

# APPLICATION FOR APOSTILLED/AUTHENTICATED COPY— MICHIGAN MARRIAGE RECORD

Michigan Department of Health and Human Services

## PART 1 – APPLICANT INFORMATION (PERSON FILLING OUT THIS FORM)

Applicant's  
 First Name \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_  
 Mailing  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Daytime Phone w/ area code **\*Required** \_\_\_\_\_ Email \_\_\_\_\_

## PART 2 – MARRIAGE INFORMATION (TO LOCATE RECORD ON FILE)

The names of **both** spouses and **year** of marriage are required in order to complete the search. Do not leave these areas blank. If the month and day of marriage are unknown, we will search the entire year you provide. If you need additional years searched, please see **Part 6** for fee information.

DATE OF MARRIAGE	Month:	Day:	Year:
SPOUSE A) Full Name at time of application for Marriage License	Male <input type="checkbox"/> Female <input type="checkbox"/>	SPOUSE B) Full Name at time of application for Marriage License	Male <input type="checkbox"/> Female <input type="checkbox"/>
First                      Middle                      Last		First                      Middle                      Last	
PARENT'S NAME		PARENT'S NAME	
First                      Middle                      Last		First                      Middle                      Last	
PARENT'S NAME		PARENT'S NAME	
First                      Middle                      Last		First                      Middle                      Last	
LOCATION <u>of Marriage</u>		LOCATION <u>where License was Obtained</u>	
City                      County                      State		City                      County                      State	

**PART 3 – COUNTRY OF USE REQUIRED**  
 Apostille/Authentication is for use **outside** of the U.S.

## PART 4 – PURPOSE OF REQUEST

## PART 5 – APPLICANT SIGNATURE (PERSON FILLING OUT THIS FORM)

By signing, I understand I am agreeing to pay for a search of State of Michigan Vital Records. This does not guarantee that a record will be found. Falsifying an application for a vital record and/or assuming the identity of another person is subject to criminal penalties. Per MCL 333.2894(b) and 445.65.

**Your Signature:**

(Must be original in ink, by hand) \_\_\_\_\_ Date: \_\_\_\_\_

## PART 6 – PAYMENT                      Application Fee includes one Certified Copy or a No-Find Letter

Base Fee (Includes one year search)	\$42.00	\$
Additional Years to Search (If exact marriage year is unknown)	Specify Years _____	\$12.00 per year
Additional Apostilled Copies	Specify Quantity _____	\$26.00 each
Expedited "Rush" Processing	Reduces in-office time. (Does not affect mail time to/from our office)	\$25.00 additional
CHECK or MONEY ORDER made out to the "State of Michigan" (Request will not be processed if payment is not included in envelope)	Total Amount Enclosed	\$

**SEE NEXT PAGE FOR PROCESSING TIMES AND MAILING ADDRESS**

## REQUESTING A MICHIGAN MARRIAGE RECORD

The Michigan Vital Records Office has records of marriages that occurred in Michigan and were **filed** with the state since **1867**. Some records were not filed with the state. Marriage records are not restricted documents in Michigan. Anyone can request that a search be conducted if the application is completed, signed, and submitted with the required fee paid. **NOTE:** If the marriage was a confidential marriage performed by a probate judge, due to one or both parties being below the marrying age, the record would only be available to the bride and groom.

## PROCESSING TIMES FOR MAILED REQUESTS

### REGULAR SEARCH

Approximately 4 to 6 weeks of in-office processing at MDHHS, plus an additional 1 to 2 weeks at the Secretary of State's Office of the Great Seal. Then sent via regular mail. Completion time may vary, depending on volume of requests received.

### EXPEDITED "RUSH" SEARCH

Approximately 2 to 3 weeks of in-office processing at MDHHS, plus an additional 1 to 2 weeks at the Secretary of State's Office of the Great Seal. Then sent via regular mail.

### ADDITIONAL INFORMATION: Results are sent USPS First Class Mail, Pre-Paid envelopes will NOT be accepted

If you find that the above processing times do not meet your needs, please visit [www.michigan.gov/vitalrecords](http://www.michigan.gov/vitalrecords) or call our Eligibility Unit at **517-335-8666** to speak with a customer service representative about available options.

## MAIL APPLICATION (WITH CHECK OR MONEY ORDER)

**REGULAR MAIL TO:**  
Vital Records Requests  
P.O. Box 30721  
Lansing MI 48909

**RUSH MAIL TO:**  
Vital Records RUSH  
P.O. Box 30721  
Lansing MI 48909

## ALTERNATIVE ORDERING OPTIONS

### ONLINE or PHONE

To place an order through our authorized service provider, VitalChek, visit [www.michigan.gov/vitalrecords](http://www.michigan.gov/vitalrecords) or call **866-443-9897**. Michigan Vital Records orders placed through VitalChek have Regular, Expedited, and Expedited + UPS delivery options available. Pricing will vary when ordering online or by phone and will include VitalChek's processing fee. A credit or debit card is required for payment at the time of ordering.

The Michigan Department of Health and Human Services (MDHHS) does not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, genetic information, sex, sexual orientation, gender identity or expression, political belief, or disability.

DCH-0569-MX-AUTH (Rev. 02/2025) By Authority of MCL 333.2882(1)(a)(b) and MCL 333.2891(1-4) (8)