

MCA Subcommittee

Minutes

January 3, 2023

1:00 p.m. to 3:00 p.m.

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248-509-0316 Phone Conference ID: 247 248 624#

- I. Attendance:
Member Roll call:
Michael Bentley, Dr. Domeier, Bonnie Kincaid, Dr. Reece, Bruce Trevithick, Debbie Condino-chair, Ken Cummings, Jason Stevens.

Absent: Andy Brown, Dr. Bigsby, Bob Miljan, Eric Snidersich.

Guests: Rob Warnemuende, John Theut, Damon Gorelick, Kevin Henderson.

Staff: Kuhl, Baker, Babb, Flory, Piette, Obiden, Rudzki, Bergquist.
- II. Call to Order: The meeting was called to order at 1:01 p.m.
- III. Approval of agenda and minutes
 - **Motion to approve agenda and minutes (Kincaid, Trevithick). Approved.**
- IV. Old Business
 - Protocol Status – Krisy Kuhl
 - Sections 8 and 10 are ready to go out. We will be close to 100% by the end of the week. Krisy has also prepared tracking documents. Ken asked if they could be sent out as one document when ready and Krisy advised they could. Some are marked with small changes and the logo will change. They will all go out together with the logo change. John Theut asked if the word versions could be sent out, as well. Emily Bergquist and Krisy advised they will be by request. The whole set is expected to be released by the end of January. Mike Bentley asked about the state education and Krisy explained the current plans. Implementation was discussed. Krisy answered questions for the group.
 - MCA Assessment Update – Krisy Kuhl
 - The questions are being developed. Emily Bergquist briefly discussed. The MCA subcommittee should keep this in mind.
 - Condino request for Interfacility Ad Hoc at EMSCC Jan 20, 2023 – possible discuss on data (Baker?)
 - Debbie will bring up during the MCA Subcommittee report. Bruce advised being specific in the tasks to be assigned.

V. New Business

- Review findings of submitted job descriptions, etc.
 - Next steps-revisit questions for Dr. Reese to take to MCEP on Jan 20, 2023.
 - The group reviewed the document from the last meeting to determine what to ask MCEP. The group discussed. It would be helpful for a department staff member to attend. Krisy can attend. This will be discussed next meeting if available.

VI. Any other issues

- Debbie spoke about the plans for the upcoming year briefly. The conference is planned for the fall.
- Ken spoke about structure of the interfacility ad hoc.
 - Non-emergent transfers
 - Define interfacility for purposes of the ad hoc.
 - 13 members, broadly spread out? How is chair selected?
 - Two different types of calls? Doctor vs 911?
 - What is the outcome?
 - Best practices/Process Blue Print/System Guidelines
 - Collect data
 - Ask questions on the MCA Survey?
 - Review complaints
 - Include Fire Services?
 - The group discussed.
 - Emily's summary: **Patient movement Ad Hoc Subcommittee to establish definitions of common vernacular, create common language, and develop best practices for Systems. Debbie, Krisy, and Emily to review prior to the EMSCC meeting. Put it on the EMSCC agenda.**

VII. Adjourn: The meeting was adjourned at 2:11 p.m. (Kincaid, Cummings).

- Next meeting: February 7, 2023, at 1 p.m.