

Bulletin Number: MSA 07-28

Distribution: All Providers

Issued: June 1, 2007

Subject: Change in Warrant Issue Date; New Automated Provider Enrollment System

Effective: As Indicated

Programs Affected: Medicaid, Children's Special Health Care Services, Adult Benefits Waiver, MOMS, Plan First!, Children's Waiver, SED Waiver

The purpose of this bulletin is to alert providers to upcoming changes being implemented by the Michigan Department of Community Health (MDCH). These changes relate to the issue date of provider warrants (checks) and a new automated Provider Enrollment System.

Warrants

Effective with the first pay cycle in July, provider warrants will be issued on Thursdays. This is a change from the current practice of issuing warrants on Wednesday. The change will not affect provider payments issued via Electronic Funds Transfer (EFT), which will continue to be processed on Thursdays.

EFT is the method of direct deposit of State of Michigan payments into a provider's bank account. This replaces a paper warrant. Providers interested in initiating an EFT may do so through to the Department of Management and Budget website at www.cpexpress.state.mi.us.

New Provider Enrollment System

The MDCH will include an automated provider enrollment system as part of its new Michigan Medicaid Management Information System (MMIS) currently under development. The new MMIS, referred to as CHAMPS (Community Health Automated Medicaid Processing System), will be user friendly and easily accessible to all Medicaid Providers.

The new automated Provider Enrollment System will allow providers to enroll, update, and make changes to their information quickly and easily online, eliminating most paper requirements and saving time for both providers and State staff. The system will also provide address standardization and automatic validation of licenses and certifications.

CHAMPS will be implemented in multiple stages beginning in January 2008 and continuing through October 2008. The first stage, Provider Revalidation, will require all providers to validate their current provider data on file with MDCH Provider Enrollment, as well as provide some additional data. The Provider Revalidation stage must be completed before providers can perform any functions or access any other subsystems within CHAMPS.

In order to prepare for the revalidation process in CHAMPS, the MDCH Provider Outreach and Education Unit will be hosting informational sessions throughout the State and working with the credentialing department within group practices to ensure all providers have the necessary information to revalidate. The informational sessions will consist of an overview of the Provider Enrollment System and a list of the documents that will be needed to revalidate your provider information.

The dates and locations for the informational sessions can be found on the MDCH website at www.michigan.gov/medicaidproviders >> Medicaid Provider Training Sessions.

Manual Maintenance

This bulletin may be discarded after review.

Questions

Any questions regarding this bulletin should be directed to Provider Inquiry, Department of Community Health, P.O. Box 30731, Lansing, Michigan 48909-8231, or e-mail at ProviderSupport@michigan.gov. When you submit an e-mail, be sure to include your name, affiliation, and phone number so you may be contacted if necessary. Providers may phone toll-free 1-800-292-2550.

Approved

A handwritten signature in black ink that reads "Paul Reinhart". The signature is written in a cursive, flowing style.

Paul Reinhart, Director
Medical Services Administration