

Law Enforcement Submits HWC Alert via Online Portal to School District's Central Office Designee(s)

School District's Central Office Designee(s) forwards HWC Email Alert to:

School Building Champion Designee fills out HWC Notification and delivers it to all teachers who will interact with the HWC student(s)

Teaching Staff & School Personnel Monitor Student: Awareness, Support, & Observation  
(see HWC Notification/Referral for behaviors checklist)

Does the student exhibit extreme change from their baseline behavior?

Yes

No

Teacher or other school personnel:  
Fills out HWC Notification/Referral behaviors checklist.

Notify & send referral to:

Continue with regular class activity

Meet with student & determine if additional or on-going mental health supports are needed.  
(Ask student or parent if student has a current mental health provider, if possible)

Does the student need additional mental health supports?

Yes, but we need community support

Call Community Mental Health Triage Line:  
(734) 544-3050

Yes, and the school can provide these supports

continues to provide on-going support to student.  
Can include: non-mental health support, in-school support, giving older students CMH phone number to self-refer in the future (14 y.o. +)

No

Continue with regular class activity

Does the student need a crisis/trauma assessment?

Yes, the student needs IMMEDIATE crisis/trauma support

**CALL 911 FOR IMMEDIATE EMERGENCIES**

Otherwise, CMH comes to school for assessment:  
-Needs parent consent if <14 years old  
-Does not need parent consent if >14 years old (but should still contact parents)  
-Does not need parent consent if immediate risk of self-harm or other medical emergency  
-Crisis team determines next steps, incl. therapy, based on student needs

No, the student does not need a crisis assessment, but additional services are needed

Student is not in crisis, but needs additional support services:

-CMH schedules an intake appointment  
-CMH will then work with student and family to find appropriate supports based on their needs and insurance coverage.