



Michigan Department of Health and Human Services  
 Bureau of EMS, Trauma and Preparedness  
 Division of EMS and Trauma  
 P.O. Box 30207  
 Lansing, MI 48909-0207  
 517-335-8150 (Phone)  
[www.michigan.gov/ems](http://www.michigan.gov/ems)  
 Email Completed Form To: [FloryD@Michigan.gov](mailto:FloryD@Michigan.gov)

### Loaner Vehicle Application (New or Extended Loan)

Life Support Agency Information of the agency who is PROVIDING the loaner vehicle		
Life Support Agency Name:		
Facility ID Number:	Life Support Agency License Level: <input type="checkbox"/> MFR <input type="checkbox"/> BLS <input type="checkbox"/> LALS <input type="checkbox"/> ALS	
Current Address:		
City:	State:	Zip Code:
Contact Person Name:	Phone:	Email:
Estimated Time Frame for Loaned Vehicle		
New Loaner Vehicle: <input type="checkbox"/> Yes <input type="checkbox"/> No		Extend Loaner Vehicle: <input type="checkbox"/> Yes <input type="checkbox"/> No
Loan Start Date:		
Note: Please notify the department in writing by email, fax, or mail when the vehicles have been returned.		
Vehicle Information		
Vehicle ID Number (VIN):		
Make of Vehicle:	Year:	Current Plate Number:
What level of life support will the vehicle be providing? <input type="checkbox"/> MFR <input type="checkbox"/> BLS <input type="checkbox"/> LALS <input type="checkbox"/> ALS <input type="checkbox"/> Transport <input type="checkbox"/> Non-Transport		
Life Support Agency Information of the agency who is RECEIVING the loaner vehicle		
Life Support Agency Name:		
Facility ID Number:	Life Support Agency License Level: <input type="checkbox"/> MFR <input type="checkbox"/> BLS <input type="checkbox"/> LALS <input type="checkbox"/> ALS	
Current Address:		
City:	State:	Zip Code:
Contact Person Name	Phone:	Email:
Information for Vehicle out for Maintenance		
Vehicle ID Number		
Make of Vehicle	Year:	Current Plate Number:
Date out of Service:		
Requirement for loaned vehicles		
<p>R 325.22118, Rule 118 (2), (a-d) of the administrative rules for Life Support Agencies and Medical Control Authorities states: A life support vehicle license is nontransferable. A life support agency may temporarily use a state licensed life support vehicle of another licensed life support agency through a loan. Vehicle loans may occur if mechanical problems prevent an agency from deploying its existing vehicles. The life support agency acquiring the vehicle shall do all of the following:</p> <ul style="list-style-type: none"> <li>(a) Notify the department of the loan within 3 business days on a form prescribed by the department</li> <li>(b) Replace an existing vehicle with the loaned vehicle at the agency. The loaned vehicle shall not increase the total number of vehicles the agency is licensed to use</li> <li>(c) Use the loan for a maximum of 60 calendar days</li> <li>(d) Extend the loan 1 time for 60 additional days if the agency notifies the department on a form prescribed by the department.</li> </ul>		
Signature of Agency applying for the loaner vehicle		
My signature verifies compliance with the above mentioned administrative rule R 325.222118, Rule 118 (2), (a-d), and this vehicle will be equipped with the minimum required equipment for the level of care being provided. The local medical control authority(s) under which we operate have been made aware of the loaner vehicle exchange.		
Printed name of authorized agency representative:		
Signature of authorized agency representative:	Date:	