris	Department of Technology, Mgmt., Budget	Present
Allison Brenner, PharmD	Pharmaceutical Industry	Present
<i>Vacant</i>	Hospitals	
Walker Foland, DO	Doctor of Osteopathic Medicine and Surgery	Present
Camille Walker Banks	Purchasers or Employers	Not Present
Janée Tyus	Nonprofit Health Care Corporations	Present
Renée Smiddy, M.S.B.A.	Consumers	Present
Hana Alawy <i>Arrived at 1:05 PM</i>	Pharmacists	Present
Lee Marana	Health IT Field	Present
Michael Zaroukian, M.D., Ph.D. Co-Chair	Doctor of Medicine	Present

Commissioners Attending Virtually:

Commissioners attending virtually are not counted towards quorum and do not participate in discussion and/or voting.

None

Michigan Department of Health and Human Services (MDHHS) Staff:

Molly Welch-Marahar, Theresa Anderson, Natalie Holland, Elizabeth Hartig, Marcus Connolly, Tiffani Stanton

Guests:

Jeff Chin, Alison Arnold, CIE Taskforce Members, MiHIN Board Members

Minutes: The regular Health Information Technology Commission meeting was held in person on September 26th, with nine (9) commissioners in attendance. Quorum was fulfilled.

1. Commission Business

Presented by Michael Zaroukian

A. Chair called the meeting to order at 1:01 P.M. Quorum was fulfilled.

B. Introductions of staff and Commissioners

- Hybrid meeting conduct & logistics

Approved Health IT Commission March 2023 Meeting Minutes

C. Approve Meeting Minutes

- Motion made by Commissioner W. Foland to approve minutes with Dr. Zaroukian's edits, seconded by Commissioner A. Brenner. All in favor. Motion carries.

D. MiHIN BOD HITC Election

- J. Tyus was only candidate. All commissioners were in favor of candidate. Unanimously voted J. Tyus as MiHIN BOD HITC.

E. Co-Chair Election

- R. Smiddy was the only candidate for co-chair of HIT Commission. All commissioners were in favor of candidate. Unanimously voted R. Smiddy as Co-Chair of HIT Commission.

2. Updates HIT Roadmap – Review Highlights

Presented by Theresa Anderson

A. Overview of HIT Roadmap Initiatives

- Identify champions and empower leaders
 - 6 newly appointed HIT commissioners in early 2023.
 - 2 new appointments and 2 reappointments in September 2023.
 - HB 4693 – No update on Amendment to OMA.
- Enhance Health Data Utility
 - Leverage existing investments - Inventory and Assessment of current MiHIN Use Cases and Users - MDHHS Dashboard
 - Connect all dots in the care ecosystem (behavioral health, children, education, justice-involved)
 - Advance Care Planning is an ongoing discussion between a provider and patient and can include many documents. How and where those are stored is something MiHIN is working on.
 - MiHIN Utilizers, inventory of current use cases, # of facilities signed on and using to develop a baseline for use case prioritization.
- Address Michigan's Digital Divide
 - Look at ways to leverage existing work
 - Affordable Connectivity Program
 - MI ACT NOW Campaign to increase participation in the ACP program—which pays for devices and connects eligible households.
- Improve Onboarding and Technical Assistance
 - Supporting Statewide technical assistance programs

Approved Health IT Commission March 2023 Meeting Minutes

- Conformance Task Force - A sub-group of MOAC, Hospital, and PO User Groups focused on data standards and the development of best practices for data sharing.
- BCBSM Hospital P4P and Ambulatory CCDAs
 - MiHIN receives hospital CCDAs from 95% of hospitals and their ambulatory providers, now beginning to receive from practice units and POs.
- Seeking funding for onboarding and technical assistance – Regional Extension Centers for HIT/HIE.
- Protect Public Health
 - Working with Public Health Administrations and taking into consideration their plans for data modernization.
 - Blending and Braiding
 - Aligning PHA with other departments to fund and streamline efforts related to HIT, minimizing the burden on providers and organizations.
- Adopt Standards For Social Care Data Fields
 - Community Information Exchange (CIE) Task Force updates, recommendations and final report to follow.

B. 2023 HITC Recommendations

- Expand and Diversify HIT Commission
- Create Multipayor HIE Incentive inventory
- Improve Data Quality and Conformance
- Support for Broadband Access and Expansion
- Technical Assistance and Training support
- Support for Surrogate Consent Legislation

3. Presentation – CIE Taskforce Final Report & Recommendations

Presented by Molly Welch Marahar, Janée Tyus, Marissa Ebersole-Wood, Renée Smiddy

A. SDOH Strategy Phases

- Phase I – Refinement
 - Improvement of internal programs and policies.
 - Alignment of internal initiative sand collated resources.
- Phase II – Holistic
 - Statewide initiatives to holistically address SDOH and advance health equity: CIE, CHW, SDOH Accelerator Plan, Health Equity Partnerships.
- Phase III – Innovation
 - Innovative, community driven solutions: SDOH Hubs, Health in All Policies multi-sectoral initiatives.

Approved Health IT Commission March 2023 Meeting Minutes

- Health Equity Roadmap.
- An advisory body that will make recommendations to both the Michigan Health Information Technology Commission and MDHHS on the development of capabilities for community information exchange.
- CIE Task Force Membership
- Methodology
- CIE Task Force Objectives – driven by five key objectives
 - Landscape Analysis
 - Stakeholder Analysis
 - Creating a Knowledge Base
 - Develop Recommendations
 - Identify Pilot Scenarios
- Overview of the Problem Statement
- Intended Result – CIE Infrastructure
 - Including technological, human, and organizational capacities.
- Resolutions – Five steps
- Seven Recommendation Domains
 - Capacities for Data Exchange
 - Core set of technical capacities that can be established at scale to enable CIE among the many existing systems:
 - Resource Directory Information Capacities
 - Accessible, reliable, comprehensive public information available to different partner groups in different ways.
 - Longitudinal Data Aggregation Capacities
 - Responsible aggregation of information about people’s social context, care activities, and results over time.
 - Privacy and Confidentiality are two concerns CBOs report hearing from clients
 - Legal and Ethical Framework
 - Flexible, foundational legal recommendations for social care data exchange aligned with established policies, regulations, and informed consent.
 - Consumer Bill of Rights – Eight key rights
 - Community Rights
 - CBOs Rights
 - Coordinating Entities Capacities
 - Local, regional organizations that provide baseline access to CIE services for CBOs can become “coordinating entities”.
 - Survey Finding: Technology is not the foremost barrier to participating in CIE identified by CBOs.
 - Governance
 - Designated governing body set standards for CIE program design and implementation.
 - Sustainability

Approved Health IT Commission March 2023 Meeting Minutes

- Effective CIE requires additional resources and capacity to support the existing network of social services.
- Guidelines of CIE Pilot Scenarios – Objectives and Guidelines
- Objective 5 – Identify Pilot Scenarios
 - Future of the Task Force Recommendations
- Community Information Exchange Use Cases
- Leverage and Reuse

4. Discussion/Action Items

Presented by Co-Chairs

A. Adoption of the CIE Task Force Report and Recommendations.

Motion by M. Ebersole-Wood, seconded by R. Smiddy. All in favor. Motion carries.

B. Create CIE Advisory Committee for the purpose of Supporting the HIT Commission in implementing recommendations of the CIE Taskforce.

Motion by J. Tyus, seconded by L. Marana. All in favor. Motion carries.

C. Appoint HIT Commissioners to the Advisory Committee.

J. Tyus and M. Ebersole-Wood volunteered to participate in CIE Subcommittee. No other volunteers, All in favor. Approved to participate.

M. Ebersole-Wood nominated J. Tyus as chair of the subcommittee. J. Tyus approved of nomination. All commissioners in favor. Approved of J. Tyus as chair of the subcommittee.

5. Public Comment

- Helen Hill, appreciation of the Department and commissioners for their work and efforts.

6. Adjourn

- Motion by Commissioner J. Tyus to adjourn the meeting, seconded by Commissioner M. Ebersole-Wood. The meeting adjourned at 2:31 P.M.

Next meeting scheduled for November 28, 2023