

Student File Checklist

Program level and dates:

Program:

Student initials Student initials

Syllabus agreement/receipt (signed)

Grades

Cognitive evaluations

Psychomotor evaluations

Affective evaluation/s

Mi-OSHA training documentation-including N95 fit test

Vaccination records

Record of student denial or removal from program

Clinical records (meets minimum hour requirement)

Instructor records

Instructor and course evaluations

Certificate of completion

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