

 <p>Children's Services Agency</p> <p>Communication Issuance</p> <p>17-176</p>	Subject/Title	MiTEAM Training Requirements
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Distribution	<input checked="" type="checkbox"/> CSA Central Office Managers/Staff <input checked="" type="checkbox"/> MDHHS BSC and County Directors <input checked="" type="checkbox"/> MDHHS Juvenile Justice Managers/Staff <input checked="" type="checkbox"/> MDHHS Child Welfare Managers/Staff <input checked="" type="checkbox"/> Native American Tribes <input type="checkbox"/> Office of Workforce Development and Training <input checked="" type="checkbox"/> Private Agency Child Welfare Managers/Staff <input type="checkbox"/> Private Residential Abuse/Neglect Managers/Staff <input type="checkbox"/> Private Residential Juvenile Justice Managers/Staff <input type="checkbox"/> Other:	

December 1, 2017 marked the beginning of the Assessment Phase of Enhanced MiTEAM Practice Model implementation. During this time, and ongoing, it will be critical to ensure all new child welfare staff have received the MiTEAM Enhancement training. Below are the minimum requirements for new staff, accessible on the MiTEAM Virtual Learning site <https://miteam-vls.michigan.gov/>.

- During PSI:
 - Overview Tutorial
 - Trauma Module
- During the first six months of employment:
 - Engagement Module
 - Teaming Module
 - Assessment Module
 - Individual Field Application Exercises (for Engagement, Teaming, and Assessment)
 - Self-Assessments (for Engagement, Teaming, and Assessment)
 - Debrief all of the above with supervisor
- During the last six months of probationary period:
 - Case Planning Module
 - Case Plan Implementation Module
 - Placement Planning Module
 - Mentoring Module
 - Individual Field Application Exercises (for Case Planning, Case Plan Implementation, Placement Planning and Mentoring)
 - Self-Assessments (for Case Planning, Case Plan Implementation, Placement Planning and Mentoring)
 - Debrief all of the above with supervisor

It is recommended that staff returning from extended leave complete missed training to fulfill the minimum requirements as shown above. Timeframes noted above should be used as guidance; supervisors should work with new and returning staff to develop a plan that accounts for their level of skill and experience with the practice model. When appropriate, new and returning staff should attend Supervisor Led Application Exercise (SLAE) and/or MiTEAM Specialist Led Application Exercise (MSLAE) offered locally. The SLAEs and MSLAEs can be accessed through the MiTEAM Virtual Learning site by clicking on the Leadership tab, then the Supervisor or MiTEAM Specialist/Liaison tab. It is recommended that public and private agencies plan regionally to provide MSLAEs to support ongoing skill development for staff.

Document credit for completing the modules by following the instructions on the attached link: <https://miteam-vls.michigan.gov/sites/default/files/JobAid.pdf>. When offered, document credit for completing MSLAEs and/or SLAEs in LMS as in-service training.