

Michigan EMS Instructor Coordinator Program Audit Sheet

Name of Program

Program Director

Lead Instructor

Class Location

Start Date

End Date

Topic	Minimum Hours on topic	Additional Materials required	Total hours
Introduction and Roles and Responsibilities of the IC	7	IC State Requirements and Objectives, IC textbook, Student teaching evaluations	
Administrative Issues and Responsibilities, Legal issues in EMS education	8	MDHHS-BETP website link	
Ethics	4	MDHHS-BETP Michigan Code of Ethics	
The learning environment, learning styles, and domains of learning	15	IC State Requirements and Objectives, IC textbook	
Goals, Objectives (SMART) and Lesson Plans	13	IC State Requirements and Objectives, IC textbook	
Presentation Skills (includes student presentations)	20	IC State Requirements and Objectives, IC textbook	
Evaluation Techniques	8	IC State Requirements and Objectives, IC textbook	
Facilitation Techniques, Communication & Feedback	10	IC State Requirements and Objectives, IC textbook	
Motivation	5	IC State Requirements and Objectives, IC textbook	
Teaching Thinking Skills, and Teaching Psychomotor Skills	10	IC State Requirements and Objectives, IC textbook	
The Affective Domain	5	IC State Requirements and Objectives, IC textbook, may also utilize webinar on MDHHS-BETP Education webpage	

Discipline and Remediation	9	IC State Requirements and Objectives, IC textbook	
Cultural Awareness/Humility	4	IC State Requirements and Objectives, IC textbook	
Teaching Recourses and research	9	IC State Requirements and Objectives, IC textbook	
Course Coordination in Michigan	9	IC State Requirements and Objectives, MDHHS-BETP Website	
NREMT Exam Overview	4	NREMT.org, Item writing webinars	
Student Teaching	30	Student teaching evaluation	
Total Minimum Hours	170		