



MDHHS
Michigan Department of
Health & Human Services

**Division of EMS and Trauma
TRAUMA SECTION
POLICY**

NUMBER:

**Trauma-
008**

Subject:
**State of Michigan Trauma Registry Review and
Approval of Research Policy**

Supersedes #:
New

Previous Date:
NA

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Approved By:
Eileen Worden, Trauma Section Manager

Date:
**June 22,
2015**

PURPOSE:

The purpose of this policy is to establish the process for the Michigan Department of Health and Human Services (MDHHS) to review research that proposes to use the State of Michigan Trauma Registry (MTR) data.

POLICY:

The MTR review and approval of research process is as follows:

- 1) Principal Investigator (PI) submits the proposed research description / methodology, Institutional Review Board (IRB) approval (from the PI's institution) and completed DCH-1294 Data Use and Non-Disclosure Agreement to MDHHS Trauma Section Manager.
- 2) The Statewide Trauma Advisory Committee (STAC) reviews the research proposal and evaluates relevance of proposal to overall trauma program goals. PI will be notified of research proposal disposition after STAC review and approval determination.
- 3) If proposed research is approved by STAC, then MDHHS IRB reviews prior to final determination and commencement of research.
- 4) All issues related to scientific papers, abstracts, and presentations, from MTR research, will be supervised and approved through the STAC (in accordance with guidelines established by STAC).

Note: The State of Michigan Trauma Epidemiologist / Registrar will oversee all data transactions between the MTR and PI's institution.