

# Parallel Steps Reflection Worksheet – Supervisors to complete on your own after the SLAEs

Parallel Steps refer to specific activities that Management and Supervisors engage in to demonstrate the competency in their role while caseworkers are expected to demonstrate the competency with their families and providers. Management and Supervisors discuss with staff how to utilize the competency to improve their effectiveness with families and providers.

**Instructions:**

1. Track your demonstration of the MiTEAM skills related to the current training cycle.
2. Document your efforts to continue demonstrating the skills.

Identified Need/Goal	Objective	Parallel Step	Target Completion Date	Reflect on how you were able to demonstrate the competency through the Supervisor Led Application Exercises.  Write response below:	How will you continue to demonstrate the competency within your role in the future?  Write response below:
Ensure each competency is being demonstrated within your role.	Enhance your <b>Planning &amp; Plan Implementation</b> with direct staff. Connect how this parallels caseworkers' efforts to (case) plan and implement (case) plans with individuals they serve.	Complete Case Planning & Case Plan Implementation Supervisor Led Application Exercises	<b>July 31, 2017</b>  (End of 3 <sup>rd</sup> Training Cycle)		