

## FY 26 PROGRAM DESCRIPTION BASIC GRANT GUIDE

### Use to help complete Section I. Program Description in MISCAWIS

#### REQUIREMENTS:

- Basic grant may be used for:
  - (1) youth under the jurisdiction of the court or tribal equivalent
  - (2) youth that have at least two risk factors that are documented: a) history of confirmed abuse and/or neglect of youth, b) history of school truancy, suspensions, or expulsions, c) youth who has run away from home, d) history of or current use of alcohol or drugs, e) ineffective, inconsistent, or nonexistent parental control, f) negative or delinquent peer relationships
  - (3) The creation or expansion of current programs that are alternatives to out-of-home placements for child welfare or juvenile justice youth
- Youth have been either court ordered to participate in the services or have a signed agreement to participate.
- Youth may simultaneously participate in several services in the component.
- A case plan, consent calendar plan or diversion agreement has been developed from the results of the approved screening and assessment tools, and identifies goals, level of supervision and caseworker contact required.
- The court or tribe utilizes researched-based juvenile probation standards as developed and approved by the State Court Administrative Office.
- Caseworkers supervise youth in diversion, on consent calendar, on formal probation, or in residential placement to coordinate needed services with placement, to monitor progress in treatment, maintain contact with the youth, report progress to the court and assist in discharge planning and in coordinating re-entry services. Contacts are outlined in the diversion agreement, consent calendar plan, or case plan.
- The court/tribe uses a quality assurance plan
- None of the expenditures are for judicial costs.

#### The Component Description should include:

- 1.) Describe the primary purpose(s) of the program, is the program for diversion, consent calendar and/or formal probation, specific program interventions, treatment approaches, any curricula to be used.
- 2.) State if the program is consistent with best, promising, culturally appropriate, or practice-based evidence.
- 3.) Which SCAO-approved risk screening tool are you using?; Which SCAO-approved mental health screening tool are you using?; Which SCAO-approved risk assessment are you using?; the risk domain(s) targeted, and how the program will be responsive to identified strengths, risks, and needs. (e.g., diversion agreement, consent calendar plan, case planning developed from tools)
- 4.) State if staff or designated person conducting screens and assessments are properly trained and certified.
- 5.) Describe how youth are admitted/referred to the program, the frequency of contact with program participants, caseworker who will be completing the contacts, and average duration of services (or range) from intake to completion.
- 6.) The method to collect, track, maintain, and report data.

**\*\*\*ATTACH YOUR SCREENING & ASSESSMENT TOOL POLICIES AND PROCEDURES IN THE BUDGET DOCUMENT SECTION OF MISACWIS\***