Claim Your EMS eLicensing Account

This option is used for existing personnel that are logging into the public portal for the first time. Navigate to the eLicensing portal @ www.mi-emsis.org/lms/public/.

> ➢ Step 1: Click on the green YES button next to Claim Your Account/Find Username.
> ➢ Step 2: Enter your information
>
> In order for the system to locate your account in the database, enter your information in the required fields provided. Be sure to check the box next to I'm not a robot, then click the blue Lookup button.
>
> **IMPORTANT NOTE: Please verify your DOB is entered as DD/MM/YYYY and all information is correct before hitting submit.**
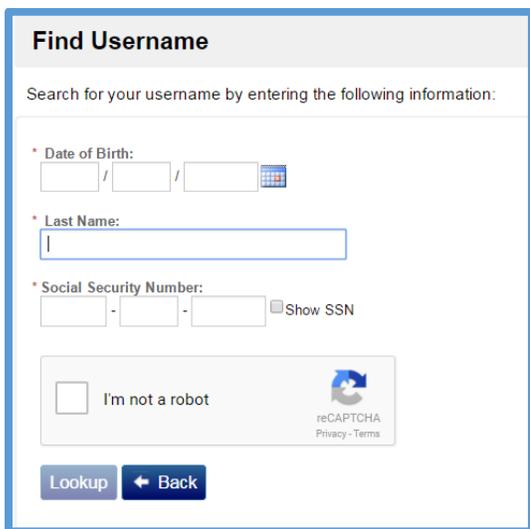
> ➢ Step 2: Create a password
>
> Once your account has been found, the system will send an email to the email address associated with your account. Please note that your username cannot be changed. Follow the password requirements to create or change your password. Click Submit when you are ready to proceed, and this action will login you into your user homepage.

Forgot Username or Password

If you have forgotten your username or password, you can click the designated link and follow the instructions.

After selecting a link you will be prompted to enter information to verify your identity. You will then receive an email from noreply@imagetrend.com with information on how to proceed.

NOTE: If you are redirected to the Account Login page with a message that your account is inactive, or suspended, you will need to contact the EMS office to unlock your account by email @ MDHHS-MichiganEMS@michigan.gov or by phone (517) 241-3025. .