

**Commission on Services to the Aging (CSA) Meeting
Michigan Department of Health and Human Services (MDHHS)
Bureau of Aging, Community Living, and Supports (ACLS Bureau)**

**Capitol Commons Center, 400 S. Pine Street, Lansing, MI
Friday, September 20, 2024**

APPROVED **AMENDED MINUTES**

CALL TO ORDER

Meeting of the Commission on Services to the Aging was called to order at 9:00 a.m. by Commission Chair Bob Schlueter.

PLEDGE OF ALLEGIANCE

ROLL CALL

Commission roll call was taken and a quorum was present.

COMMISSION MEMBERS PRESENT

Bob Schlueter, Mark Bomberg, Jimmy Bruce, William Bupp, Nancy Duncan, Walid Gammouh, Arjan Kallou, Jenifer Lepard, Guillermo Lopez, Tene Milton-Ramsey, Mike Pohnl, Dennis Smith, and Shirley Tuggle

COMMISSIONERS EXCUSED

Joy Murphy and Kristie Zamora

STAFF PRESENT

Cindy Albrecht, Darcia Brewer, Michele Butler, Lacey Charboneau, Kelly Cooper, Julie Cortright, Annette Gamez, Alexander Hudak, Jen Hunt, Dawn Jacobs, Tammy Lemmer, Kristina Leonardi, Cindy Masterson, Marla Price, Brenda Ross, and Scott Wamsley

APPROVAL OF AGENDA

Chair Schlueter requested a motion to approve the CSA meeting agenda. Motion was made by Commissioner Duncan and Commissioner Smith seconded the motion; motion was approved by voice vote.

APPROVAL OF CSA MEETING MINUTES

Chair Schlueter requested a motion to approve the August 16, 2024, CSA meeting minutes. Motion was made by Commissioner Bruce and Commissioner Tuggle seconded the motion; minutes were approved by voice vote.

COMMISSION CHAIR REPORT

Chair Schlueter reported the following:

- Thanked Commissioners for their time and travel and for reviewing the Annual Implementation Plans (AIPs) and other materials in preparation for the meeting, recognizing that this was a large undertaking.

- Welcomed the Area Agencies on Aging (AAA) and ACLS Bureau staff in attendance and recognized the hard work that goes into the AIPs by the AAAs and the review of them by staff.
- Recognized that the August and September CSA meetings largely involve reviewing the AIPs for all 16 of our Area Agencies on Aging (AAAs) and this is one of the most important tasks of the CSA. This is an opportunity for AAAs to share highlights of their plans, their regions, and the work they do.

PUBLIC COMMENTS RELATED TO THE STATE PLAN ON AGING OR ACLS BUREAU PROGRAMS, SERVICES, POLICIES, OR ISSUES IMPACTING OLDER AND VULNERABLE ADULTS

Dave LaLumia, Executive Director of the Area Agencies on Aging Association of Michigan (4AM), issued a statement to the CSA in opposition of the intent to issue a Request for Proposal (RFP) for the Medicare Medicaid Assistance Program (MMAAP) as part of the Independent Options Counseling RFP. ~~During their business items on the agenda, AAA staff expressed their support of the concerns shared by 4AM.~~

****During the presentations of their AIPs, Area Agencies on Aging staff each also expressed their opposition of the intent to issue an RFP for the MMAAP as part of the Independent Options Counseling RFP. They also expressed concern over the timing of the announcement and RFP.**

CSA ADVOCACY COMMITTEE REPORT

Commissioner Duncan, CSA Advocacy Committee Chair, provided the following:

- The committee has been working on activities for November, which is National Family Caregivers Month. There is a proclamation in process asking Governor Whitmer to also declare November as Michigan Family Caregivers Month. They are working with other senior advocate groups to coordinate activities to use the month to highlight the important work of informal and family caregivers as well as to share the resources that are available to support them. The committee has invited several guest speakers to present at the November CSA meeting to share what they do to support family caregivers and the resources that are available to them.
- The committee has begun the process of identifying possible budget priorities to request the governor include in the FY 2026 budget. The hope is to have recommendations for the full CSA for approval by November or December. Some of the possible issues that have been identified at this point are: DCW wages, training, and supports; increased funding for Dementia Care, the proposed Caregiver Tax Credit, ongoing funding to support Caregiver Resource Centers, wait lists for home and community-based services and nutrition programs, spend down for MI Choice Waiver clients, respite care funding, and the adequacy of bureau staffing to support new Older Americans Act regulations.
- She noted that there is a vacancy on the CSA Advisory Committee and invited commissioners to let her know if they are interested or have questions about participation.

STATE ADVISORY COUNCIL (SAC) REPORT

Commissioner Tuggle, SAC Chair, provided the following updates:

- Noted that the SAC last met on August 15. She thanked Commissioners who were able to attend in support of the SAC and the important work they do.
- Members have been organizing the following committees: administrative, communication, education, and research.
- Several topics have been identified by the research committee as potential topics for their next research project: transportation affecting the vulnerable aging population, cohabitation for seniors for housing, and fragmentation of information around respite caregiver and services available to support them. She asked for the CSA to consider these recommendations when assigning the next research project to the SAC.
- She announced that Co Vice-Chair, Marjorie Hobe, was recently selected by AARP to receive the 2023 AARP Michigan Andrus Award for Community Service. The Andrus Award is AARP's most prestigious and visible state volunteer award for community service. As a certified Michigan Medicare Assistance Program (MMAP) Volunteer Counselor for the past seven years with the WellWise Services Area Agency on Aging, Marjorie devotes her time and energy to empowering and educating residents in Hillsdale, Jackson, and Lenawee counties on the complicated landscape of Medicare.
- Next meeting will be October 24, 2024, at 9:30 a.m. at the Capitol Commons Center.

ACLS BUREAU REPORT

Scott Wamsley, Director, provided the following updates:

- Noted appreciation for the comments from 4AM related to the MMAP and Independent Options Counseling RFP. He also gave some clarification related to the competitive bid process for this RFP and assured the CSA and others that there will be continuing conversations and communication around this process. Additional discussion followed with questions from the CSA. It was determined that a meeting would be scheduled with 4AM, the ACLS Bureau, and some commissioners to continue the conversation.

FINANCIAL REPORT

Cindy Masterson, Director of the Operations & Aging Network Support (OANS) Division, provided information related to ACLS Bureau financial and budget updates.

BUSINESS ITEMS

a. Request for Approval of Fiscal Year (FY) 2025 State Long Term Care Ombudsman Program (SLTCOP) Grant Funds

Cynthia Farrell, Director, Adult Services Programs Division, provided an overview of stating the request is for CSA approval for the SLTCOP grant awarded to the ACLS Bureau in the anticipated amount of \$982,000 for the agreement period of October 1, 2024, through September 30, 2025.

The purpose of the SLTCOP is to provide leadership, training, and technical assistance to local long-term care staff and provide advocacy for residents of licensed long-term care facilities.

A motion was made by Commissioner Bupp to approve the request and Commissioner Tuggle seconded the motion. Additional discussion followed and the motion was approved by roll call vote 12-0-0.

b. Request for Approval of Revised C-1 Adult Day Services Operating Standard for Service Programs

Lacey Charboneau, Regional Aging Representative and Caregiver Support Specialist, Aging Network Support (ANS) Section, provided an overview stating the request is for CSA approval to implement the updated C-1 Adult Day Services for Service Programs Operating Standard.

The Operating Standards represent a compilation of the policies, standards, rules, regulations, and statutes. The aging network identified two minor changes needed to better align with federal reporting requirements. The ACLS Bureau formed a workgroup and collaborated with the AAAs to update the C-1 Adult Day Services Standard. The Operating Standard was posted for a 30-day public comment period from July 10, 2024, through August 9, 2024. All responses were reviewed and, if appropriate, incorporated into the revised standard.

A motion was made by Commissioner Gammouh to approve the request and Commissioner Bomberg seconded the motion. Additional discussion followed and the motion was approved by roll call vote 12-0-0.

c. Request for Approval of the Fiscal Year (FY) 2025 Prevent Elder and Vulnerable Adult Abuse, Exploitation, Neglect Today (PREVNT) Grant Funds

Dawn Jacobs, PREVNT Program Manager, ANS Section, provided an overview stating the request is for CSA approval of the FY 2025 PREVNT Grant administered by the ACLS Bureau in the amount of \$688,944 for the period of October 1, 2024, through September 30, 2025.

The purpose of the program is to ensure that all people at risk of elder and or vulnerable adult abuse have access to preventive services by implementing evidence-based tools and continuous quality improvement systems to enhance laws and regulations to protect our most vulnerable population.

The ACLS Bureau recommendations for the FY 2025 PREVNT Grants were determined based on a review of eligible proposals received in response to an RFP. A committee reviewed the proposals in accordance with standard established scoring criteria.

A motion was made by Commissioner Bruce to approve the request and Commissioner Smith seconded the motion. Additional discussion followed and the motion was approved unanimously by roll call vote 13-0-0.

d. Request for Approval of FY 2025 COVID-19 Immunization Support Grant Funding

Cindy Albrecht, Regional Aging Representative, ANS Section, provided an overview stating the request is for CSA approval to award the Detroit Area Agency on Aging

\$192,118 in federal funds. The funds are from the Public Health Administration from their COVID-19 Immunization Grant.

The purpose of the COVID-19 Immunization Support Grant is to support vaccination efforts. The grant award will cover the period of October 1, 2024, through June 30, 2025, when the grant ends.

A motion was made by Commissioner Bupp to approve the request and Commissioner Tuggle seconded the motion. Additional discussion followed and the motion was approved by roll call vote 13-0-0.

e. Request for Approval of FY 2025 Senior Volunteer Program State Allocations

Kristina Leonardi, Director, Aging and Community Services Division, provided an overview stating the request is for CSA approval to award funding for the Foster Grandparent Program (FGP), Senior Companion Program (SCP), and Retired and Senior Volunteer Program (RSVP) grants allocated to the ACLS Bureau in the amount of \$4,765,300 for the agreement period of FY 2025 (October 1, 2024, through September 30, 2025).

The purpose of the FGP, SCP, and RSVP awards is to support ways for adults, age 55 and older, to stay active by serving children and youth, providing aid and friendship to adults who have difficulties with activities of daily living, and performing a broad range of community activities, respectively.

A motion was made by Commissioner Bomberg to approve the request and Commissioner Smith seconded the motion. Additional discussion followed and the motion was approved by roll call vote 13-0-0.

f. Request for Approval of the Fiscal Year (FY) 2025 Annual Implementation Plan (AIP) for U.P Area Agency on Aging (AAA)

Lacey Charboneau, Regional Aging Representative, ANS Section, provided an overview stating the request is for CSA approval of the FY 2025 AIP for the U.P. AAA. This plan has been reviewed against the approval criteria as adopted by the CSA on December 15, 2023, as well as the FY 2025 Estimated Cost Allocation Worksheet established by the ACLS Bureau. There are no outstanding issues from the most recent assessment of the AAA conducted on June 25, 2024. There are no special conditions requiring approval. Supplemental Document F - Request to Transfer Funds requiring approval is included with the AIP.

A motion was made by Commissioner Bomberg to approve the request and Commissioner Bruce seconded the motion. Additional discussion followed and the motion was approved by roll call vote 13-0-0.

g. Request for Approval of the FY 2025 AIP for Region 9 AAA

Brenda Ross, Regional Aging Representative, ANS Section, provided an overview

stating the request is for requests CSA approval of the FY 2025 AIP for Region 9 AAA. This plan has been reviewed against the approval criteria as adopted by the Commission on December 15, 2023, as well as the FY 2025 Estimated Cost Allocation Worksheet established by the ACLS Bureau. There are no outstanding issues from the most recent assessment of AAA conducted on June 14, 2024. There are no special conditions requiring approval. Supplemental Document E, Waiver of Minimum Percentage Required for Priority Service Category, requiring approval is included with the AIP.

A motion was made by Commissioner Bomberg to approve the request and Commissioner Duncan seconded the motion. Additional discussion followed and the motion was approved by roll call vote 13-0-0.

h. Request for Approval of the FY 2025 AIP for AgeWays Nonprofit Senior Services

Cindy Albrecht, Regional Aging Representative, ANS Section, provided an overview stating the request is for CSA approval of the FY 2025 AIP for AgeWays Nonprofit Senior Services (AgeWays). This plan has been reviewed against the approval criteria as adopted by the Commission on December 15, 2023, as well as the FY 2025 Estimated Cost Allocation Worksheet established by the ACLS Bureau. There are no outstanding issues from the most recent assessment of the AAA conducted on June 7, 2024. There are no special conditions or supplemental documents requiring approval.

A motion was made by Commissioner Gammouh to approve the request and Commissioner Smith seconded the motion. Additional discussion followed and the motion was approved by roll call vote 13-0-0.

i. Request for Approval of the FY 2025 AIP for The Senior Alliance, Inc.

Cindy Albrecht, Regional Aging Representative, ANS Section, provided an overview stating the request is for CSA approval of the FY 2025 AIP for The Senior Alliance, Inc. (TSA). This plan has been reviewed against the approval criteria as adopted by the Commission on December 15, 2023, as well as the FY 2025 Estimated Cost Allocation Worksheet established by the ACLS Bureau. There are no outstanding issues from the most recent assessment of TSA conducted on June 5, 2024. There are no special conditions or supplemental documents requiring approval.

A motion was made by Commissioner Bruce to approve the request and Commissioner Lopez seconded the motion. Additional discussion followed and the motion was approved by roll call vote 13-0-0.

j. Request for Approval of the FY 2025 AIP for Region IIIC AAA

Ashley Ellsworth, Regional Aging Representative, ANS Section, provided an overview stating the request is for CSA approval of the FY 2025 AIP for the Region IIIC AAA. This plan has been reviewed against the approval criteria as adopted by

the CSA on December 15, 2023, as well as the FY 2025 Estimated Cost Allocation Worksheet established by the ACLS Bureau. There are no outstanding issues from the most recent assessment of the AAA conducted on May 8, 2024. There are no special conditions requiring approval. Supplemental Document F: Request to Transfer Funds requiring approval is included with the AIP.

A motion was made by Commissioner Lepard to approve the request and Commissioner Tuggle seconded the motion. Additional discussion followed and the motion was approved by roll call vote 13-0-0.

k. Request for Approval of the FY 2025 AIP for AAA of Northwest Michigan, Inc.

Cindy Albrecht, Regional Aging Representative, ANS Section, provided an overview stating the request is for CSA approval of the FY 2025 AIP for Area Agency on Aging of Northwest Michigan, Inc. (AAANM). This plan has been reviewed against the approval criteria as adopted by the Commission on December 15, 2023, as well as the FY 2025 Estimated Cost Allocation Worksheet established by the ACLS Bureau. There are no outstanding issues from the most recent assessment of the AAA conducted on June 26, 2024. There are no special conditions or supplemental documents requiring approval.

A motion was made by Commissioner Gammouh to approve the request and Commissioner Bomberg seconded the motion. Additional discussion followed and the motion was approved by roll call vote 13-0-0.

l. Request for Approval of the FY 2025 AIP for Region 3B AAA

Julie Cortright, Regional Aging Representative, ANS Section, provided an overview stating the request is for CSA approval of the FY 2025 AIP for Region 3B AAA doing business as CareWell Services Southwest. This plan has been reviewed against the approval criteria as adopted by the Commission on December 15, 2023, as well as the FY 2025 Estimated Cost Allocation Worksheet established by the ACLS Bureau. There are no outstanding issues from the most recent assessment of the AAA conducted on June 17, 2024. There are no special conditions or supplemental documents requiring approval.

A motion was made by Commissioner Smith to approve the request and Commissioner Lepard seconded the motion. Additional discussion followed and the motion was approved by roll call vote ~~13-0-0~~ 12-0-1 with Commissioner Tuggle abstaining.

m. Request for Approval of the FY 2025 AIP for Region IV AAA

Brenda Ross, Regional Aging Representative, ANS Section, provided an overview stating the request is for CSA approval of the FY 2025 AIP for Region IV AAA. This plan has been reviewed against the approval criteria as adopted by the Commission on December 15, 2023, as well as the FY 2025 Estimated Cost Allocation Worksheet established by the ACLS Bureau. There are no outstanding issues from the most recent assessment of the AAA conducted on June 10, 2024. There are no special

conditions requiring approval. Supplemental Document F Request to Transfer Funds requiring approval is included with the AIP.

A motion was made by Commissioner Smith to approve the request and Commissioner Bomberg seconded the motion. Additional discussion followed and the motion was approved by roll call vote 13-0-0.

n. Request for Approval of SAC Appointments

Commissioner Shirley Tuggle, SAC Chair, made a motion to approve the CSA SAC Applicant Review Committee recommendations below:

| Name | City | AAA Region | Term |
|--------------------|--------------------|---------------|-----------------------|
| Colleen Daniels | Clarkston | 1B – at large | 10/1/2024 – 9/30/2027 |
| Angela Gabridge | Grosse Pointe Park | 1A | 10/1/2024 – 9/30/2027 |
| Bernadette Hudgins | Eastpointe | 1B – at large | 10/1/2024 – 9/30/2027 |

Commissioner Bruce seconded the motion. Additional discussion followed and the motion was approved unanimously by voice vote.

ANNOUNCEMENTS

The next Commission on Services to the Aging meeting is scheduled for 9:00 a.m. on Friday, October 18, 2024, at the Antrim County Building, 203 E. Cayuga St., Bellaire, MI.

Public Hearing to follow at 1:00 p.m. at the Antrim County Commission on Aging, 308 E. Cayuga Street, Bellaire, MI.

ADJOURN

Chair Schlueter adjourned the meeting at 2:25 p.m. Working lunch was provided during the meeting from 12:00-12:30 p.m.